

**COMBATING TRAFFICKING IN HUMAN BEINGS:
Directory of Practitioners' Manuals and Handbooks**

This publication is compiled by “Animus Association” Foundation/“La Strada” – Bulgaria. It is funded by the Ministry of Foreign Affairs of Denmark within the framework of the “Danish Programme against Trafficking in Human Being in Eastern and South Eastern Europe”. The Ministry of Foreign Affairs of Denmark cannot be held accountable for the views expressed within this publication. Sofia, 2007.

TABLE OF CONTENTS

ABBREVIATIONS	7
INTRODUCTION	10
SECTION I. CONCEPTUALIZING TRAFFICKING IN HUMAN BEINGS	
1. <i>Toolkit to Combat Trafficking in Persons</i> (UNODC)	13
2. <i>National Referral Mechanisms: Joining Efforts to Protect the Rights of Trafficked Persons. A Practical Handbook</i> (OSCE/ODIHR)	14
3. <i>Training Manual for Combating Trafficking in Women and Children</i> (Save the Children UK, UNIAP, IOM)	16
4. <i>The Human Rights Standards for the Treatment of Trafficked Persons</i> (HRS) (Foundation Against Trafficking in Women, International Human Rights Law Group, GAATW)	17
5. <i>Human Rights and Trafficking in Persons: A Handbook</i> (GAATW)	19
6. <i>La Strada: European Network Against Trafficking in Women. Facts & Practices</i> (La Strada International)	21
7. <i>National System for Delivery of Reintegration Services to Victims of Trafficking In Moldova</i> (IOM-Moldova)	23
8. <i>EU Countries. Safe Migration: Reference Book for Specialists</i> (YWCA/“La Strada”- Belarus)	24
9. <i>Prevention of Trafficking in Persons in the Republic of Belarus: Manual for Informational and Educational Work</i> (YWCA/“La Strada”- Belarus)	25
10. <i>Organising the Work on Preventing Human Trafficking: A Handbook</i> (YWCA/“La Strada”- Belarus)	26
11. <i>Prevention of Trafficking in Human Beings and Exploitation of Children</i> (“La Strada”-Ukraine)	27
12. <i>Counteraction to Trafficking in Human Beings: Educational Manual</i> (“La Strada”-Ukraine)	28
13. <i>Trafficking in Women: Questions and Answers</i> (“Animus Association”/“La Strada”- Bulgaria)	29
14. <i>Good Practices in Response to Trafficking in Human Beings: Cooperation Between Civil Society and Law Enforcement in Europe</i> (Danish Red Cross)	30
15. <i>Handbook on Human Trafficking</i> (Franciscans International)	32
16. <i>Combating Trafficking in Persons: A Directory of Organisations</i> (“Change”-UK)	34
17. <i>The Links Between Prostitution and Sex Trafficking: A Briefing Handbook</i> (CATW, EWL)	35
18. <i>Preventing and Combating Trafficking in Women and Domestic Violence: Principles for Conducting Training</i> (Winrock International)	36
19. <i>Resource Book for Working Against Trafficking in Human Beings in the CIS and the Baltic Sea Region</i> (Angel Coalition)	37
20. <i>Annotated Guide to Internet-Based Counter-Trafficking Resources</i> (RCP)	38

SECTION II. LAW ENFORCEMENT

1. <i>The Annotated Guide to the Complete UN Trafficking Protocol</i> (International Human Rights Law Group).....	41
2. <i>Combating Trafficking in Human Beings Through the Practice of Domestic Courts</i> (Coalition “All for Fair Trials”).....	42
3. <i>Assistance for the Implementation of the ECOWAS Plan of Action</i> <i>Against Trafficking in Persons: Training Manual</i> (UNODC)	43
4. <i>Policies to Combat Human Trafficking: Human Dignity, Refugee Protection</i> <i>and Gender Issues</i> (UNHCR Sofia, US Department of Justice, Academy of the Ministry of Interior of Bulgaria).....	45
5. <i>Awareness Training on Trafficking in Human Beings for Police,</i> <i>Border Guards and Customs Officials in EU Member States, Accession</i> <i>and Candidate Countries: Development of a European Curriculum</i> (ICMPD, SIAK, Czech Ministry of Interior, “On the Road” Association).....	46
6. <i>Human Trafficking in Moldova: Normative Acts</i> (OSCE Mission to Moldova, “La Strada” – Moldova).....	47
7. <i>Labour Migration and Prevention of Human Trafficking</i> (Normative and Legislative Acts (“La Strada”-Ukraine).....	48
8. <i>The Crime of Human Trafficking: A Law Enforcement Guide</i> (International Association of Chiefs of Police).....	49
9. <i>Protocol for Identification and Assistance to Trafficked Persons and Training Kit</i> (Anti-Slavery International)	50
10. <i>Best Practice: Law Enforcement Manual for Fighting Against Trafficking</i> <i>of Human Beings, User’s Manual</i> (UNDP).....	52
11. <i>Best Practice: Law Enforcement Manual for Fighting Against Trafficking</i> <i>of Human Beings, Trainer’s Manual</i> (UNDP)	53
12. <i>Crime Reduction Toolkits: Trafficking of People</i> (Government of the UK)	54

SECTION III. PREVENTION, PROTECTION, & ASSISTANCE OF TRAFFICKED PERSONS

1. <i>The Mental Health Aspects of Trafficking in Human Beings:</i> <i>A Set of Minimum Standards</i> (IOM).....	57
2. <i>The Mental Health Aspects of Trafficking in Human Beings:</i> <i>Training Manual</i> (IOM Budapest).....	58
3. <i>Recommendations for Reproductive and Sexual Health Care</i> <i>of Trafficked Women in Ukraine: Focus on STI/RTI Care</i> (IOM Kiev, London School of Hygiene and Tropical Medicine)	59
4. <i>Human Rights in Practice: A Guide to Assist Trafficked Women</i> <i>and Children</i> (GAATW)	61
5. <i>WHO Ethical and Safety Recommendations for Interviewing</i> <i>Trafficked Women</i> (WHO, London School of Hygiene and Tropical Medicine, DAPHNE/European Commission)	62

6. <i>Psychosocial Support to Groups of Victims of Human Trafficking in Transit Situations</i> (IOM).....	63
7. <i>Experience of “La Strada” Hotline Activity on Prevention of Human Trafficking in Belarus</i> (“Young Women Christian Association of Belarus”/“La Strada”-Belarus).....	65
8. <i>Social Assistance to Trafficked Persons, Especially to Women: Handbook for Social Workers and Psychologists</i> (“La Strada” – Moldova).....	66
9. <i>Operation of the Hotline for Prevention of Human Trafficking</i> (“La Strada” – Ukraine).....	67
10. <i>Social Prevention of Trafficking in Human Beings: Educational Manual</i> (“La Strada”- Ukraine).....	68
11. <i>Prevention of Trafficking in Women: A Handbook for School Teachers</i> (“La Strada” – Moldova).....	69
12. <i>Organizing Prevention Activity on Trafficking in Women: Practical Training Manual</i> (“La Strada”- Ukraine).....	70
13. <i>Social Work on Counteraction of Trafficking in Human Beings and Providing Assistance to Trafficked People : Educational and Practical Manual</i> (“La Strada”- Ukraine).....	71
14. <i>Life Skills Manual</i> (“Animus Association”/“La Strada” – Bulgaria).....	72
15. <i>Transitional Housing Toolkit for Anti-Trafficking Service Providers</i> (PHI).....	73
16. <i>Assisting Victims of Trafficking in Human Beings</i> (CEM – France; “Payoke” and “Pag-Asa” – Belgium; “On the Road”, “Differenza Donna”, Servizio Pastorale Migranti – Italy; IOM).....	75
17. <i>A Life of One’s Own: Rehabilitation of Victims of Trafficking for Sexual Exploitation</i> (Victimology Society of Serbia).....	76

SECTION IV. CHILD TRAFFICKING

1. <i>Guidelines on the Protection of Child Victims of Trafficking</i> (UNICEF).....	79
2. <i>Reference Guide on Protecting the Rights of Child Victims of Trafficking in Europe</i> (UNICEF).....	80
3. <i>Let’s Talk: Developing Effective Communication with Child Victims of Abuse and Human Trafficking</i> (UNICEF).....	81
4. <i>Action to Prevent Child Trafficking in South Eastern Europe: A Preliminary Assessment</i> (UNICEF).....	82
5. <i>Protecting Children from Sexual Exploitation and Sexual Violence in Disaster and Emergency Situations</i> (EPCAT International).....	83
6. <i>The Psychosocial Rehabilitation of Children Who Have Been Commercially Sexually Exploited: A Training Guide</i> (EPCAT International).....	84
7. <i>The Psychosocial Rehabilitation of Children Who Have Been Commercially Sexually Exploited: Self Study Materials</i> (EPCAT International).....	85
8. <i>Ideas Bank of Creative Activities for Children at Drop-In or Residential Centres: Low Budget Activities for Non-Literate Children</i> (EPCAT International).....	86

9. <i>Trainer’s Manual for Psycho-Social Counselling of Children</i> (“Children In Need” Network).....	87
10. <i>Developing Partnership for Training: The Youth Career</i> <i>Development Programme – Northern Thailand</i> (EPCAT International).....	88
11. <i>Child-Safe Organisations Training Toolkit: A Practical Child Protection Resource for Grassroots</i> <i>Organizations</i> (Save the Children UK, ECPAT International, UNICEF)	89
12. <i>Responding to Child Trafficking: An Introductory Handbook</i> <i>to Child Rights-Based Interventions Drawn from Save the Children’s</i> <i>Experience in Southeast Europe</i> (“Save the Children”)	90
13. <i>Child Domestic Workers: A Handbook on Good Practice</i> <i>in Programme Interventions</i> (Anti-Slavery International)	92
14. <i>Child Domestic Workers: A Handbook for Research and Action</i> (Anti-Slavery International)	93
15. <i>International Action Against Child Labour:</i> <i>A Guide to Monitoring and Complaints Procedures</i> (Anti-Slavery International)	94
16. <i>Unbearable to the Human Heart: Child Trafficking and Action to Eliminate it</i> (ILO)	95
17. <i>Psychosocial Counselling for Trafficked Youth</i> (IPEC, ILO)	96
18. <i>Know and Protect Your Rights (Workbook)</i> (UNICEF, “La Strada”-Ukraine).....	97
19. <i>Training Manual on Child Trafficking and Commercial Sexual Exploitation</i> <i>of Children: Prevention, Victim’s Rehabilitation and Children’s Rights</i> <i>Protection in Ukraine</i> (“La Strada” – Ukraine).....	98
20. <i>Prevention of Trafficking in Human Beings and Exploitation of Children:</i> <i>Study and Teacher’s Manual</i> (“La Strada”-Ukraine).....	99
21. <i>Psycho-Social Rehabilitation and Socio-Economic Reintegration</i> <i>of Children Victims of Trafficking in Human Beings and</i> <i>Other Worst Forms of Child Labour</i> (“Animus Association”/“La Strada” – Bulgaria)	100
22. <i>Prevention of Trafficking and Commercial Sexual Exploitation</i> <i>of Children in the Tourism Industry: Manual for the Tourism Industry</i> (“Animus Association” Foundation, OSCE, “respect” – Austria, State Agency for Child Protection)	102
23. <i>CHI Training Manual for Child Help-Lines: A User-Friendly Guide</i> <i>for Counsellors of Your Child Helpline</i> (CHI)	104
24. <i>Lost Kids, Lost Futures: The European Union’s Response</i> <i>to Child Trafficking</i> (International Federation Terre des Hommes)	106
25. <i>Kids As Commodities? Child Trafficking and What to Do about It</i> (International Federation Terre des Hommes).....	108
26. <i>Smooth Flight: A Guide to Preventing Youth Trafficking</i> (PPAT).....	109
27. <i>Guidelines on Child Trafficking and Media Coverage</i> (“Save the Children”).....	110

SECTION V. TRAFFICKING IN HUMAN BEINGS & RELATED ISSUES

1. <i>Sexual and Gender-Based Violence Against Refugees, Returnees and Internally Displaced Persons: Guidelines for Prevention and Response</i> (UNHCR).....	113
2. <i>UNICEF Training of Trainers on Gender-Based Violence: Focusing on Sexual Abuse and Exploitation</i> (UNICEF).....	114
3. <i>Programme Consultation Meeting on the Protection of Domestic Workers Against the Threat of Forced Labour and Trafficking</i> (Anti-Slavery International, ILO)	115
4. <i>Trafficking for Forced Labour: How to Monitor the Recruitment of Migrant Workers. Training Manual</i> (ILO).....	117
5. <i>Human Rights: Recommended Principles and Guidelines on Human Rights and Human Trafficking</i> (OHCHR).....	119

ACRONYMS & ABBREVIATIONS

AAF	“Animus Association” Foundation
ASEM	Asia Europe Meeting
CAFT	Coalition “All for Fair Trials”
CATW	Coalition Against Trafficking in Women
CCEM	Committee Against Modern Slavery
CDW	Child domestic worker
CEE	Central & Eastern Europe
CHI	Child Helpline International
CIS	Commonwealth of Independent States
CRC	Convention on the Rights of the Child
CSA	Child Sexual Abuse
CSEC	Commercial Sexual Exploitation of Children
CVICT	Center for Victims of Torture of Torture
DRC	Danish Red Cross
ECOWAS	Economic Community of West African States
EPCAT	End Child Prostitution, Child Pornography and Trafficking of Children for Sexual Purposes
EU	European Union
EWL	European Women’s Lobby
FFW	Foundation for Women
FI	Franciscans International
FATW	Foundation Against Trafficking in Women
GAATW	Global Alliance Against Traffic in Women
GO	Governmental organization
HRS	Human Rights Standards (for the Treatment of Trafficked Persons)
IACP	International Association of Chiefs of Police
ICCO	Dutch Foundation Against Trafficking in Women
ICMPD	International Centre for Migration Policy Development
IHRLG	International Human Rights Law Group
ILO	International Labor Organisation
IOFA	International Organization for Adolescents
IOM	International Organization for Migration
IPEC	International Programme on the Elimination of Child Labor
KOOFRA	Organisation Against Trafficking of Women (Germany)
MATRA	Maatschappelijke transformatie (Danish program)
NGO	Non-governmental organization
NOVIB	Nederlandse Organisatie voor Internationale Bijstand
NRM	National Referral Mechanism
ODIHR	Office for Democratic Institutions and Human Rights (OSCE)
OSCE	Organization for Security and Co-operation in Europe

OVW	Office on Violence Against Women
PSP	Principles, standards & practices
PHI	Project Hope International
PPAT	Project for the Prevention of Adolescent Trafficking
RTI	Reproductive Tract Infection
SEE	South Eastern Europe
SMR	Standard Minimum Rules (for the Treatment of Trafficked Persons)
SPO	Service Providing Organization
STI	Sexually Transmitted Infection
TC	Transit center
THU	Transitional housing unit
UN	United Nations
UNDP	United Nations Development Programme
UNHCR	United Nations High Commissioner for Refugees
UNIAP	United Nations Inter-Agency Project
UNICEF	United Nations International Children's Emergency Fund
UNICRI	United Nations Interregional Crime & Justice Research Institute
UNODC	United Nations Office on Drugs & Crime
UNOHCHR	United Nations Office of the High Commissioner for Human Rights
USAID	United States Agency for International Development
WHO	World Health Organization
WTO	World Tourism Organization
YCDP	Youth Career Development Programme
YWCA	Young Women Christian Association (of Belarus)

INTRODUCTION

Due to the intensified efforts of governmental, non-governmental, inter-governmental and academic actors, today we witness significant advances in understanding the problem of human trafficking, developing strategies for counteraction and developing good practices in support of the survivors. Yet in this process, the needs of the related practitioners somehow remain in a shadow. Under the “Danish Program against Trafficking in Human Beings in Eastern and South Eastern Europe”, “Animus Association” Foundation/“La Strada” – Bulgaria developed a small project aiming to contribute to already emerging efforts to facilitate the work of diverse agencies, especially in Ukraine, Belarus and Moldova. In addition to assessing the needs with respect to training among service providers in these countries, the project involved compiling two reference books that would familiarize interested parties with the existing training resources: a directory of practitioners’ manuals and handbooks and a catalogue of training providers. This volume constitutes the former.

This directory of practitioners’ manuals and handbooks is far from ambitious – it only endeavors to present in a systematic and user-friendly way up-to-date information about manuals and handbooks on human trafficking that can be useful to as many practitioners working in a variety of areas as possible. It does not claim to be exhaustive nor representative – there are countless other superb sources available worldwide and reference to them is often included within the publications presented here. Rather, we have attempted to make a compilation of the most accessible publications, so as to save you time and efforts when researching the available literature. Not least, we were cautious not to impose our criteria and standards on you. Instead, we have tried to summarize and describe in a simple way all the editions to which we gained access, so that you can assess their relevance to your own needs and interests.

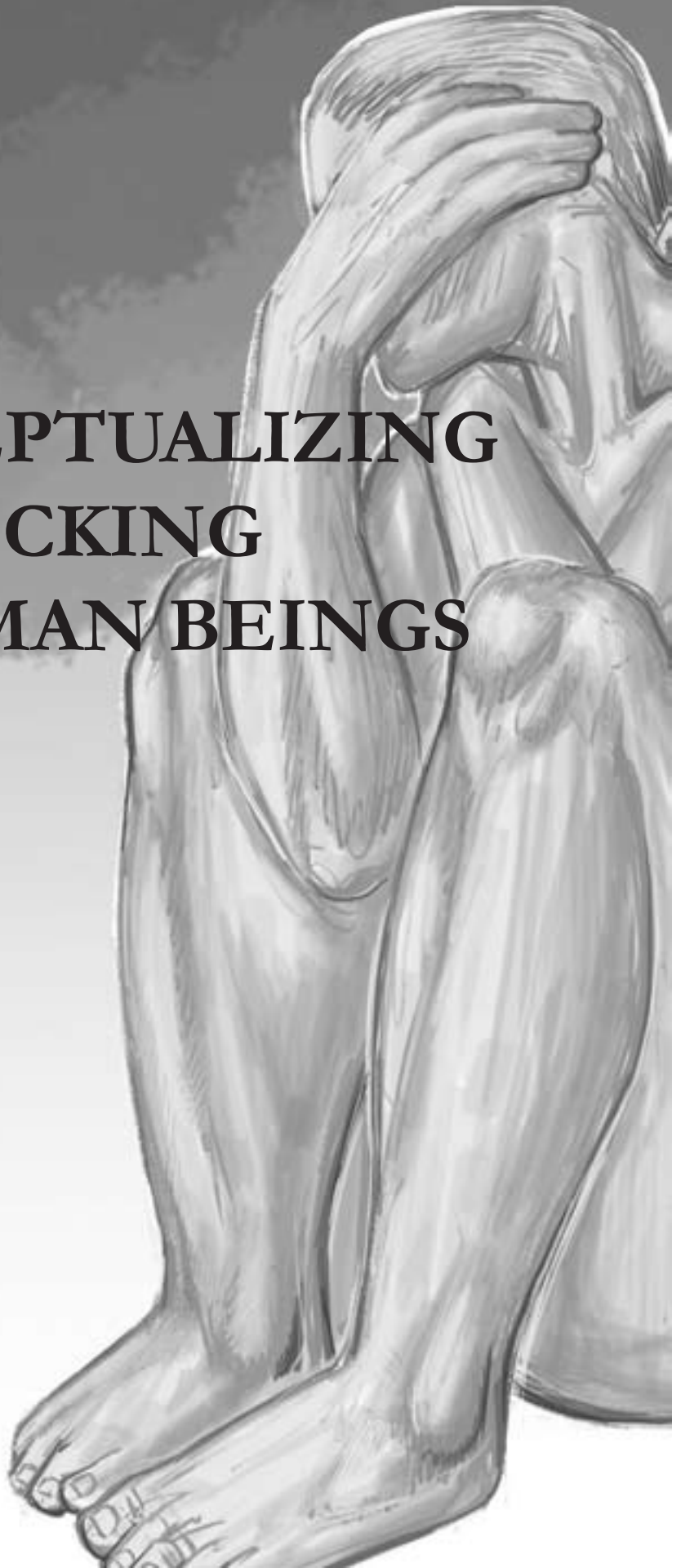
You can use this directory as a reference regardless of whether you want to learn more, help other people learn, or you want to develop a manual yourself. It is organized in a very simple way. The manuals we managed to study are categorized into five broad sections. This categorization is intended only to operationalize the manual. On one hand, we tried to include as diverse as possible publications without privileging any area. On the other, it is difficult to draw a firm line in the process of categorizing the manuals: often analyzing one of the issues requires the linkage with the other aspects, as well. Hence, we tried to keep their presentation as concise as possible, so that you can quickly review several options. The logic of presentation of each particular manual is very simple, too. Within a page we have presented the titles and covers of the manuals, followed by a brief acknowledgement of the authors and projects behind them. There is also a presentation of the contents and a general description. In the last subsection, we did our best to provide you with tips on how to obtain the publication. Fortunately, most of the included resources are available electronically and the links to them were active at the time of publication.

We dedicate this publication to all our colleagues, who have decided to invest their expertise, time and energy in working against human trafficking. It would not have been possible without the hard work of Darina Hristova from “Animus Association” and our volunteers Natalie Koch, Steve Rocha and Michi Sakai under the supervision of Nadia Kozhoubharova. Special thanks should also go to Dimitar Germanov, who did the Russian translation.

On behalf of the editorial team at “Animus Association” Foundation,
Milena Stateva

SECTION I

**CONCEPTUALIZING
TRAFFICKING
IN HUMAN BEINGS**



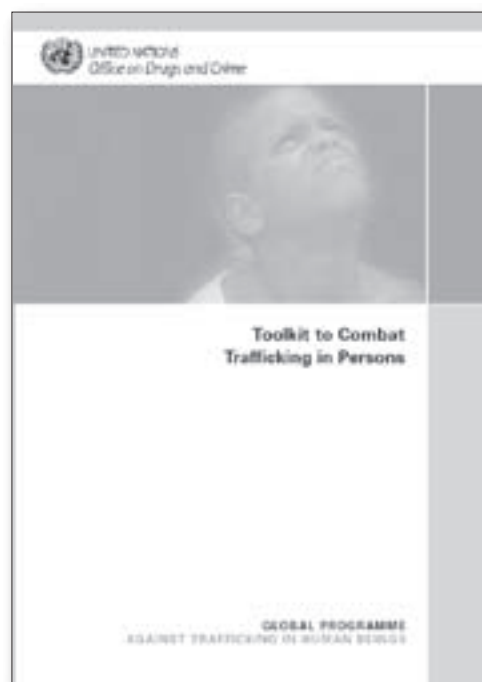
TOOLKIT TO COMBAT TRAFFICKING IN PERSONS

Published by the United Nations in New York (2006), in the framework of the Global Programme against Trafficking in Human Beings of the United Nations Office on Drugs and Crime (UNODC) – Vienna International Centre.

Target group: Anyone involved in the global fight against trafficking in human beings.

Contents: The main topics included are:

- International legal framework
- Problem assessment and strategy development
- Legislative framework
- International criminal justice cooperation
- Law enforcement and prosecution
- Victim identification
- Immigration status of victims and their repatriation and resettlement
- Victim protection and assistance
- Prevention of trafficking in persons
- Monitoring and evaluation



Description: The aims of this toolkit are to increase awareness and to help policymakers in national governments, criminal justice systems, law enforcement agencies, non-governmental organizations, and intergovernmental organizations to understand and respond effectively to trafficking in persons. It also suggests ways in which national governments and other relevant organizations can develop various elements of a comprehensive strategy to prevent and address the problem of trafficking in persons. This includes ways in which states and various relevant governmental and non-governmental organizations can better identify victims of trafficking and offer effective protection and assistance. The toolkit also suggests ways in which states, law enforcement agencies, and various other governmental and non-governmental organizations can work in partnership with each other to combat trafficking in persons and to develop effective measures against it. (250 pages)

Availability: Available in English and Russian in a PDF format at:

http://www.unodc.org/pdf/Trafficking_toolkit_Oct06.pdf

http://www.unodc.org/pdf/Trafficking_toolkit_Russian.pdf

or through the United Nations Office on Drugs and Crime:

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Vienna International Centre, P.O. Box 500, 1400 Vienna, Austria

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NATIONAL REFERRAL MECHANISMS: JOINING EFFORTS TO PROTECT THE RIGHTS OF TRAFFICKED PERSONS. A PRACTICAL HANDBOOK

The publication of this handbook was made possible by the support of the German Ministry of Foreign Affairs and the OSCE/ODIHR's Anti-Trafficking Project Fund (Warsaw, 2004).

Target groups: The handbook targets governmental representatives as a resource for national referral mechanism (NRM) methodology, design, and implementation. It is also intended for the civil society as a practical tool to implement and support structures for victims of trafficking (in co-operation with governments), and as a tool for advocacy and lobbying. It can also be used by representatives of law-enforcement agencies for capacity-building, training measures, and best practices. Finally, the handbook should be a useful tool for OSCE staff involved in human rights, victim protection, democratization, and law-enforcement issues.

Contents: This handbook develops a framework for the creation and operation of an effective NRM. It describes the international legal obligations and political commitments that form the basis for establishing an NRM. It shows how anti-trafficking measures can be developed and implemented on a national level through an NRM. In addition, it draws on the grassroots experience of NGOs and OSCE field operations in fostering the creation of successful NRMs. The handbook defines suggested roles for governmental institutions and the civil society in an NRM. It describes the type of programs and services that should ideally be available to trafficked persons. It provides a political context, methodology, and description of the key legal and practical elements to be considered when creating an NRM. Although the handbook is general rather than country-specific, it provides practical examples to show that even where countries have different legislative and socio-economic contexts, all have an opportunity to design and implement effective NRMs tailored to their national situations. While not claiming to be exhaustive, the handbook provides examples of what has worked effectively in practice, based on the experience of the authors and a broad range of experts they have consulted. The experiences of Germany, Serbia and Montenegro, and the Czech Republic are particularly relevant, but examples from other countries are also used. Although the NRM concept and methodology are based on the comprehensive definition of human trafficking contained in the UN Trafficking Protocol, the examples in the handbook are drawn largely from measures aimed at supporting women and girls trafficked across borders into prostitution.

Description: The handbook is structured in four main chapters. The first chapter addresses the question of what a National Referral Mechanism actually is by providing a clear definition and the core elements of NRM structures. The second chapter describes why NRMs are needed, identifying them as a valuable example of democratic-institution-building, in which government and civil society can work together



co-operatively, each fulfilling its own role and obligations. The chapter outlines ten principles relevant to NRMs that apply to all countries, whether countries of origin or destination, and irrespective of their level of development. The third chapter provides guidance on how NRMs are implemented, with a comprehensive methodology of assessment for use in the design of an NRM. Based on that assessment, the handbook then provides guidance and recommendations on subsequent steps to improve existing referral systems, as well as strategies for how to design a distinct country-specific NRM in those countries where one does not yet exist. Finally, the fourth chapter deals with the basic issues to be dealt with by an NRM, including the identification of trafficked persons, principles of co-operation agreements, and other components.

Availability: Published by © OSCE/ODIHR 2004

Electronic version available at:

<http://polis.osce.org/library/f/2680/490/OSCE-POL-RPT-2680-EN-National%20Referral%20Mechanisms.pdf>

OSCE Office for Democratic Institutions and Human Rights (ODIHR)

Al. Ujazdowskie 19

00-557 Warsaw

Poland

Website: www.osce.org/odihhr

TRAINING MANUAL FOR COMBATING TRAFFICKING IN WOMEN AND CHILDREN

Published by “Save the Children” UK, UN – Inter Agency Project (UNIAP), International Organization for Migration (IOM). Based on the first workshop held in Myanmar (2001).

Target group: Those involved in return and reintegration of trafficked women and children.

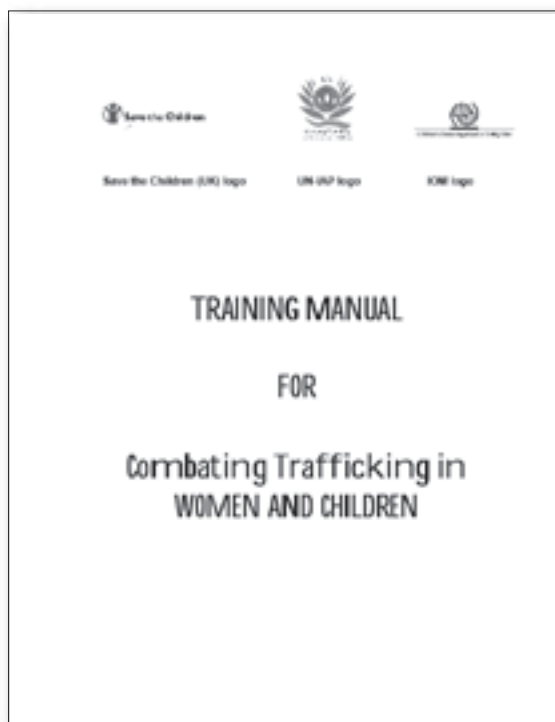
Contents: The manual is separated in two parts: background information and training activities. The second part includes the following chapters: 2A. Getting Started; 2B. Trafficking; and 2C. Return and Reintegration.

Description: The Manual has two parts. Part One provides background information essential for understanding the issue of human trafficking. This includes the various definitions of trafficking; the differences between migration and trafficking; the different stages of trafficking and the concepts that underpin the process of return and reintegration. Part Two brings to life the concepts and theories presented in the first part by breaking them down into categories of related activities. Altogether there are eighteen activities, aimed at involving the participants in the various aspects of trafficking interventions. It is hoped that the simplicity of these activities will make the complexity of trafficking much easier to handle. (99 pages)

Availability:

Available electronically in PDF:

http://www.un.or.th/TraffickingProject/trafficking_manual.pdf

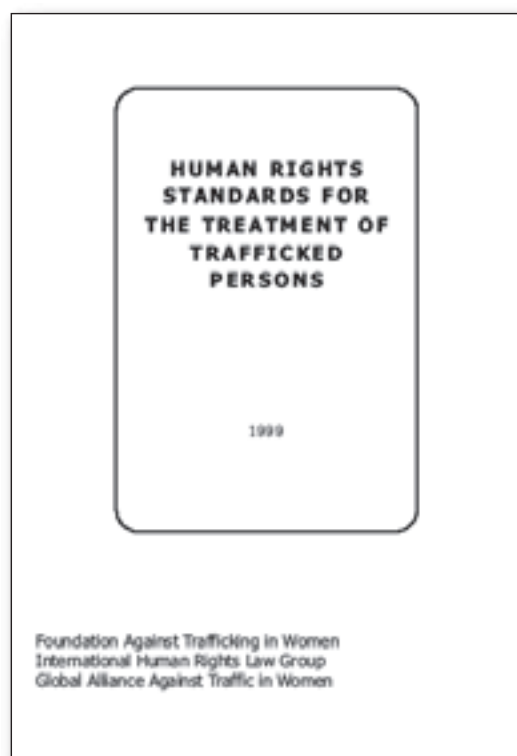


THE HUMAN RIGHTS STANDARDS FOR THE TREATMENT OF TRAFFICKED PERSONS (HRS)

Jointly developed by Foundation Against Trafficking in Women, International Human Rights Law Group, and Global Alliance Against Traffic in Women, with generous support from HIVOS and “Heinrich Boll” Foundation. Published by: Global Alliance Against Traffic in Women (Third edition, 2001).

Target group: The HRS can be used as a guide for providing assistance to women and taking legal action against traffickers.

Contents: The HRS includes an all-encompassing definition of trafficking, and a set of state responsibilities to ensure that trafficked persons are protected and their rights are promoted under human rights law. These responsibilities contain measures to provide trafficked persons with access to justice, private actions and reparations, the right to seek asylum, health and other services, and help with repatriation and reintegration in their home countries.



Description: For some years, one of the concerted efforts of GAATW was to put together a document clearly spelling out the human rights of trafficked persons. The idea for such a document arose out of a discussion during the International Workshop on Migration and Traffic in Women in October 1994, organised by the Foundation for Women (FFW) in Thailand. NGOs and activists from various nationalities who presented at the workshop felt that if a comprehensive document could be prepared, it would facilitate its inclusion into the legal procedure. Subsequently, a number of people contributed their expertise and time for the production of Standard Minimum Rules for the Treatment of Trafficked Persons (SMR), which formed the basis for HRS. This comprehensive document aims to promote respect for the human rights of individuals who have been victims of trafficking, including those who have been subjected to involuntary labour and/or slavery-like practices. The Human Rights Standards for the Treatment of Trafficked Persons (HRS) can be used as a guide in providing assistance to women and taking legal action against traffickers. (23 pages)

Availability: ISBN: 974-87025-6-1. Also available in French, German, Spanish, and Thai at http://www.gaatw.net/index.php?option=com_content&task=blogcategory&id=9&Itemid=78

For copies:

Foundation Against Trafficking in Women

P.O.Box 1455, 3500 BL Utrecht, The Netherlands

Phone: 31-30-271-6044, Fax: 31-30-271-6084

E-mail: stv@STV.nl

International Human Rights Law Group

1200-18th Street, NW, Washington DC 20038, USA

Phone: (202) 822-4600, Fax: (202) 822-4606

E-mail: Annj@HRLawgroup.org

Global Alliance Against Traffic in women

P.O.Box 36, Bangkoknoi Post Office, Bangkok 10700, Thailand

Phone: (662) 864-1427/8, Fax: (662) 864-1637

E-mail: GAATW@mozart.inet.co.th

Website: http://gaatw.net/books_pdf/hrs_eng1.pdf

HUMAN RIGHTS AND TRAFFICKING IN PERSONS: A HANDBOOK

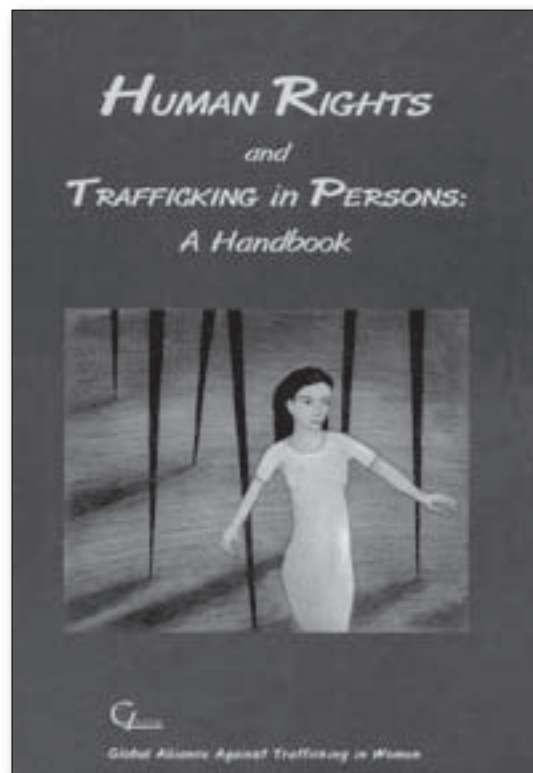
Written by Elaine Pearson, consulted by Lin Chew and Ann Jordan, and published by Global Alliance Against Traffic in Women (GAATW) (Bangkok, 2000).

Target group: The Handbook is intended for NGOs, activists, and other people who come into contact with trafficked persons or who are interested in the issue of trafficking. It is a broad-based manual, containing general strategies that can be easily adapted to local contexts. It has proved to be an extremely valuable resource for NGOs worldwide.

Contents: Since the Handbook aims to present trafficking through the human rights framework, it is first necessary to understand the framework and the concept of trafficking as involving fundamental human right violations. Chapter One introduces the core concepts of human rights and the articles of the main international instruments relevant to trafficking. The concept of trafficking is introduced with a discussion of past and present definitions. The definition used by GAATW is presented and illustrated through

the use of case studies. Chapter Two outlines the main factors contributing to trafficking. It addresses the crimes committed by traffickers and provides recommended government responses. The Human Rights Standards for the Treatment of Trafficked Persons (HRS) is introduced and explained through the use of case studies. Chapter Three discusses the fundamental principles that should guide the formulation of strategies for rights-based action on trafficking. It suggests how, despite differing approaches to the problem, action can be taken to enhance and protect the rights of trafficked persons. Chapter Four deals with NGO strategies at all levels. It contains step-by-step instructions of how to develop research and advocacy strategies. There are examples of appropriate counter-trafficking strategies at the local level. It also acts as a guide to various regional and international mechanisms that are relevant to trafficking. Recommendations are made concerning how to best activate and use the HRS at all levels.

Description: GAATW has organised trainings for anti-trafficking activists on human rights in the context of trafficking since 1996. A handbook entitled *Human Rights Action in the Context of Trafficking in Women* was produced after the first training for activists from Asia and Eastern Europe in 1997. After two more trainings, the participants met in June 1999 to share their thoughts and ideas for the formulation of this new handbook. The Handbook has several objectives. Firstly, it aims to inform readers about human rights violations in the context of trafficking in persons by providing conceptual clarity on human rights and trafficking in persons. Secondly, it shows how to develop strategies to combat trafficking from the human rights perspective. The Handbook gives ideas for concrete strategies to be carried out at all levels, from local to international. Finally, it acts as guide to international instruments and other materials relevant to trafficking. It is comprised of resource material on human rights and trafficking in persons and, as such, is not necessarily intended to be read from cover to cover. (100 pages)



Availability: In English at
http://gaatw.net/books_pdf/Human%20Rights%20and%20Trafficking%20in%20Person.pdf

Global Alliance Against Traffic in Women
International Secretariat
191 Sivalai Condominium
Itsaraphap Rd, Soi 33
Bangkok 10600 Thailand
Tel: 662 864 1427/8
Fax: 662 864 1637
E-mail: gaatw@gaatw.org
Website: <http://www.gaatw.org>

Also available in Spanish, Russian.
For Polish translation, contact “La Strada”, Poland at:
“La Strada”-Poland
P.O.Box 5
00-956 Warszawa, Poland
Tel/fax: + 48 22 6257327
E-mail: strada@pol.pl

LA STRADA: EUROPEAN NETWORK AGAINST TRAFFICKING IN WOMEN. FACTS & PRACTICES

Text by Marjan Wijers, published by “La Strada” Association (Amsterdam, 2005).

Target group: The publication is written for a wide audience, especially prospective partner agencies working on the issue of trafficking. It is written with the hope of facilitating and encouraging further cooperation between “La Strada” and other non-governmental organizations, international, inter-governmental, and governmental agencies.



Contents

- Trafficking in Europe: Key problems, root causes and trends. Definition. Key problems. Root causes. Trends. Expansion of the EU
- How did “La Strada” start, how is it organized and why is it special? The foundation of “La Strada”. Underlying philosophy. Aims and target groups. Responding to changing trends and actors. Members of the “La Strada” Network. International “La Strada” Association. How do “La Strada” members cooperate? Joining the “La Strada” Network, etc.
- How does “La Strada” work? General principles. Internal rules. Position on trafficking and sex work.
- Assistance and Support: Aims. Target groups. Assistance & Support services. Networking & Cooperation. Working principles. Method of working.
- Information & Lobbying.
- Prevention & Education.
- Appendixes: Services provided by “La Strada” members. Overview countries of origin, transit and destination. Further reading.

Description: The book starts with a short overview of the present key problems and trends in trafficking of human beings in Europe (chapter 2). Following this overview, a general description of the “La Strada” Network is given: why and when it was set up, how is it organized, who is part of the network, what do all its members have in common and what do they have to offer (chapter 3). It then continues to describe the “La Strada” work in more detail: the general principles that all “La Strada” members share in their work (chapter 4) and the different areas the member organizations address: Assistance & Support (chapter 5), Information & Lobbying (chapter 6) and Prevention & Education (chapter 7). The book predominantly speaks about women trafficked for the sex industry, since this is the area in which “La Strada” has gathered most experience. Throughout the book, key information and examples of cases, good practices and dilemmas are shown in separate text boxes. For the interested reader, the appendixes contain

more information on the specific services provided by “La Strada” members (Appendix 1), as well as an overview of countries of origin, transit and destination for the trafficking of women (Appendix 2). In the various chapters references are made to other documents found in Appendix 3. (109 pages)

Availability: © International “La Strada” Association

De Wittenstraat 25

1052 AK Amsterdam

the Netherlands

E-mail: info@lastradainternational.org

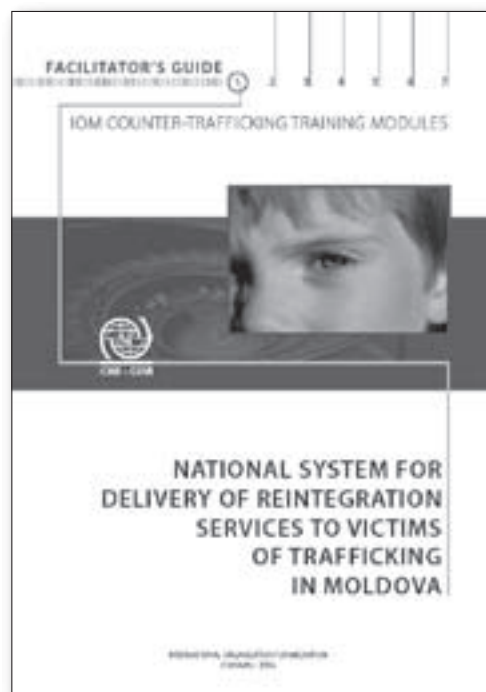
Website: www.lastradainternational.org

NATIONAL SYSTEM FOR DELIVERY OF REINTEGRATION SERVICES TO VICTIMS OF TRAFFICKING IN MOLDOVA

Published by the International Organization for Migration – Moldova (Chisinau, 2006).

Target group: Practitioners at all levels of direct services provision: non-governmental organizations, social workers, social work departments, and broader human rights workers.

Contents: 1. What is Trafficking in Human Beings? 2. National System for Delivery of Reintegration Services to Victims of Trafficking in Moldova 3. Reintegration of Victims of Trafficking 4. Legal Aspects of Trafficking in Human Beings 5. Medical Aspects of Trafficking in Human Beings 6. Psychological Aspects of Trafficking in Human Beings 7. Social Monitoring and Assistance to Victims of Trafficking.



Description: This training manual is a collection of materials prepared by IOM as well as other agencies which aims to document five years of experience of the IOM Rehabilitation Center staff in delivering reintegration services. It will be the basis of a series of regional trainings that the Rehabilitation Center staff will provide during 2006 and 2007. The trainings are part of a process to gradually engage regional authorities, but also local NGOs, in the process of delivering reintegration services to victims of trafficking. Indeed this training manual is to contribute to the development of the National Reintegration System, and to gradually empower local partners to sustain activities enhancing the reintegration of victims of trafficking in Moldova. Thus, it is organized as a training manual, containing Powerpoint presentations within the separate modules, as well as materials and handouts for the participants.

Availability: upon request from IOM-Moldova at:
82, 31 August 1989 str.
“INFOCENTER”, offices 5-15
Chisinau, MD 2012
Republic of Moldova

Phones: + 373 22 23-29-40 ; + 373 22 23-29-41
Fax: + 373 22 23-28-62
E-mail: iomchisinau@iom.int
Website: <http://www.iom.md/>

EU COUNTRIES. SAFE MIGRATION: REFERENCE BOOK FOR SPECIALISTS

Published by YWCA/“La Strada”- Belarus (Minsk, 2006). Original title: *Страны ЕС. Безопасная миграция. Информационный справочник для специалистов.*

Target group: Hotline consultants, a broad range of specialists, staff of citizenship and migration departments, employment centers, NGO representatives and other interested persons working in field of prevention of human trafficking.

Contents: Presentations of Austria, Greece, Ireland, Italy, Belgium, Denmark, Spain, the Netherlands, Sweden, Portugal, Poland, United Kingdom, Germany, Finland, France, Czech Republic.

Description: The book contains information about visas and issues of employment, marriage, education, student programs, as well as useful addresses and phone numbers in 16 countries of the European Union. The choice of countries and topics was made on the basis of the requests received at “La Strada” hot-line. (24 pages)

Availability: upon request from the library of YWCA/“La Strada”-Belarus:

P.o.b.74

220088 Minsk

Belarus

Tel/fax. 375 172 96 37 45

E-mail: lastrada@infonet.by

Website: www.lastrada.by



PREVENTION OF TRAFFICKING IN PERSONS IN THE REPUBLIC OF BELARUS: MANUAL FOR INFORMATIONAL AND EDUCATIONAL WORK

Edited by Nesteruk E. and published by YWCA/“La Strada”-Belarus (Minsk, 2005). Original title: *Предупреждение торговли людьми в республике Беларусь: практическое руководство для проведения информационно-образовательной работы.*

Target group: Representatives of NGOs and various groups of specialists – teachers, social pedagogues, lecturers, social workers and other specialists engaged in the prevention of human trafficking.

Contents:

1. The phenomenon of “human trafficking”: Historical overview. Pre-conditions of human trafficking. Definition of the term “human trafficking”. Main stages and mechanisms of human trafficking. Consequences for survivors of human trafficking. Main research approaches to the problem of human trafficking.

2. International and national legislation of the Republic of Belarus aimed at combating human trafficking: Republic of Belarus in context of international strategies of prevention and combating human trafficking. National legislation of the Republic of Belarus in the field of combating human trafficking. State regulation of labour migration processes in the Republic of Belarus. Influence of the social and psychological peculiarities of some risk groups on their vulnerability for human trafficking. Children exposed to domestic violence as the most vulnerable risk group. Children from orphanages as risk group.

3. Trainings

There are also four annexes: the national legislation in the field of combating human trafficking, a presentation of “La Strada: International program for prevention of trafficking in persons in Central and Eastern Europe”, recommended literature and references to Internet sources on combating human trafficking.

Description: The book offers multi-aspect approach to the problem of human trafficking. That is why, it may be interesting and useful for representatives of NGOs as well as for a broad range of specialists – teachers, social pedagogues, lecturers, social workers and other people interested in organizing activities on prevention of human trafficking. The book includes a theoretical part, which includes an analysis of the nature and forms of human trafficking, historical and modern context of its existence, main approaches to the solution of the problem, and practical part, containing trainings for risk groups and list of specialists. The manual offers a list of useful literature and thematic web-sites in Russian and English, and legislative acts in field of combating human trafficking in the Republic of Belarus. (128 pages)

Availability: upon request from the library of YWCA/“La Strada” – Belarus:

P.o.b.74; 220088 Minsk, Belarus

Tel/fax: 375 172 96 37 45,

E-mail: lastrada@infonet.by

Website: www.lastrada.by



ORGANISING THE WORK ON PREVENTING HUMAN TRAFFICKING: A HANDBOOK

Edited by V. Chechet and published by YWCA/“La Strada”-Belarus (Minsk, 2004). Original title: *Организация работы по предупреждению торговли людьми.*

Target group: Teachers, social workers, psychologists, and other specialists working in secondary and professional education.

Contents:

Part I. Human trafficking: history, contemporary situation, legislation.

1. The problem of human trafficking: history and contemporary situation.
2. Gender and the position of women in Belarus.
3. International legislation on preventing human trafficking.
4. National legislation on preventing human trafficking.
5. Labor migration: state migration politics in the Republic of Belarus.

Part II. Possible consequences of human trafficking: Methods and means of recruitment; Consequences for the victim of trafficking.

Part III. Informational and educational work on preventing human trafficking: Interactive methods of work with pupils and students; Methods and forms of work with parents.

Part IV. Practical exercises and situations to be used in trainings

Topic “Work abroad – myth or reality?”

Topic “Victims of human trafficking – who are they?”

Topic “Human trafficking as human rights violation”

The publication finishes with six appendices, including practical exercises appropriate for youth (based upon the experience of YWCA/“La Strada”- Belarus), the experience of other NGOs and international organizations on preventing trafficking in Belarus (with examples from the IOM, YWCA, UNDP), international legislation in the field of human trafficking, the State program of comprehensive measures designed to Counteract Trafficking in Human Beings, the spread of prostitution for the period of 2002 to 2007, and the relevant articles of the Criminal Code of the Republic of Belarus. It ends with a glossary and a bibliography.

Description: The handbook includes the description of the nature and forms of the phenomenon of human trafficking, its historical and modern context, root causes, internal and external factors influencing its development, the consequences for victims, main approaches to the solution of this problem as well as an analysis of national and international legislation regulating emigration and of travel abroad for Belarusian citizens. Special attention is paid to the social and economic status of women and youth, who are most vulnerable to human trafficking. The methods of recruitment and coercion used by international criminal groups are described using examples. The experience of international organizations and NGOs in their cooperation with state structures is described. The book includes models for systematic interactive trainings targeting young audiences, especially schoolchildren. (144 pages)

Availability: Upon request from the library of YWCA/“La Strada”-Belarus:

P.O.B. 74

220088 Minsk, Belarus

tel/fax: +375 172 96 37 45

E-mail: lastrada@infonet.by

Website: www.lastrada.by



PREVENTION OF TRAFFICKING IN HUMAN BEINGS AND EXPLOITATION OF CHILDREN

Edited by K.B. Levchenko, O.A. Udalova, I.M. Trubavina and published by “La Strada-Ukraine”, with the financial support of the Norwegian Church Organization, the Danish Programme against Human Trafficking in Eastern and South Eastern Europe funded by Royal Danish Ministry of Foreign Affairs and UNICEF (Kyiv, 2005).

Target group: Educators, high school teachers, students, social workers, law enforcement officers, NGO employees, and the general public.

Contents:

1. Trafficking in human beings: definition, international and national situation.
2. Legislation on protection of human rights and prevention of trafficking in human beings.
3. Activity of the Ukrainian government aimed at counteracting human trafficking.
4. Prevention of human trafficking: theoretical aspects.
5. Methodic guidelines for educational activities for high school and college students.

Description: This manual highlights topical issues in the field of human rights, and particularly children’s rights. It reviews legal and educational measures for the prevention of gender violence and inhuman treatment of children, and for the elimination of the worst forms of child labor. It unites these issues to the central theme of the prevention of trafficking in human beings. These phenomena have many things in common: origin and dissemination; opposing measures taken by state, intergovernmental and non-governmental organizations; and international and national normative and legal support. All the above issues are reflected in different chapters of this book.

Availability:

Available in print in Ukrainian, Russian and English through:

“La Strada-Ukraine”, POB 26, 03113, Kyiv, Ukraine

Tel : (+38 044) 205 37 36

E-mail: info@lastrada.org.ua

Website: www.lastrada.org.ua

COUNTERACTION TO TRAFFICKING IN HUMAN BEINGS: EDUCATIONAL MANUAL

Edited by A.M. Bandurka with a head of the authors' group V.N. Kuts and published by "La Strada-Ukraine" with the financial support of the Embassy of the United Kingdom in Ukraine and "La Strada" Program funded by MATRPA Programme of the Ministry of Interior of the Netherlands (Kyiv, 2003).

Target group: Cadets, students of higher educational establishments of internal affairs, law students, workers of law enforcement departments on combating crimes connected with human trafficking, prosecution and investigative agencies, as well as all those interested in the counteraction to the given phenomenon.

Contents: General characteristics of the trafficking in human beings, criminal law characteristics of trafficking in human beings, trafficking in human beings as organized criminal activity, work of law enforcement and investigative agencies on organizing counter-trafficking efforts, developing cooperation between law enforcement bodies at national and international levels on combating human trafficking, theory of social work on prevention of human trafficking and assistance to trafficked people, methodical provision of the elective course "qualification of crimes in human trafficking sphere".

Description: This manual reflects the international approach to preparation of specialists working with the problem of human trafficking. It covers three main approaches: prevention, protection, prosecution. It considers the development of the definition of trafficking, general current tendencies of crime connected with human trafficking, analysis of objective and subjective characteristics of this crime, and the problem of counteracting human trafficking through combating organized crime. It discusses aspects of disclosure, investigation, and prevention of human trafficking, with an emphasis on coordinating the efforts of different stakeholders (including NGOs), including coordination forms, methods and procedure. The book also covers issues of social work relevant to preparing the abovementioned specialists.

Availability: Available in printed version in Russian through:

"La Strada-Ukraine"

POB 26

03113 Kyiv, Ukraine

Tel : (+38 044) 205 37 36

E-mail: info@lastrada.org.ua

Website: www.lastrada.org.ua

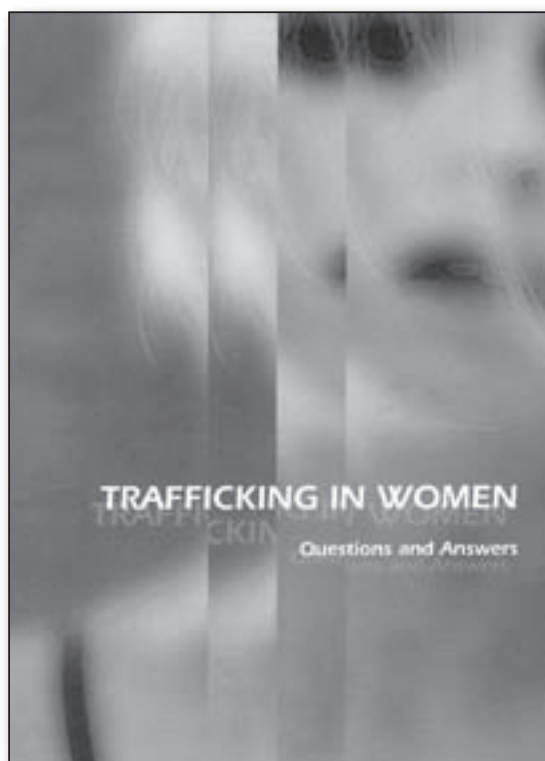


TRAFFICKING IN WOMEN: QUESTIONS AND ANSWERS

Published by “Animus Association” Foundation/“La Strada”- Bulgaria (Sofia, 2003, 2nd edition).

Target group: The publication is useful for all practitioners who face the issue of trafficking in their work, and especially for those in the aid community. It is also useful for researchers and anybody with the desire to learn more about the issue.

Contents: The publication is a collection of articles by various professionals – psychologists, psychotherapists, helpline volunteers, journalists, lawyers. For different reasons, they have all talked to women survivors of trafficking and have not been able to remain indifferent. They have verbalized everything the victims cannot otherwise communicate. These articles provide an insight into the experiences of trafficked women. The content of the articles is based upon what the authors learned from the women themselves in a situation of trust and safety—enabling them to summon the courage to talk about the violence and humiliation they had suffered.



Description: The brochure begins with a true story presented by one of the clients of the organization. Several articles then present different points of view towards trafficking, representing both the victim's and the helping professional's viewpoint. The brochure ends with an article presenting the findings of the first Bulgarian Feminist Participatory Action Research (FPAR) in support of women survivors of trafficking and of women at risk of trafficking. The research was conducted by a part of the team of “Animus Association”/“La Strada” Program in the confident and protected environment provided by the care programs of the Rehabilitation Centre for Women, Adolescents and Children Survivors of Violence at “Animus Association” Foundation on behalf of women survivors. (50 pages)

Availability:

Print and electronic versions in Bulgarian and English are available from:

“Animus Association” Foundation

85, “Ekzarh Yossif” Str.

1000 Sofia

Bulgaria

(+3592)9835205, 9835305, 9835405

e-mail: animus@animusassociation.org

Website: www.animusassociation.org

Or at:

<http://www.animusassociation.org/Trafficking%20in%20women-Q&A.pdf>

GOOD PRACTICES IN RESPONSE TO TRAFFICKING IN HUMAN BEINGS: COOPERATION BETWEEN CIVIL SOCIETY AND LAW ENFORCEMENT IN EUROPE

Published by Danish Red Cross (DRC), with the contribution of a number of organizations which participated in the Conference on Good Practices in Response to Trafficking, organised by the DRC on 9 June 2005. Important support and guidance was provided by Dr. Helga Konrad, the OSCE Special Representative, and her team, from OSCE Anti-Trafficking Assistance Unit. Support of the Royal Danish Ministry of Foreign Affairs and the Norwegian Red Cross also made this publication possible (2005).

Target group: The purpose of the manual is to provide inspiration for those interested in starting projects connected to human trafficking, or those who want to situate their own practices in a wider context and reflect on how to improve them. It therefore addresses both “new-comers” to the problem of trafficking and “entrenched practitioners.”

Contents: The manual takes stock of some of the most innovative practices in response to human trafficking in countries of origin, transit and destination. Its scope offers a combined view of the practices and challenges that arise from the contextual constraints of countries of origin versus countries of destination. The main focus of this manual is thus the intersection between civil society and state responses. The growing awareness that there is a convergence of interests, despite different starting points, has materialized into a number of practical examples of NGO-government cooperation. The cases treated in this manual all point to new possibilities for thinking innovatively about how to improve responses to human trafficking. Good practices have been considered from two perspectives:

- As assessed by following three types of criteria: logical (coherence), practical (efficiency), and subjective (how practices affect people, how they deal with the most vulnerable, direct and indirect effects).
- As “sustainable”, which refers to coherence of practices in both time and efficiency.

Description: The manual is structured around the issue of the “invisibility” of human trafficking. It also considers how it has become visible and to whom. Thus, the practices are discussed in relation to three dimensions:



○ *Identification and referral*

Good practices on identification and referral cover frameworks for cooperation and the roles of hotlines and outreach teams. “Pag-Asa” (Belgium) shows how cooperation works when enshrined in law, while the Agency for the Coordination of Victims of Trafficking (Serbia) is interesting in terms of formalizing institutional arrangements and including the government as a major responsible actor. IOM-Ukraine has set up extensive cooperation with NGOs for the grassroots identification of victims of trafficking. The role of hotlines is discussed in relation to ASTRA (Serbia), while the very innovative outreach units draw on the experience of “On the Road” (Italy) and “Tampep” (Italy).

○ *Victim assistance and protection*

Good practices of assistance and protection continue the model of frameworks for cooperation with KOOFRA (Germany) on practices of drafting cooperation agreements, and “Alternative Sociale” (Romania) on initiated model practices that have inspired governmental reactions. Issues of social inclusion and victim integration is addressed by considering the initiatives and projects of “On the Road” (Italy) and “Reaching Out” (Romania).

○ *Law enforcement training*

Rounding out the circle of good practices, the last section focuses on law enforcement training, inasmuch as this can be considered either a prior requirement to identification and referral or a realisation that results from the necessities of identification and victim assistance. Training can help officials who come into contact with suspected victims of trafficking to recognize the problem and thus open the way to other good practices. At the same time, training draws inspiration from the knowledge of victims and their needs. On the creation of standards and the institutionalization of training, the manual discusses the contributions of ICMPD (Austria). On how training relies on first-hand knowledge and methods of training, “La Strada – Poland” is considered. (145 pages)

Availability: available electronically at:
<http://www.redcross.dk/sw39202.asp>

or upon request from:

Danish Red Cross

Blegdamvsvej 27

Post box 2600

2100 København Ø

Denmark

Tel.: +45 35 25 92 00

E-mail: info@drk.dk

Website: www.drk.dk

www.redcross.dk/trafficking

ISBN: 87-85026-78-6

HANDBOOK ON HUMAN TRAFFICKING

Written by Yao Agetse and published by Franciscans International (FI), an NGO at the United Nations (New York, 2005).

Target group: The target group is broad since the main international legislative framework and the main actors such as intergovernmental organizations and international NGOs in the field of combating human trafficking are presented.

Contents:

I. Franciscans International's Main Activities to Combat Human Trafficking.

II. The Fight Against Trafficking in Persons by Means of International Instruments – presents the Convention for the Suppression of Trafficking in Persons and of the Exploitation of the Prostitution of Others (1949) and the Additional Protocol to the UN Convention against Trans-national Organized Crime to Prevent, Suppress and Punish Trafficking in Persons, Especially Women and Children (2000). It discusses the main implications of these international instruments in terms of law enforcement initiatives on national and international level.

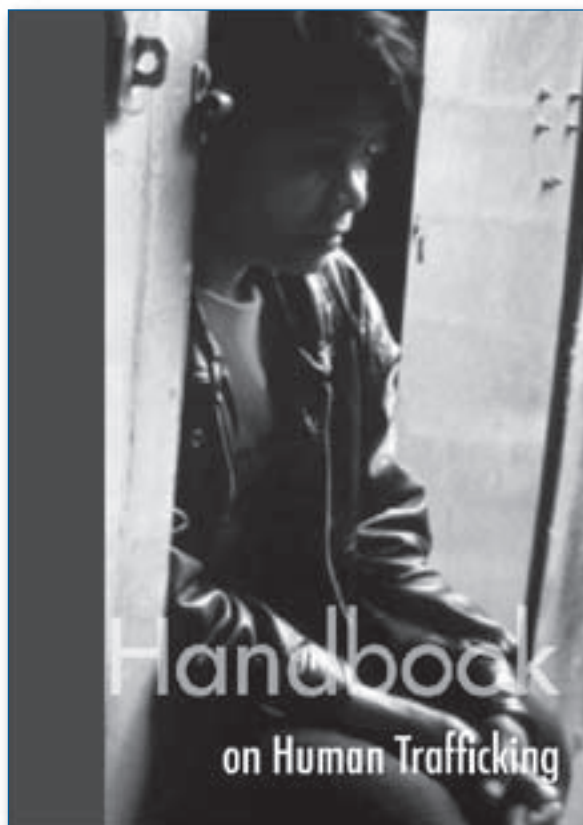
III. UN Mechanisms and Initiatives on Contemporary Forms of Slavery, especially Human Trafficking – presents the Office of the UNHCR and the OHCHR Programme to Combat Human Trafficking, in addition to some principles and guidelines on human rights and human trafficking, the UN Working Group on Contemporary Forms of Slavery and the United Nations Voluntary Trust Fund on Contemporary Forms of Slavery.

IV. The Special Procedures of the Commission on Human Rights Pertaining to Trafficking in Persons – the special rapporteurs on trafficking in persons, especially women and children, on the sale of children, child prostitution and child pornography, on violence against women and on the human rights of migrants.

V. Commitment of other international organizations to combat trafficking – UNHCR, UNICEF, the ILO, and the IOM.

The publication ends with appendices containing a Chronological List of International Instruments dealing with Human Trafficking, a presentation of the United Nations Instruments and International Labour Organization Instruments, and a table of Ratification of the Conventions dealing with Human Trafficking.

Description: FI has made the struggle against trafficking one of its main programmes, giving a strong response by means of education and raising awareness. This is the objective of this handbook, which is addressed to FI's members who work directly with victims at the grassroots level, as well as those coordinating efforts with other interested groups.



Availability: Electronically in English at:
<http://www.franciscansinternational.org/resources/pub/HumanTrafficking.pdf>

Or upon request from:

New York Office

211 East 43rd St

Room 1100

New York, NY 10017-4707

USA

Tel. 1 212 490 4624

Fax. 1 212 857 4977

E-mail: franintl@Fraciscansinternational.org

Geneva Office

37-39 rue de Vermont

PO Box 104

1211 Geneva 20

Suisse

Tel: + 41 22 919 40 10

Fax: + 41 22 740 24 33

E-mail: geneve@fiop.org

COMBATING TRAFFICKING IN PERSONS: A DIRECTORY OF ORGANISATIONS

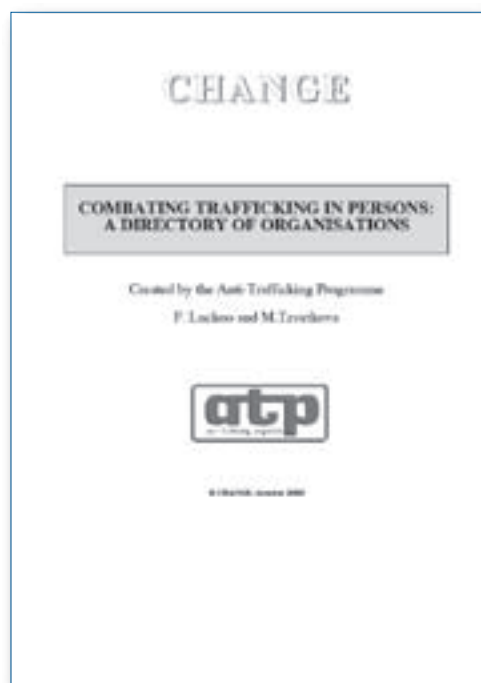
Written by F. Luckoo and M. Tzvetkova and published by the Anti-Trafficking Programme at “Change”-UK, with the donorship of the UK Foreign & Commonwealth Office, European Commission “Stop 11” Programme, ActionAid and Oxfam UK (London, 2002).

Target group: The publication aims at assisting a wide public in their efforts at combating trafficking and providing assistance to the victims. This includes governmental, non-governmental, inter-governmental and academic actors, all those working on a growing spectrum of activities in the fields of prevention, protection and prosecution with the joint objective of eliminating trafficking in persons.

Contents: This directory is an attempt to present a comprehensive international picture in this field. The aims in the gathering of data were to attain as comprehensive a coverage of service providers as possible. A range of methods had been used by the authors to gather background information on the trafficking situation in each country, to identify relevant organisations and their activities. Some organisations included do not specifically work with trafficking in persons. Many work more broadly to combat violence against women, promote more equitable development and protect migrants rights. However, these organisations were included because trafficking can incorporate all these varied dimensions and disciplines. Many had provided assistance in isolated cases of trafficking and/or were willing to provide assistance in the future. Furthermore, they constitute a first-stop contact for enquiries and information regarding where to access assistance.

Description: The directory proves to be a valuable resource tool for facilitating inter-agency cooperation, building networks, identifying potential partners and, through the identification of relevant organisations, providing assistance and support for victims of trafficking. All the organisations included in the directory are service providers in one way or another, and all have some expertise that may be transferable to other organisations interested in working. The directory is a comprehensive list of organizations, organized by country (91 countries included) in alphabetical order. Each country sector starts with brief background country specific information, based on national reports on trafficking or other relevant sources. More than 2000 organizations presented through their contact information and where available – short description of the provided services and programmes. (238 pages)

Availability: Available in English at:
[www.oas.org/atip/Global Reports/CHANGE Directory.pdf](http://www.oas.org/atip/Global%20Reports/CHANGE%20Directory.pdf)



THE LINKS BETWEEN PROSTITUTION AND SEX TRAFFICKING: A BRIEFING HANDBOOK

Written by Monica O'Connor and Grainne Healy. Prepared for the Joint Project Coordinated by the Coalition Against Trafficking in Women (CATW) and the European Women's Lobby (EWL) on Promoting Preventative Measures to Combat Trafficking in Human Beings for Sexual Exploitation: A Swedish and United States Governmental and NGO Partnership (2006).

Target group: This handbook may be used as a resource for any NGO or governmental group or authority that is interested in addressing the gaps in anti-trafficking programmes.

Contents: The handbook is presented in 12 sections with the following themes: 1. Factors driving women and children into the sex industry. 2. Different routes into the sex industry and the tactics of pimps and traffickers. 3. Demand: Men as customers, buyers, sexual exploiters of women & children. 4. The language of choice, consent & rights in relation to trafficked and prostituted women. 5. Impacts and consequences for women who are trafficked and prostituted: Prostitution as a form of violence against women. 6. Responding to legalization/decriminalization arguments. 7. Rejecting false distinctions and moving towards clarity. Naming trafficking and prostitution as violence against women. 8. Actions & outcomes arising from positions adopted on prostitution & trafficking. 9. Profits made from trafficking and prostitution. 10. Social/gender equality consequences of trafficking and prostitution. 11. Case Studies. 12. International Human Rights mechanisms for combating trafficking for sexual exploitation and useful European Union reports and political statements.

Description: The handbook may be used as a resource for writing, education, work with women and men who wish to combat trafficking and to curb the growth of the sex industry, whether locally or globally. It can also be used as an source of information for those dealing with the media. This handbook contains quotations and references, ideas and research on prostitution and trafficking, while also helping to give a voice to those who have survived sexual abuse and exploitation. (40 pages)

Availability:

Available online in PDF format at:

<http://ewl.horus.be/SiteResources/data/MediaArchive/Violence%20Centre/News/handbook.pdf>

Or through:

European Women's Lobby, e-mail: ewl@womenlobby.org

Coalition Against Trafficking Women: www.catwinternational.org



PREVENTING AND COMBATING TRAFFICKING IN WOMEN AND DOMESTIC VIOLENCE: PRINCIPLES FOR CONDUCTING TRAINING

Written by Ruslana Bezpal'cha and published by Winrock International (Kyiv, 2004).

Target group: NGO workers, representatives of law-enforcement bodies, researchers, trainers.

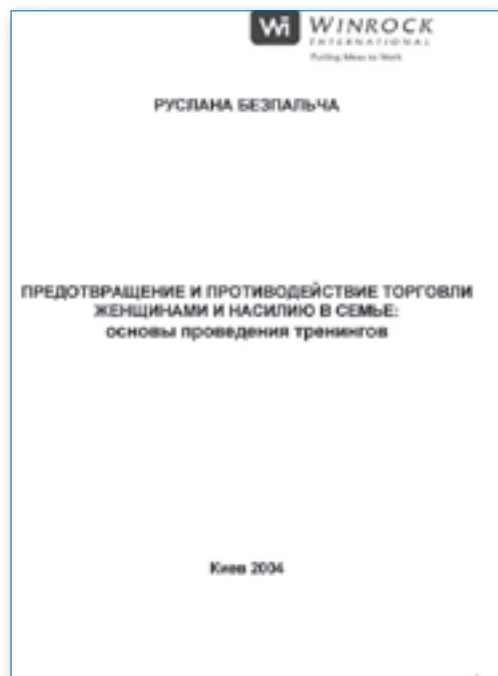
Contents: Introduction: introductory remarks, structure of the book, description of the methodology and organizational-methodological principles for conducting training, what does training mean, methodological recommendations for the organization of training sessions, methodological recommendations concerning the conduct of independent exercises, implementation of instruction forms in the training and continuing training of police employees.

Part I: Prevention of domestic violence against women: introduction to the problem, description of the exercises (introductory section, definition problems, research problems, finding the means to overcome the problems, supplementary exercises for NGO representatives, supplementary exercises for employees of law-enforcement bodies, and appendix: training plans).

Part II: The prevention of trafficking in women: introduction to the problem, description of the exercises (introductory section, definition problems, research problems, means of overcoming the problems, supplementary exercises for employees of law-enforcement bodies, supplementary exercises for NGO representatives, appendix: training plans).

Description: The book consists of two parts. The introduction includes introductory remarks, description of the structure of the publication, and statement of the methods for conducting training for law enforcement bodies. Each section begins with an introduction to the problem, which is followed by a description of each exercise—including a detailed description of the course of the exercise, the purpose and time for the performance of the exercise, and the necessary information and results. Exercises are ordered so as to gradually deepen the understanding of the problems, with practical lessons are frequently placed in the end. Some exercises include methodical advice and recommendations for carrying out the training lessons; and also necessary information or statistical supplements and distributing materials. For the best mastery of the material and for convenience, exercises are grouped in blocks: definition, research and means of overcoming a problem. It helps to properly allocate the basic stages of training and to understand that: consideration of each problem should begin with definition of the basic concepts; it is necessary to delve further into a problem in order to show its causes and effects; lessons must end with a discussion of strategies for overcoming a problem. In the first three blocks, universal exercises which can be used in trainings for all groups are presented. The fourth and fifth blocks contain additional exercises which are ideal for special groups: employees of law enforcement bodies or activist female public organizations. (178 pages)

Availability: In Russian and English through:
Winrock International, Leadership Development Unit
38 Winrock Drive, Morrilton, AR 72110-9370 USA
E-mail: Copyright-Id@winrock.org



RESOURCE BOOK FOR WORKING AGAINST TRAFFICKING IN HUMAN BEINGS IN THE CIS AND THE BALTIC SEA REGION

This publication is a result of the project “Building capacity, creating networks and formulating a protocol for repatriation and rehabilitation for trafficked persons” – a joint Russian-Swedish effort, supported by SIDA. It works on building the capacity of Russian NGOs, strengthening networking between the Russian Federation, Sweden, and the Baltic countries, and formulating a protocol for safe return and rehabilitation for women and children victims of trafficking (2005).

Target group: NGO’s, GO’s and institutions, networks in the sphere of repatriation and rehabilitation for trafficked persons

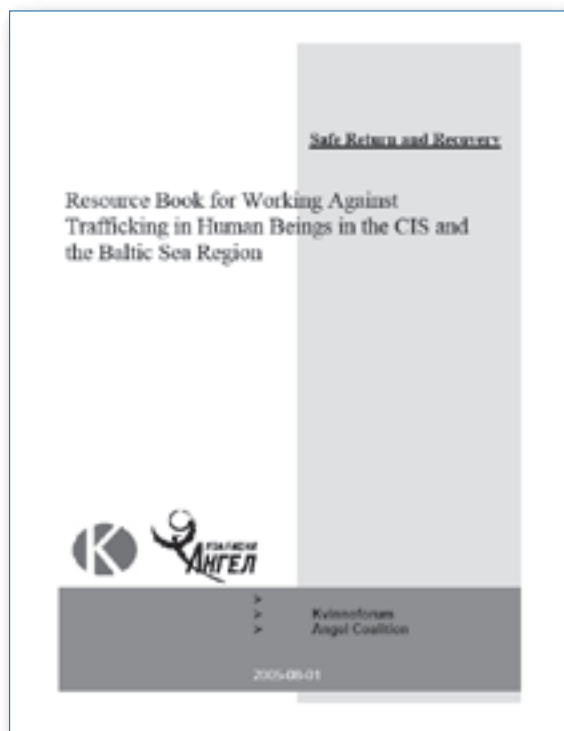
Contents: The Resource Book is a tool for networking and collaboration against trafficking in human beings in CIS and the Baltic Sea Region, especially regarding repatriation and rehabilitation of victims. It includes contact information and descriptions of important NGOs working against trafficking in human beings, particularly those working for the social support and psychological treatment and rehabilitation of victims of trafficking (especially women, girls and boys). The NGOs listed in the CIS are all members of the “Angel Coalition.” The Resource Book also contains chapters with the contact information of important governmental administrations and officials in the counter-trafficking field in the Russian Federation. Key persons at the federal level are included, as are important representatives at the regional level for St. Petersburg, Leningradskaya Oblast; Petrozavodsk, the Karelian Republic; Murmansk; Kazan, the Republic of Tatarstan, and Yaroslavl. Lastly, the Resource Book includes descriptions and contact information of important Swedish social actors addressing the issue of support and rehabilitation of victims of trafficking in Sweden, as well as contact information for the governmental authorities with counter-trafficking victim-support responsibilities in Sweden.

Description: A contact list of NGOs, GOs, and institutions with brief descriptions of the programs addressing the target group of trafficked persons.

Availability: The book is available electronically in English at:
www.angelcoalition.org/pdf/2005ResourceBookENG.pdf

And in Russian at:

<http://www.angelcoalition.org/russianpdf/2005ResourceBookRUS.pdf>



ANNOTATED GUIDE TO INTERNET-BASED COUNTER TRAFFICKING RESOURCES

Prepared by Rebecca Surtees and Slavica Stojkovic, Regional Clearing Point (RCP) (Belgrade, 2004).

Target group: For individuals and organizations working in the field of counter-trafficking in South Eastern Europe. The objective is to provide counter-trafficking organizations with information about accessible resources that can be of assistance in their counter-trafficking work.

Contents: 1. Introduction. 2. Table of Contents. 3. Useful Websites of Organizations Worldwide. 4. Organizations working in Southeast Europe to Combat Trafficking. 5. Publications Available On-Line. 6. Listservs, Discussion Forums and Newsletters.

Description: This guide is not an exhaustive list of counter-trafficking resources and websites available on the Internet. Rather, it is a compilation of resources that have been identified as valuable by RCP in its counter-trafficking work and which RCP hopes will also be of assistance to colleagues in the field. The first section is comprised of websites of organizations – non-governmental, international and governmental – working around the world to combat the trafficking in human beings. It is merely a sample of websites where valuable counter-trafficking information can be accessed. In addition to information about the organization's mandate and activities, these websites include other valuable information, including research/documentation, trafficking news and upcoming events, all related to trafficking in persons. The next section includes websites of organizations from the Southeastern European region that are working to combat trafficking in persons. This is a non-exhaustive description of the work and activities of some of the different counter-trafficking actors and stakeholders in the region. The third section is a list of publications related to trafficking of persons in Europe, which are available online. Topics explored here-in range from trafficking for sexual exploitation to victim assistance; counter-trafficking plans of action to legal instruments; trafficking for labor exploitation to trafficking research. The last section lists the various listservs, discussion forums and newsletters on the subject of trafficking in persons and related issues such as the sexual exploitation of minors, prostitution and migration. These are valuable tools for organizations in their efforts to keep abreast of developments in the field as well as recent events, news, and publications. (31 pages)

Availability: Available electronically in PDF format in English at:
http://www.childtrafficking.com/Docs/rcp_annotated_guide_to_counter_trafficking_internet_resources_7.pdf

Or through :

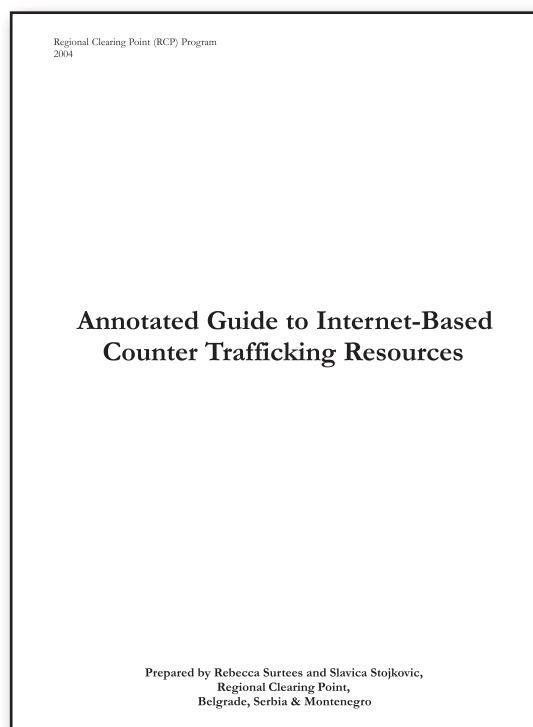
Terre des hommes

Jhamsikhel, P.O. Box 2430, Kathmandu, Nepal

Email: childtrafficking.com@gmail.com

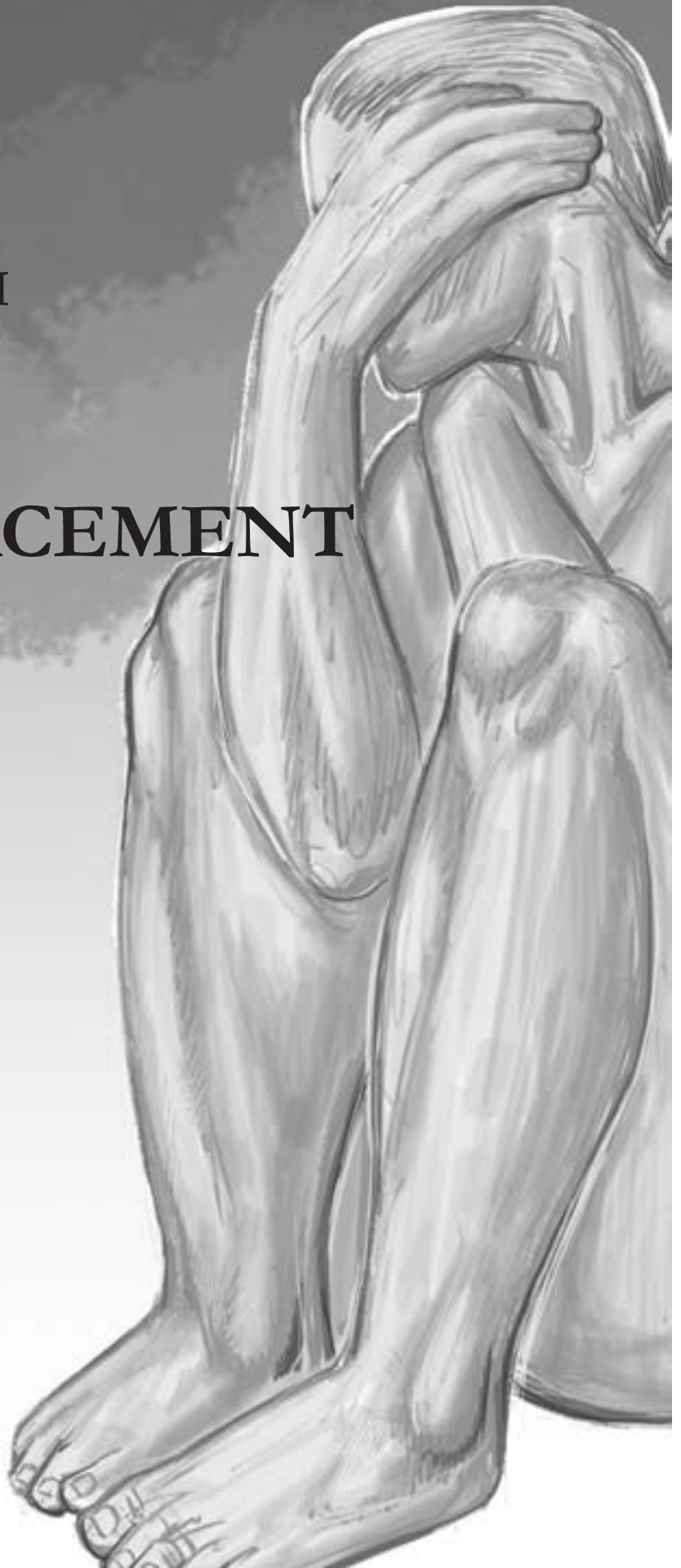
Website: <http://www.childtrafficking.com/Content/Library/>

If organizations have suggestions for other websites, Internet-based resources or listservs and discussion forums, please contact: rsurtees@iom.int.



SECTION II

**LAW
ENFORCEMENT**



THE ANNOTATED GUIDE TO THE COMPLETE UN TRAFFICKING PROTOCOL

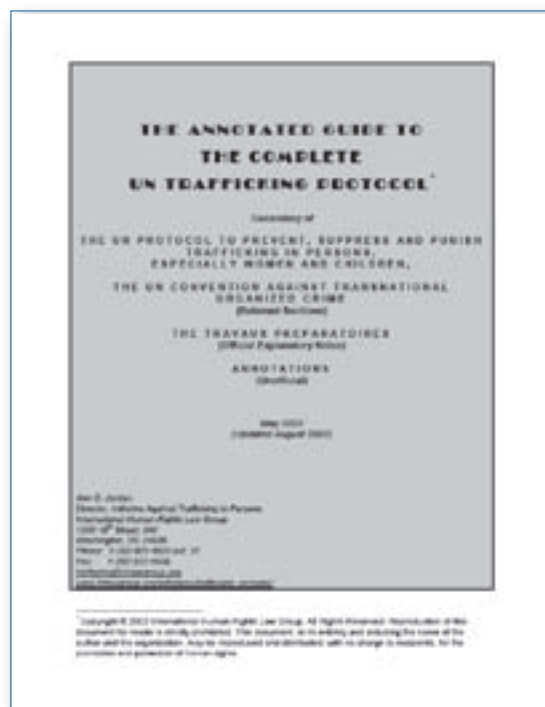
Written by Ann D. Jordan and published by the International Human Rights Law Group in the framework of the Initiative Against Trafficking in Persons (2002).

Target group: Advocates in the development of a human rights framework for national anti-trafficking laws and policies.

Contents:

The guide consists of:

- o The UN Protocol to Prevent, Suppress and Punish Trafficking in Persons (preamble; general provisions; protection of victims of trafficking in persons; prevention, cooperation and other measures; final provisions)
- o The UN Convention against Transnational Organized Crime (relevant sections)
- o The Travaux Préparatoires (official explanatory notes)
- o Annotations (unofficial)



Description: The Annotated Guide combines the Trafficking Protocol and relevant portions of the Convention and the Interpretative Notes into one document. The text of the Trafficking Protocol and relevant Convention provisions are included in the main text while the Interpretative Notes (Travaux Préparatoires) are quoted in the footnotes. (Lawyers are advised to read the entire Convention, however, as they may find additional provisions that are relevant in their national contexts.) Unofficial annotations to the Trafficking Protocol and the Convention are contained in the boxes. The Annotated Guide to the new UN Trafficking Protocol is a tool to assist lawyers in the development of a human rights framework for national anti-trafficking laws and policies. (40 pages)

Availability:

Available through electronically in PDF format at:
<http://www.walnet.org/csis/papers/UN-TRAFFICK.PDF>

Also available through:

International Human Rights Law Group
1200 18th Street, NW
Washington, DC 20036
USA

Phone: 1-202-822-4600 ext. 27

Fax: 1-202-822-4606

E-mail: trafficking@hrlawgroup.org

Website: www.hrlawgroup.org/initiatives/trafficking_persons/

COMBATING TRAFFICKING IN HUMAN BEINGS THROUGH THE PRACTICE OF DOMESTIC COURTS

A publication of the Coalition “All for Fair Trials,” written by Violeta Velkoska. Strategic partners in the project were the OSCE Spillover Monitor Mission to Skopje and the Ministry of Foreign Affairs of Finland (Skopje, 2005).

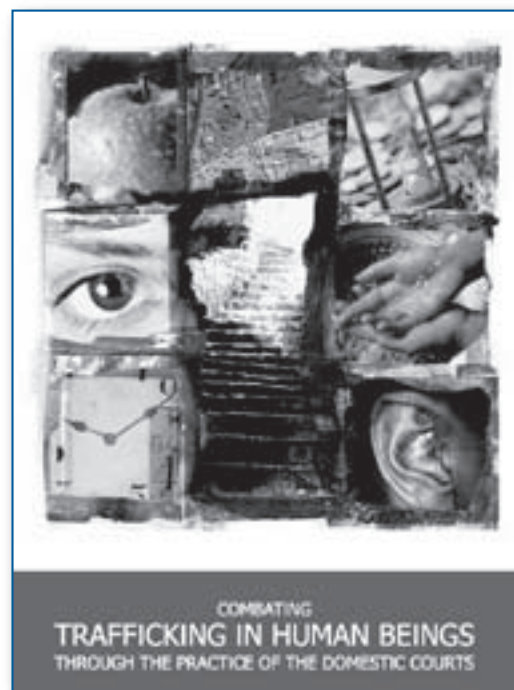
Target group: The publication is of interest to those with interest in the judicial processes related to human trafficking. It is also targeted at the broader activist community with interest in human rights, especially in the field of international fair trial standards.

Contents: 1. Basic Information. 2. Legal regulation on the phenomenon of trafficking in human beings. 3. The Rights of the Victim. 4. The Defendant. 5. Witness Protection. 6. Compensation to Victims. 7. Length of the Proceedings. 8. Penal Policy of the Republic of Macedonia in Relation to the Criminal Offences of Trafficking in Human Beings, Mediation in Prostitution and Smuggling of Migrants. 9. Recommendations. Annex.

Description: This report is the result of project “Countrywide observation of Trafficking in Human Beings related cases” undertaken by the Coalition “All for Fair Trials.” The research is the first national-level, systemized data collection regarding court cases involving “trafficking in human beings,” “mediation in prostitution,” and “smuggling of migrants.” The report is the result of analysis based on data gathered through questionnaires from the observation of criminal and civil cases.

Availability: Available in English electronically at:
http://www.osce.org/documents/mms/2005/12/17412_en.pdf

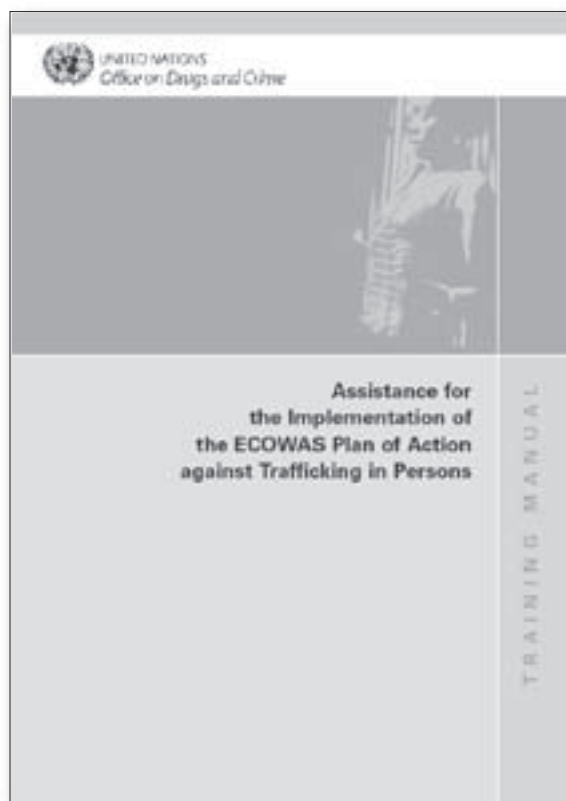
Or through:
OSCE – Spillover Mission to Skopje
11 Oktomvri str. 25, QBE Building
MK-1000 Skopje
The Republic of Macedonia
Tel. 389-2 323 4000
Fax. 389-2 323 4234



ASSISTANCE FOR THE IMPLEMENTATION OF THE ECOWAS PLAN OF ACTION AGAINST TRAFFICKING IN PERSONS: TRAINING MANUAL

Created by the United Nations Office on Drugs and Crime (UNODC) in the framework of the project on the “Assistance for the Implementation of the ECOWAS Plan of Action against Trafficking in Persons” (New York, 2006).

Target group: This Manual targets the practicing members of the judiciary and the law enforcement in the ECOWAS Member States. Because of the limited nature of the activities under the UNODC project “Assistance for the Implementation of the ECOWAS Plan of Action against Trafficking in Persons,” the Manual is not able to cover all the issues related to the broad theme of trafficking. Moreover, because of the diversity of legislation, procedures, and investigative and prosecutorial practices in the ECOWAS Member States, the guidelines are, in many instances, limited to broad principles and general summaries of best practices. This makes it applicable to other regions and target groups.



Contents: The Manual allows the investigative and prosecutorial efforts to reflect the international characteristics of the crime of trafficking. It gives a common understanding of human trafficking as a crime to help members of the judiciary and the law enforcement to understand the methodologies utilized by colleagues in other ECOWAS Member States. This Manual presents the definitions of human trafficking and smuggling of migrants, as well as general guidelines on investigation and prosecution of cases related to trafficking in human beings, with a focus on cooperation between ECOWAS Member State. It is to be used for reference and in training activities under the project.

Description: This Manual is partly based on two other manuals: UNDP “Best Practice Law Enforcement Manual for Fighting against Trafficking of Human Beings”, developed in Romania under UNDP project ROM/01/009; and the International Centre for Migration Policy Development (ICMPD) Manual, developed within the framework of the European Union Stability Pact. It looks at human trafficking as a criminal phenomenon and as often (but not necessarily) a transnational phenomenon. It is designed so as to facilitate an interactive relationship between the student and the course material. Every section of the Manual includes some tools to better manage the study process, and to make each section a manageable unit. They include learning objectives, activities, examples, and discussion topics to aid in applying the course concepts to previous experience. Relevant legislation is enclosed at the beginning of each

section for ease of reference. Self-assessment questions at the end of each section are useful for testing understanding of the material. (172 pages)

Availability: Available in English electronically at:

http://www.unodc.org/pdf/ecowas_training_manual_2006.pdf

Printed version is available upon request from:

Vienna International Centre, P.O. Box 500, 1400 Vienna, Austria

Tel: (43-1) 26060-0, Fax: (43-1) 26060-5866, www.unodc.org

POLICIES TO COMBAT HUMAN TRAFFICKING: HUMAN DIGNITY, REFUGEE PROTECTION AND GENDER ISSUES

The publication is an outcome of the International Workshop on “Policies to Combat Human Trafficking: Human Dignity, Refugee Protection and Gender Issues,” held on 29-30 October 2002. It is initiated by UNHCR Branch Office Sofia, the US Department of Justice, and developed in co-operation with the Academy of the Ministry of Interior of Bulgaria (Sofia, 2002).

Target group: Policy-makers, representatives of law-enforcements agencies, officials at diplomatic missions and embassies, NGO workers.

Contents: Recommended Principles and Guidelines on Human Rights and Human Trafficking. Report of the UNHCR to the Economic and Social Council. Recommended Guidelines on Human Rights and Human Trafficking. Draft Recommendations, Standards & Best Practices. Mechanisms for Co-operation and Co-ordination.



Description: The lack of specific and/or adequate legislation on trafficking at the national level has been identified as one of the major obstacles in the fight against trafficking. There is an urgent need to harmonize legal definitions, procedures and cooperation at the national and regional levels in accordance with international standards. The development of an appropriate legal framework that is consistent with relevant international instruments and standards, the strong cooperation between the police and the judicial power will also play an important role in the prevention of trafficking and related exploitation. Representatives from relevant government, non-government and diplomatic communities, were invited to contribute to and jointly reflect on developing policies to combat human trafficking in Bulgaria, to exchange information, facilitate networking and cooperation. International, European and developing Bulgarian legislation and policy issues in the field of trafficking in human beings are reviewed. The publication contains minutes and official documents with decisions and recommendations. As an addendum it contains a very useful list, together with internet links, of all the UN Documents and Treaties relevant to the trafficking. Another addendum enlists the most important reports on trafficking from all over the world available in the internet. (59 pages)

Availability: Available electronically in PDF format at:
http://www.unhcr.bg/events_records/2002/vipond_29_30/police_%20academy_en.pdf

Or through:
UNHCR, Branch Office in Bulgaria
19, Denkoglu Str.
1000 Sofia
Bulgaria
Tel. 359 2 980 2453
Fax. 359 2 980 1639
E-mail: BULSO@unhcr.org
Website: <http://www.unhcr.bg>

AWARENESS TRAINING ON TRAFFICKING IN HUMAN BEINGS FOR POLICE, BORDER GUARDS AND CUSTOMS OFFICIALS IN EU MEMBER STATES, ACCESSION AND CANDIDATE COUNTRIES: DEVELOPMENT OF A EUROPEAN CURRICULUM

Under development by the International Centre for Migration Policy Development (ICMPD) in partnership with Sicherheitsakademie (SIAX), the Ministry of Interior of the Czech Republic, and “On the Road” Association (in progress).

Target group: Police, border guards, and customs officials.

Contents: The most important topics included in the training manual are: definitions (legal definitions and legal instruments); the trafficking process (recruitment, transportation and transit, exploitation, trafficking forms); the multi-agency approach to trafficking, identification process (with indicators for identification of victims of crime, interviewing guidelines, and topics related to the identification of traffickers); intelligence gathering.

Description: The manual is organized in units and is structured as a trainer’s manual – it provides materials for trainers, handouts for the trainees as well as a description and instructions for training sessions. Additionally in annexes there are included case-scenarios for role playing and group discussions for each training unit or module, together with hints for the trainers. (59 pages)

Availability: Since this manual was still in a preparation phase during the preparation of the directory, the latest information about its availability should be searched on the ICMPD site at:
<http://www.icmpd.org>

Or at:
ICMPD
Gonzagagasse 1
A-1010 Vienna
Austria
Tel. 43-1-504 46 77
Fax. 43-1-504 46 77 75
E-mail: icmpd@icmpd.org



HUMAN TRAFFICKING IN MOLDOVA: NORMATIVE ACTS

Published by the Organization for Security and Co-operation in Europe – Mission to Moldova and “La Strada” – Moldova (Chisinau, 2006).

Target group: This publication is intended for the use of NGOs and other organizations operating in the field of counter-trafficking in Moldova.

Contents

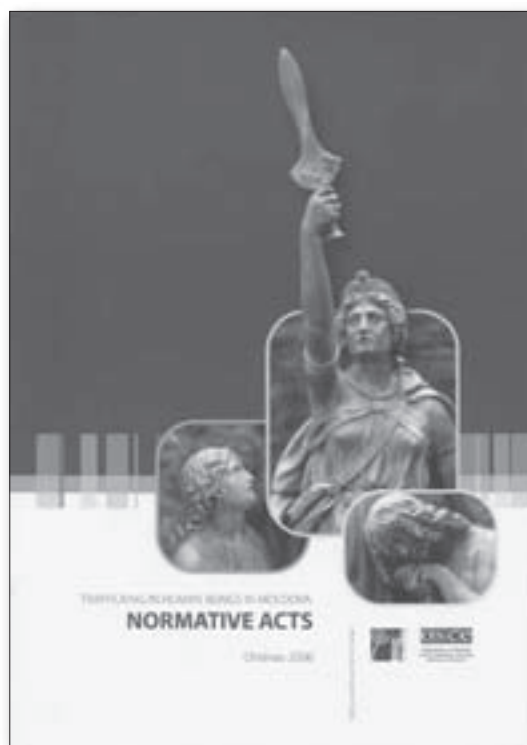
- Excerpt from the Penal Code of the Moldovan Republic № 985 from 18.04.2002 published in the Official monitor of the Moldovan Republic № 128-129/1012 from 13.09.2002.
- Law on the prevention and suppression of the trafficking in human beings № 241-XVI from 20.10.2005 published in the Official monitor of the Moldovan Republic № 164-167/812 from 09.12.2005.
- National plan for the prevention and combating of human trafficking, ratified Decree of the Government № 903 from 25.08.2005, published in the Official monitor of the Moldovan Republic № 119-122/987 from 09.09.2005.
- Excerpt from the Decree of the National committee for combating human trafficking on the establishment of a unified system for monitoring the implementation of the National plan for the prevention and combating of human trafficking from 10 February 2006.
- Decree of the Government of the Moldovan Republic № 775 from 01.08.2005 on the establishment of changes and supplements introduced in the Decreed Government № 1219 from 9 November 2001, published in the Official monitor of the Moldovan Republic № 107-109/865 from 12.08.2005.
- Decree of the plenary session of the Supreme Justice Court of the Moldovan Republic on the practical application of legislation in the field of human trafficking and trafficking of children, № 37 from 22.11.2004, published in the bulletin of the Supreme Justice Court of the Moldovan Republic, № 8, 2005.

Description: This publication is in Russian and Moldovan, and it contains the text of several Moldovan laws, the national counter-trafficking plan, and various decrees related to combating human trafficking in Moldova. (65 pages)

Availability: Available electronically in English, Russian, and Moldovan at:
<http://www.osce.org/moldova/13429.html>

Or through:

OSCE Mission to Moldova
Mitropolit Dosoftei Str. 108
2012 Chisinau, Moldova
Tel. 373 22 22 34 95
Fax. 373 22 22 34 96



LABOUR MIGRATION AND PREVENTION OF HUMAN TRAFFICKING: NORMATIVE AND LEGISLATIVE ACTS

This manual was written by O.M. Bandurka, E.B. Levchenko, M.V. Gubko, M.V. Evsyukova and is created by “La Strada-Ukraine” with the support of the Organization of Safety and Cooperation in Europe, Embassy of Great Britain, the International Labour Organization (Kyiv, 2006). Original title: *Трудова міграція та протидія торгівлі людьми.*

Target group: Specialists of employment centers, departments on Youth, Family and Sport Affairs, representatives of citizens department, migration services of the interior affairs departments, non-governmental organizations, hotline consultants on human trafficking prevention, scientists and students, who work on migration problems, human trafficking, and legislative protection of foreigners.

Contents: The situation of emigration and the problem of human trafficking in Ukraine; legislative base regarding human trafficking and its prevention; Ukrainian citizens abroad, their rights and duties; legislative and normative acts of foreign countries.

Description: Legal education on national and foreign legislation is one of the most important activities in the sphere of human rights promotion, the prevention of its violations, in particular trafficking in people and their exploitation. The reference book is developed due to initiative of the International Women’s Rights Center “La Strada-Ukraine” supported by OSCE Office in Ukraine and the Embassy of Great Britain and Northern Ireland in Ukraine. It contains information submitted by representatives of diplomatic missions of foreign countries in Ukraine. The book contains foreign countries’ legislation on migration, particularly procedures for legal migration, peculiarities of labor migration, stay permits, getting married to a foreigner, etc.

Availability: Available in print in Ukrainian and Russian through:

“La Strada-Ukraine”

POB 26

03113, Kyiv, Ukraine

Tel : 38 044 205 37 36

E-mail: info@lastrada.org.ua

Website: www.lastrada.org.ua

An electronic version is under construction.



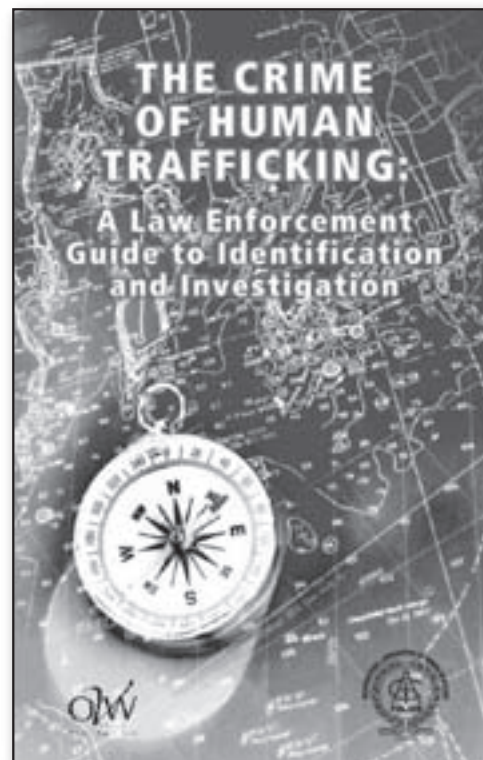
THE CRIME OF HUMAN TRAFFICKING: A LAW ENFORCEMENT GUIDE

The guidebook is prepared by the International Association of Chiefs of Police under the Police Response to Violence Against Women Project, with funding from the US Department of Justice's Office on Violence Against Women (2006).

Target group: The guidebook is intended to offer for police officers the knowledge and tools to investigate human trafficking safely and effectively, and to explain federal laws for the interstate enforcement of protective orders.

Contents: The guidebook includes:

- Definitions of human trafficking and the various forms of exploitation
- Distinctions between trafficking and smuggling
- Dynamics of human trafficking and the traumatic effects upon victims
- Strategies for victim identification and assistance
- Methods for effective response and investigation
- Avenues for legal assistance and visa provisions under federal law
- A pocket card for quick reference



Description: This book of guidelines is designed for self-education, with several sections on the above topics illustrated with cases and statistical data. Included are some additional tools, such as a checklist for identification of victims of trafficking, interview questions, and a list of useful resources for victim's assistance. Though relevant to the US laws and resources for assistance, it's structure is a good model for regionally adapted law enforcement guidelines. The publication is a part of a project that focuses on the development of tools and policies to assist law enforcement in responding effectively to domestic violence, sexual assault, human trafficking, and all other crimes against women. (26 pages)

Availability: The guidebook, as well as the accompanying roll-call training video, may be accessed through the IACP website at:

www.theiacp.org/research/VAWPoliceResponse.html

Or for a copy free of charge, email the IACP at stopviolence@theiacp.org.

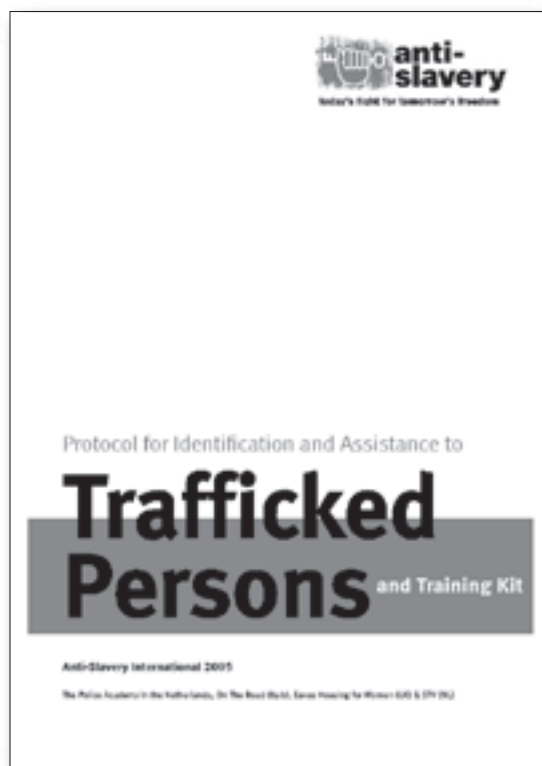
PROTOCOL FOR IDENTIFICATION AND ASSISTANCE TO TRAFFICKED PERSONS AND TRAINING KIT

Created by Iveta Bartunkova (Anti-Slavery International), Henk Werson, and Feneke Goutbeek (The Police Academy in the Netherlands); in collaboration with partners from “On the Road” – Italy, “Eaves Housing for Women” – UK, STV – Netherlands. A publication of Anti-Slavery International with the European Commission funding (London, 2005).

Target group: Front-line police and immigration officers, detention centres workers and services providers.

Contents: This is a practical manual on the identification of trafficked people. It aims to provide basic information to those most likely to encounter trafficked person, and to help to facilitate the difficult task of identification. It discusses definitions of human trafficking and slavery-like practices, in addition to the differences between migration, trafficking, and smuggling. Identification of victims is described in a very practical way, including topics like *first contact* and *initial interview*; *preparation for the identification*, *what is useful to be done during the initial interview*, *useful questions*. It is accompanied by a training kit for communication skills for conducting an interview, providing and gathering information from the victim and planning the further steps to be taken.

Description: Material is structured into four main chapters: 1. Defining the problem- international law for the national law enforcement; 2. Identification protocol; 3. Training kit; 4. Annexes. One can use the material in four different ways: a) for background information about existing international instruments and their relevance for law enforcement work; b) as a practical tool with indicators, check lists, and recommended questions for interviewing trafficked persons; c) as a training resource for an introduction to the issues of identification of trafficked people; or d) as a resource on national legislation and possibilities of referrals and recommended assistance to trafficked people. (88 pages)



Availability: Available electronically at:
www.antislavery.org/homepage/resources/PDF/Protocoltraffickedpersonskit2005.pdf

and in print in English from:
Anti-Slavery International
Thomas Clarkson House
The Stableyard Broomgrove Road
London SW9 9TL
United Kingdom
Tel. 44 (0)20 7501 8920
Fax. 44(0)20 7738 4110
E-mail: info@antislavery.org
Website: www.antislavery.org

BEST PRACTICE: LAW ENFORCEMENT MANUAL FOR FIGHTING AGAINST TRAFFICKING OF HUMAN BEINGS, USER'S MANUAL

Written by Paul Holmes, Maria Magdalena Radulescu, and Maria Velikonja. Edited by UNDP – Country Office Romania, and was made possible through support provided by the Office of USAID Romania, Bureau for Europe and Eurasia. It was reviewed by the representatives of Center for Legal Resources – Bucharest, Romania, International Organization for Migration, SECI Regional Center for Combating Transborder Crime and USAID (Bucharest, 2003).

Target group: The manual is designed to support law enforcement agencies in South Eastern Europe in their fight against trafficking in human beings. It is an *investigative* guide that can be utilized by law enforcement officers and prosecutors who are fulfilling an investigative role.



Contents: Three sections are publicly available online:

1. The Critical Concepts: Introduction. The Critical Concepts. Trafficking Methodology – An overview. Counter-trafficking Legislation – an Overview.
2. The Investigative Principles: General Investigative Principles. The Investigative Options. Re-active Victim Led Investigative Option. Pro-active Investigative Option. Parallel financial investigation. Disruptive Investigative Option.
3. The Victim and the Victim as a Witness: the Challenge. The Victim. The Initial Response. Trafficked Victim or Offender? The Principles and Process of Continuous Risk Assessment. The Non-co-operating Victim. The Co-operating Victim. Third Party Reporting. Summary.

Description: This manual has been designed to assist specialist law enforcement officers in South Eastern Europe to professionally investigate human trafficking. The contents reflect current global best practice investigative principles, and is designed to assist specialist counter-trafficking investigators in the conduct and management of international enquiries, both in South Eastern Europe and beyond, and to develop their ability to operate across the borders of the region in prosecuting the traffickers. Whilst the contents of the manual reflect international standards, they have also been adapted to the regional context. The student manual includes some “learning tools” to help students understand and follow the main objectives of the sections/sessions and to provide an interactive self learning process. It also includes Self Assessment Questions (SAQ’s) to check their understanding of individual sections/sessions.

Availability: available in English electronically at:

http://www.undp.ro/governance/Best%20Practice%20Manuals/user_manual/01_manual.html

or through:

UNDP – Country Office Romania

Tel. 4021 2017800, Fax. 4021 2017828, e-mail: registry.ro@undp.org

BEST PRACTICE: LAW ENFORCEMENT MANUAL FOR FIGHTING AGAINST TRAFFICKING OF HUMAN BEINGS, TRAINER'S MANUAL

Authored by Paul Holmes (Law Enforcement Expert) and Maria Magdalena Radulescu (Training Expert). This publication was edited by UNDP – Country Office Romania, and was made possible through support provided by the Office of USAID Romania, Bureau for Europe and Eurasia (Bucharest, 2003).

Target group: The manual is designed to support law enforcement agencies in South Eastern Europe in their fight against trafficking in human beings. It is an *investigative* guide that can be utilized by law enforcement officers and prosecutors who are fulfilling an investigative role.

Contents: The manual contains three parts. The first part consists of five sections and forms the ‘best practice’ part of the guide. The second section consists of two sections and forms an ‘easy-reference’ review of relevant international and national legislation and procedures. Part three consists of a short, country-by-country counter-trafficking briefing and contact directory of law enforcement and other multi-agency partners.

Description: This manual has been designed to assist specialist law enforcement officers in South Eastern European to professionally investigate the crime of trafficking in human beings. It reflects current global best practice investigative principles, and is designed to assist specialist counter-trafficking investigators in the conduct and management of international enquiries, both in South Eastern Europe and beyond, and to develop their ability to operate across the borders of the region in persecuting the traffickers. Whilst the contents of the manual reflect international standards, they have also been adapted to the regional context. In order to allow manageable learning sessions, the text of the manual has been split in chunks of material that will be, in principle, approached in about six hours of face-to-face training. In the student manual there have been introduced some “learning tools”, including Self Assessment Questions (SAQ’s). Chapter 3 of this manual indicates at each section/session the most important points for the trainer intervention in terms of activities, usage of case scenarios or illustrations. The trainer will find attached to the SAQ’s the recommended sections to be studied in order to find the answers for those questions. It is strongly recommended to the trainers to use this manual closely with the student’s manual to identify the relevant activities or references to the other course resources.

Availability: Available in English electronically at:

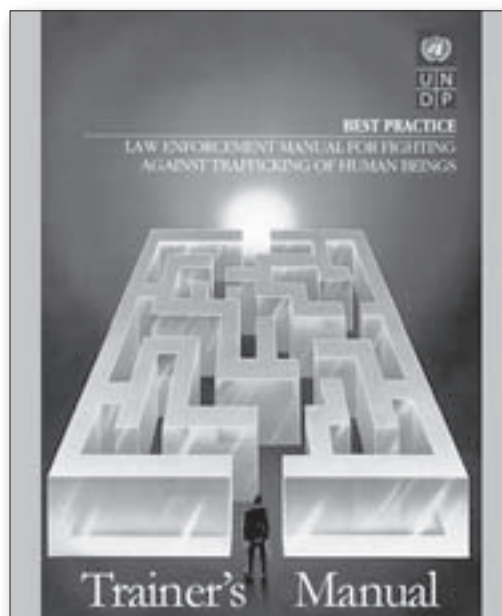
http://www.undp.ro/governance/Best%20Practice%20Manuals/trainer_manual/manual.html

Or through:

UNDP – Country Office Romania

Tel. 4021 2017800, Fax. 4021 2017828

E-mail: registry.ro@undp.org



CRIME REDUCTION TOOLKITS: TRAFFICKING OF PEOPLE

Produced and published by Crime Reduction, Government of the UK (London).

Target group: The toolkit aims to be relevant for those who have responsibility for addressing: sexual offences, prostitution and violence against women; child protection; and labour exploitation. It is directed at police, immigration officials, the Crown Prosecution Service (CPS), victim support, social services departments, local authorities, NGOs, and other agencies presented with problems of trafficking. It is intended for use by senior officers responsible for developing strategies for combating such crime, and officers and staff in relevant agencies responsible for implementing these strategies.

Contents: 1. Welcome to the trafficking toolkit. 2. What do we know about trafficking? 3. An overview of the law relating to trafficking. 4. Developing a local strategy. 5. Who does what? 6. How the challenges might be met. 7. Making it happen. 8. Useful references.

Description: The toolkit is structured in such a way that different sections may be of interest to different audiences – thus limiting the amount of material that anyone needs to read.

What do we know about trafficking? presents an explanation of what trafficking is; why and where it seems to happen; its manifestation in the UK; the experiences, risks and needs of trafficked victims; what we know about traffickers; relevant UK and EU legislation; and some of the international and national initiatives addressing the problem.

Developing a strategy discusses some of the types of intervention that may be useful to tackle trafficking, including the rescue, protection and re-settlement of victims, the prosecution of traffickers and the disruption and obstruction of trafficking. It also discusses how local organizational capabilities may be developed for tackling trafficking.

Who does what? explains the roles and responsibilities of key agencies and groups, and considers some of the contributions they may be able to make to local multi-agency initiatives.

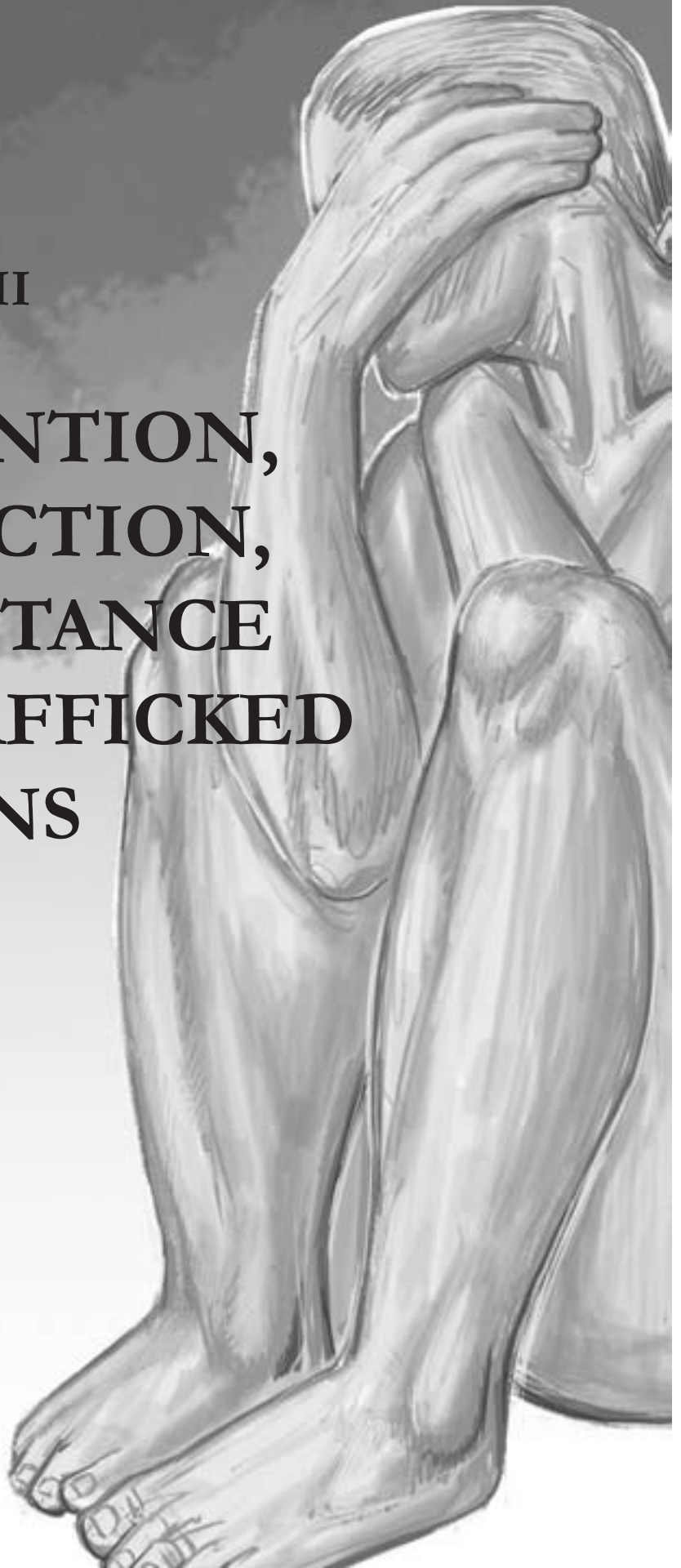
How the challenges might be approached presents some guidance and ideas on specific initiatives that may be helpful at a local level in addressing trafficking issues.

Finally, *Making it happen* considers some of the organizational and planning issues for implementation of a local trafficking strategy.

Availability: Only available electronically at:
<http://www.crimereduction.gov.uk/toolkits/tp00.htm>

SECTION III

**PREVENTION,
PROTECTION,
& ASSISTANCE
OF TRAFFICKED
PERSONS**



THE MENTAL HEALTH ASPECTS OF TRAFFICKING IN HUMAN BEINGS – A SET OF MINIMUM STANDARDS

Published by the International Organization for Migration (Budapest, 2006). Related Publication: *The Mental Health Aspects of Trafficking in Human Beings-Training Manual*.

Target group: Social workers, psychologists, psychotherapists and all other relevant types of practitioners in countries of origin, transit, and destination.

Table of Contents: Taxonomy of standards. Environmental standards. Staffing and team composition. Staff training and development. Job assignments. Management. Programme activities. Record keeping and recording. Ethical standards and professional conduct. Minimum standard grids.

Description: The Minimum Standards presented in this booklet recognize the fact that a significant number of trafficked persons are traumatized by their experiences, and psychological scars often take much longer to heal than physical scars. These Minimum Standards aim to provide a guiding tool for all types of organizations who are already acting or are intending to develop programs in the field of combating trafficking. Furthermore, the publication aims to aid in the implementation of comprehensive and co-ordinated psychosocial care of trafficked persons from the time of their rescue to throughout their reintegration process. (58 pages)

Availability: Available electronically in English at:
<http://www.iom.hu/bppublications.html>

Or in print from:

IOM Budapest – Regional Mission for Central and South Eastern Europe
Révay u. 12

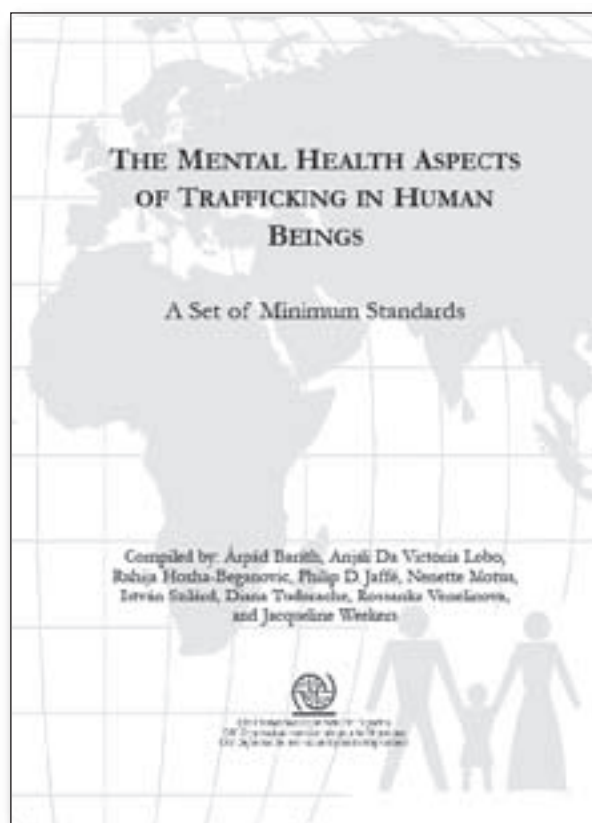
Budapest 1065 Hungary

Tel. 36 1 472 2500

Fax: 36 1 374 0532

E-mail: mrfbudapest@iom.int

Website: <http://www.iom.int>



THE MENTAL HEALTH ASPECTS OF TRAFFICKING IN HUMAN BEINGS: TRAINING MANUAL

Developed by a team of experts including Arpad Barath, Edvard Hauff, Philip D. Jaffe, Nenette Motus, Istvan Szilard, Diana Tudorache, Rosanka Venelinova, and Jacqueline Weekers and published by the IOM (Budapest, 2004).

Target group: Social workers, psychologists, psychotherapists and all other relevant types of practitioners in countries of origin, transit, and destination.

Contents: Trafficking in human beings in the modern world. The trafficking process from the perspective of trafficked persons. The providers' perspective. Case management and programme implementation. Helping the helpers: tips to avoid burnout reactions and to remain professionally effective.

Description: This training manual provides an overall framework of the trafficking process. It examines the perspective of the trafficked person and the provider with respect to mental health issues associated with human trafficking. Moreover, this manual reviews the various assistance processes and structures currently in place and offers basic guidelines for their management, as well as innovative techniques of assessment and intervention. The final section supplies service providers with tips on how to avoid burnout and remain professionally effective. With the intent to transfer the knowledge through conducting trainings in Central, East and South East Europe as a continuing project activity, the manual is also complemented by a number of teaching exercises and techniques. Thus this program can serve as a model appropriate for adaptation in other regions. (183 pages)

Availability: Available in English electronically at:
<http://www.iom.hu/bppublications.html>

Or in print from:

IOM Budapest – Regional Mission for Central and South Eastern Europe

Révay u. 12

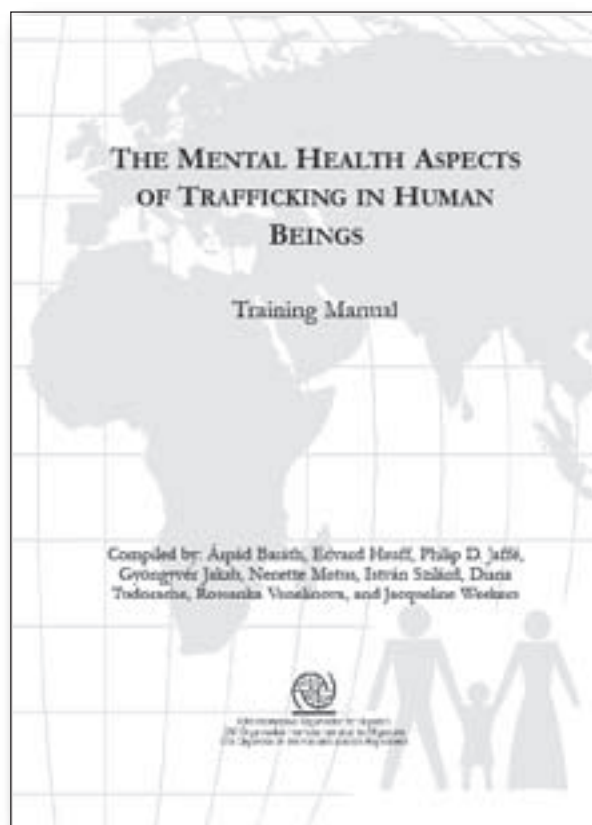
Budapest 1065 Hungary

Tel. 36 1 472 2500

Fax: 36 1 374 0532

E-mail: mrfbudapest@iom.int

Website: <http://www.iom.int>



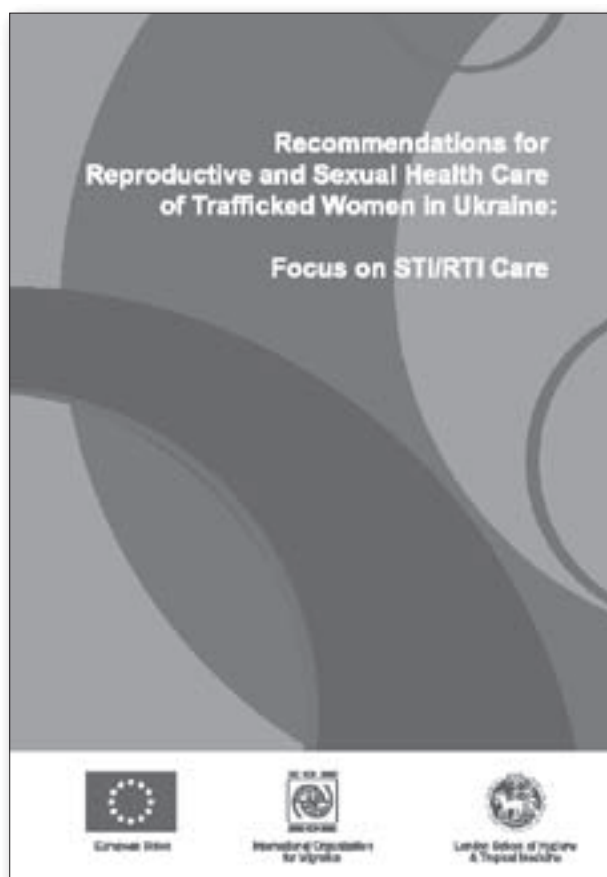
RECOMMENDATIONS FOR REPRODUCTIVE AND SEXUAL HEALTH CARE OF TRAFFICKED WOMEN IN UKRAINE: FOCUS ON STI/RTI CARE

Produced by Mazeda Hossain, Cathy Zimmerman, Charlotte Watts and Sarah Hawkes from the London School of Hygiene & Tropical Medicine and the International Organization for Migration, Mission in Ukraine (Kyiv, 2005).

Target group: These Recommendations were written for use in Ukraine. They are intended for use by IOM medical Rehabilitation Center staff, NGOs, partner agencies providing medical assistance, and local referral medical providers involved in reproductive and sexual health care. The purpose of these recommendations is to provide a set of RSH standards that correspond to nationally and internationally accepted quality standards to which IOM and its NGO partner agencies may refer when caring for women who have been trafficked.

Contents: 1. Trafficking and Health Overview: Health Consequences of Trafficking; Health Rights of Trafficked Women. 2. NGO Partner Agencies: Selecting and Working With Medical Service Providers; NGO Partner Agencies Role in Case Management and Referral; Recommended Minimum Standards of Care. 3. STI/RTI Background: Classifying RTIs and STIs; Diagnosing STIs/RTIs. 4. Protocol for Comprehensive STI/RTI diagnosis & treatment: First visit ; Step-by-step: Protocol for the first visit; Screening for RTIs/STIs and HIV; Presumptive Treatment; Step-by-step: Protocol for the follow-up visits. 5. Partner Management. 6. Laboratory aetiological diagnosis. 7. Management of specific STIs/RTIs: Clinical Management; Management Guidelines for Specific Infections. 8. Management of Symptomatic STIs/RTIs: Syndromic Management; Management of Common STI-Associated Syndromes. 9. Communication and Rights. 10. Medical Records. 11. Reporting and monitoring system. 12. Appendices.

Description: The recommendations are divided into the eleven sections outlined above, and present the priorities of STI/RTI management and care for women who have been trafficked. Key aspects of the management of HIV/AIDS are discussed throughout the document; however, detailed management protocols are beyond the scope of this document. The recommendations recognize that the capacity of health services will vary by locality and thus, where possible, several options are presented from which clinicians may choose when diagnosing and treating survivors of trafficking. (68 pages)



Availability: Available electronically in English at:

http://www.lshtm.ac.uk/genderviolence/pub/hossain_zimmerman_05_ukraine.pdf

Or through:

IOM-Kyiv

8 Mykhailivska St.

01001 Kyiv, Ukraine

Tel. 380-44-568 50 15

Fax. 380-44-568 50 16

E-mail: iomkiiev@iom.kiev.ua

Website: www.iom.org.ua

HUMAN RIGHTS IN PRACTICE: A GUIDE TO ASSIST TRAFFICKED WOMEN AND CHILDREN

Produced by GAATW, with the contributions from Empower, Solidaritas Perempuan, Foundation for Women, Migrant Assistance Program, Centre for the Protection of Children's Rights Foundation, Tenaganita-CARAM-Asia, Cambodian Women's Crisis Centre, Foundation for Child Development, Batis Centre for Women. Published with the support of Terre des Hommes – Netherlands (Bangkok, 2001).

Target group: This manual is intended to be a resource for women's and child's rights organizations that are already involved in assisting trafficked women and children or are intending to do so. It also aims to strengthen the political and lobbying efforts of NGOs to influence national and international policies to promote the rights of women and children who are either trafficked or vulnerable to being trafficked.

Contents: 1. Concept of Trafficking. 2. Human Rights Violation in Trafficking. 3. Reaching Out. 4. Investigation and Rescue Work. 5. Laws and Legal Processes. 6. Running a Shelter. 7. Health Issues. 8. Repatriation. 9. Rebuilding Lives. 10. Research and Documentation. 11. Prevention and Information Campaign. 12. Advocacy. 13. Working with Children. 14. Working with Sex Workers.

Description: The Assistance Handbook is a response to the expressed need for a comprehensive and practical document that can be used as a guide by activists. It first addresses the concepts and definitions of trafficking, then discusses the relevance of using the human rights framework in assisting trafficked persons. It provides practical advice for outreach, investigative, and rescue work. There is a general discussion of laws and the legal processes, which is followed by practical tips on setting up and operating a shelter for trafficked women. There are also discussions of health issues, the repatriation process, and the provision of post-trafficking assistance. The handbook includes information about researching trafficking, and includes possible research questions and methods. There is a description of how to conduct prevention/awareness and advocacy campaigns. Lastly, the handbook outlines some problems of working with children and sex workers, and provides practical tips for doing so. (129 pages)

Availability: Available in English, Bahasa Indonesia, Burmese, Chinese, Khmer, Lao, Thai and Vietnamese through:

Global Alliance Against Traffic in Women
191 Sivalai Condominium Itsaraphap Road
Soi 33 Bangkok 10600 Thailand

Tel. 662-864-1427-28

Fax. 662-864-1637

To purchase online, contact: gaatw@gaatw.org



WHO ETHICAL AND SAFETY RECOMMENDATIONS FOR INTERVIEWING TRAFFICKED WOMEN

Developed by Cathy Zimmerman and Charlotte Watts within the framework of a project of the World Health Organization (WHO) in cooperation with the London School of Hygiene and Tropical Medicine and the DAPHNE Programme of the European Commission (2003).

Target group: Researchers, media representatives, and service providers unfamiliar with the situation of trafficked women.

Contents: The manual reflects on the complex circumstances of women who have been trafficked, and provides ten guiding principles to the ethical and safe conduct of interviews with women who have been trafficked:

- Do no harm
- Know your subject and assess the risks
- Prepare referral information: Don't offer advice or make promises that you cannot fulfill
- Adequately select and prepare interpreters and co-workers
- Ensure anonymity and confidentiality
- Get informed consent
- Listen to and respect each woman's assessment of her situation and risks to her safety
- Do not re-traumatize a woman
- Be prepared for emergency intervention
- Put information collected to good use

Description: The recommendations were drafted in consultation with a group of experts on trafficking and violence against women, most of whom have worked directly with women who have been trafficked. They should be used in conjunction with existing professional standards applicable to the work being conducted. These recommendations provide a set of ten basic standards for interviewing women who are in or have left a trafficking situation. The significance of each issue is explained and examples are offered of how, in practice, each can be addressed. The recommendations should not be taken as a comprehensive guide to working with women who have been trafficked. (36 pages)

Availability: available in English electronically at:

<http://www.who.int/gender/documents/en>

or through:

World Health Organization

20 Avenue Appia

1211 Geneva 27

Switzerland

Tel. 41 22 791 2476

Fax. 41 22 791 4857

E-mail: bookorders@who.int

Website: www.who.int



Availability: Available electronically in PDF format at:

http://www.forcedmigration.org/psychosocial/papers/WiderPapers/iom_notebook4.pdf

Or in print through:

International Organization for Migration

17 route des Morillons

1211 Geneva 19, Switzerland

Tel. 41.22.717 91 11

Fax. 41.22.798 61 50

E-mail: hq@iom.int

Website: <http://www.iom.int>

Additional books in the Psychosocial Notebook series include:

1. *Psychosocial and Trauma Response in War-Torn Societies. The Case of Kosovo*. Vol. 1, November 2000.
2. *Archives of Memory: Supporting Traumatized Communities through Narration and Remembrance*. Vol. 2, October 2001.
3. *Supporting Traumatized Communities Through Theatre and the Arts*. Vol. 3, June 2002.

They are available electronically in PDF format at:

http://www.forcedmigration.org/psychosocial/papers/WiderPapers/iom_notebook1.pdf

http://www.forcedmigration.org/psychosocial/papers/WiderPapers/iom_notebook2.pdf

http://www.forcedmigration.org/psychosocial/papers/WiderPapers/iom_notebook3.pdf

Titles from these series are also available through the sales offices of the United Nations:

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Geneva 10, Switzerland

Fax. 41.22.917 00 27

Tel: 41.22.917 26 14

E-mail: unpubli@unog.ch

EXPERIENCE OF “LA STRADA” HOTLINE ACTIVITY ON PREVENTION OF HUMAN TRAFFICKING IN BELARUS

Edited by I. Alkhovka and G. Turina and published by “Young Women Christian Association of Belarus”/“La Strada”-Belarus (Minsk, 2006). Original title: *Опыт деятельности горячей линии «Ла Страда» по предотвращению торговли людьми в Беларуси.*

Target group: Social workers, psychologists, and hotline/helpline consultants working in the field of prevention of human trafficking, and other interested persons.

Contents:

1. Hotline activities and its role in combating human trafficking.
 - 1.1. Creation and operation of the first national hotline on prevention of human trafficking in the Republic of Belarus.
 - 1.2. The connection of “La Strada” hotline with educational work on prevention of human trafficking and social assistance to trafficking victims.
 - 1.3. Legal and organizational framework of the hotline on preventing human trafficking.
 - 1.4. Analysis of the migration trends of Belarusian citizens based on the “La Strada – Belarus” hotline.
 - 1.5. Methods of cooperation with state structures to raise the effectiveness of the activities of the “La Strada – Ukraine” hotline.
 2. Increasing the effectiveness of the hotline activity on prevention of human trafficking.
 - 2.1. Development and strengthening of staff capacity of the “La Strada” hotline.
 - 2.2. Strengthening the professional capacity of hotline consultants.
 - 2.3. Psychological aspects of consultations of “La Strada – Moldova” hotline.
 - 2.4. Social awareness campaign of the hotline on preventing human trafficking.
- Annex 1. Activity of Program “La Strada: Prevention of trafficking in persons in Central and Eastern Europe”
Annex 2. Contacts of international “La Strada” network.
Annex 3. Recommended literature.

Description: The book analyzes the process of how the “La Strada” hotline for the prevention of human trafficking was created and developed in Belarus. It discusses its cooperation with state, non-governmental and international structures, in addition to providing an analysis of calls received by the hotline. Special attention is paid to the methods of raising the effectiveness of hotline operation through strengthening staff capacity and organizing social awareness campaigns. (64 pages)

Availability: Available in Russian from YCWA library at:
YCWA/“La Strada”-Belarus
POB 74
220088 Minsk, Belarus
Tel./Fax. 375 172 96 37 45
E-mail: lastrada@infonet.by
Website: www.lastrada.by



SOCIAL ASSISTANCE TO TRAFFICKED PERSONS, ESPECIALLY TO WOMEN: HANDBOOK FOR SOCIAL WORKERS AND PSYCHOLOGISTS

The Handbook is issued by the International Center for Women Rights Protection and Promotion/“La Strada” – Moldova in the framework of the International “La Strada” program “Prevention of Trafficking of Women in Central and South-Eastern Europe,” funded by the Dutch Ministry of Foreign Affairs, and the foundations ICCO and NOVIB. Financial support for this edition was provided by the OSCE Mission to Moldova (Chisinau, 2005, 2nd edition).

Target group: Social workers and psychologists.

Contents: Part I. Trafficking in Persons. Issue Complexity; Part II. Trafficking in Persons. Factors, Mechanism and Actors; Trauma – Its Manifestations and Consequences; Social Assistance to Victims of Trafficking. Additionally in Annexes 1-8 important topics are included, such as International Human Rights Standards on Treatment of Trafficked Persons; Guidelines for protection of the rights of children of trafficking in South-Eastern Europe, a List of useful websites. Different programs of the International Center “La Strada” are also presented, including the hotline and social assistance services.



Description: The Handbook is a comprehensive guide with all the relevant information included being regionally adapted to the situation and the main stakeholders in Moldova. (156 pages)

Availability: Available in Romanian and Russian electronically at:

<http://www.lastrada.md/publicatii/en.html>

Or through:

International Center for Women Rights Protection and Promotion/“La Strada”-Moldova

Box 259,

Chisinau MD-2012,

Republic of Moldova

Tel. 373 22 23-49-06

Fax. 373 22 23-49-07

E-mail: office@lastrada.md; lsmoldova@ls.moldline.net

Website: www.lastrada.md

OPERATION OF THE HOTLINE FOR PREVENTION OF HUMAN TRAFFICKING

Compiled and edited by K.B. Levchenko. Prepared on the initiative of the International Women's Rights Center/"La Strada – Ukraine" with the support of the Charity Fund "DOEN" – Netherlands, and the Ministry of Foreign Affairs of Denmark, within the framework of the Danish Programme against Human Trafficking in Eastern and Southeastern Europe (Kyiv, 2006, 2nd edition).

Target group: NGOs, social workers, teachers, law students, and social work departments, as well as those working in the field of human rights.

Contents: Development of Hotline Consulting for Prevention of Human Trafficking. Complex Approach to Combating Human Trafficking. Operation of the Hotline for Prevention of Human Trafficking. Consulting, Statistics and Database. Hotline Advertising Campaign. Collaboration of Hotlines with Public Non-Governmental Organizations. Trainings' Development. Phone Numbers of the Regional Hotlines for Prevention Human Trafficking. Information About the Authors.

Description: The materials collected in this book present the generalized experience of NGOs operating hotlines aimed at prevention of human trafficking. The book reveals the history and development of hotlines on human trafficking prevention, and the development of the regional hotline network. It covers main principles of hotline operation, such issues as "burn-out" syndrome, work with hotline volunteers, hotline partners and forms of collaboration with them, and ways to promote hotline activity. It also discusses frequently asked questions and specific calls, and how to use the hotline as a tool in the search of missing people. Additionally, there are examples of trainings for hotline consultants.

Availability: Available in Russian and English in print through:
"La Strada-Ukraine"

POB 26

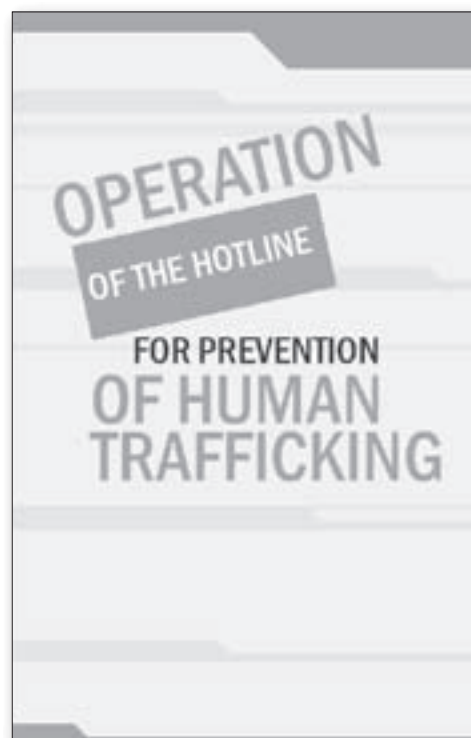
03113, Kyiv

Ukraine

Tel. 38 044 205 37 36

E-mail: info@lastrada.org.ua

Website: <http://www.lastrada.org.ua>

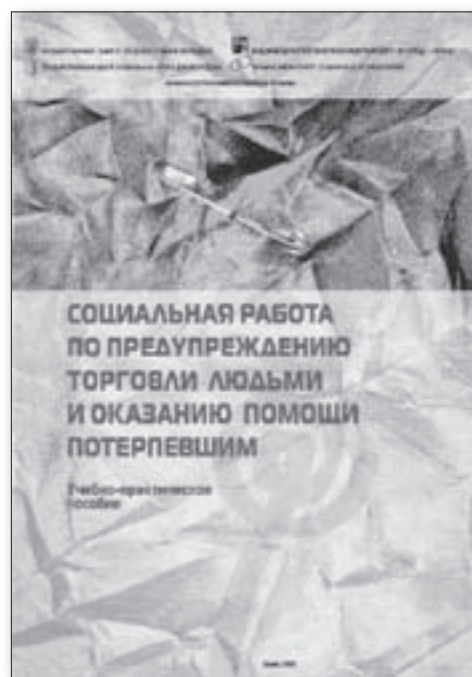


SOCIAL PREVENTION OF TRAFFICKING IN HUMAN BEINGS: EDUCATIONAL MANUAL

Edited by K.B. Levchenko and I.M. Trubavina and published by “La Strada”- Ukraine with the support of the State Social Service of Ukraine (Kyiv, 2005). Original title: *Социальная работа по предупреждению торговли людьми и оказанию помощи потерпевшим.*

Target group: Workers of social services, teachers, law enforcements workers, NGO activists, state officers involved in counter-trafficking programs.

Contents: Trafficking in human beings: crime and human rights violation; theoretical background of social prevention of human trafficking; primary, secondary and tertiary social prevention of human trafficking; training sheets on cooperation with mass media; promotional campaigns; running a human trafficking prevention hotline and psychological hotline counseling; guidelines on conducting preventive activities and using educational materials; etc.



Description: The manual reveals the social prevention system for the problem of human trafficking in Ukraine. It defines the notion of human trafficking social prevention, shows its various forms and methods based on the “self-assistance” approach. It provides an up-to-date analysis of the human trafficking phenomenon in Ukrainian society, its causes, scope and trends of development, and ways of counteracting it. The system of social prevention subject is then defined, including a description of the main forms of primary, secondary and tertiary human trafficking prevention. The manual also contains other methodological materials for organizing and conducting social prevention activities.

Availability: Available in print in Ukrainian through:

“La Strada-Ukraine”

POB 26

03113, Kiyv

Ukraine

Tel. 38 044 205 37 36

E-mail: info@lastrada.org.ua

Website: <http://www.lastrada.org.ua>

PREVENTION OF TRAFFICKING IN WOMEN: A HANDBOOK FOR SCHOOL TEACHERS

The Handbook is issued by the International Center for Women Rights Protection and Promotion “La Strada” – Moldova with the financial support of the EU, IOM, and the Norwegian Embassy in Romania. (Chisinau, 2003). Original title: *Предотвращение торговли женщинами*.

Target group: School teachers and trainers.

Contents: The manual is structured in four sections: 1. Trafficking in Persons: Myths and Reality – deals with the main concepts in the field of gender inequality, provides definitions of trafficking from different points of view, and explains the reasons and routes for trafficking, and the mechanisms of recruitment and stages of the trafficking process. 2. National and International Legislation. 3. Brief Methodological Handbook on Informational and Educational Work – contains a description and methodology of an educative program for prevention of trafficking, including exemplary programs and description of practical sessions. 4. Important for Everyone – advises those who want to travel abroad. Additionally in two Annexes there are included: a set of handouts for the students-participants, as well as a presentation of the International Center for Women Rights Protection and Promotion “La Strada” – Moldova.



Description: The Handbook is a part of the series “Trafficking in Persons: Myths and Reality,” which aims to:

- Familiarize the teachers with the problem of trafficking as a serious violation of human’s rights and a severe social problem;
- Convince them of the importance of actively undertaking counter-trafficking measures;
- Provide them with the information and knowledge to be transferred to the students in order to counteract and prevent trafficking in persons. (111 pages)

Availability: Available in Russian and Romanian from:

“La Strada” – Moldova

Box 259

Chisinau MD-2012,

Republic of Moldova

Tel. 373 22 23-49-06

Fax. 373 22 23-49-07

E-mail: office@lastrada.md

Website: <http://www.lastrada.md>

ORGANIZING PREVENTION ACTIVITY ON TRAFFICKING IN WOMEN: PRACTICAL TRAINING MANUAL

Compiled by L.L. Savych, edited by K.B. Levchenko, and published by “La Strada”- Ukraine (Kyiv, 2001). Original title: *Как организовать деятельность по предотвращению торговли женщинами.*

Target group: Trainers, social workers, educators, students, public activists, and the interested human rights community members.

Contents: General guidelines for training sessions. Lobbying and cooperation with mass media. Preventive-educational campaign. Promotional campaign. Hotline operation. Social assistance. “La Strada” – Ukraine’s experience in rendering social assistance. Hotline as an effective tool of disseminating information for human trafficking prevention. Annexes (international legislation, case studies, questionnaire).



Description: The book contains generalized training programs devoted to issues of human trafficking prevention (particularly trafficking in women), excerpts from the most important international legislation, stories of trafficked women, and materials about the experience of the Center at “La Strada” – Ukraine.

Availability: Available in printed version in Russian through:

“La Strada” – Ukraine

POB 26

03113, Kyiv

Ukraine

Tel. 38 044 205 37 36

E-mail: info@lastrada.org.ua

Website: <http://www.lastrada.org.ua>

SOCIAL WORK ON COUNTERACTION OF TRAFFICKING IN HUMAN BEINGS AND PROVIDING ASSISTANCE TO TRAFFICKED PEOPLE: EDUCATIONAL AND PRACTICAL MANUAL

Edited by K.B. Levchenko, I.N. Pinchuk, I.N. Trubavina and published by “La Strada”-Ukraine with the financial support of the OSCE/ODIHR (Kyiv, 2001). Original title: *Социальная работа по предупреждению торговли людьми и оказанию помощи потерпевшим.*

Target group: Social workers, educators, students at social work schools, public activists, and interested human rights community members.

Contents: Trafficking in human beings – a crime and human rights violation. Legal basis of social work in the trafficking prevention sphere. Social work on preventing human trafficking. Training information for preparing social workers in the field of trafficking prevention and assistance provision for victims: training as a form of continuing education, contents and form of trainings on human trafficking prevention. Social work – human trafficking as a human rights violation, cooperation with state bodies and NGOs, cooperation with mass media, advertising campaign, forms and methods of prevention activity, telephone consultation, organization of social assistance, etc.

Description: The manual is devoted to the elements of social work relevant to counteracting human trafficking and providing assistance to trafficked people. It reveals aims, tasks, principles and types of this aspect of social work. It provides an overview of international and national legislation, an analysis of the existing literature on methodologies, a generalization of the experience of social service centers and NGOs. Included in the manual are training sheets with practical applications for introducing social workers to human trafficking prevention and the provision of social assistance to trafficked people.

Availability: Available in printed version in Russian through:

“La Strada” – Ukraine

POB 26

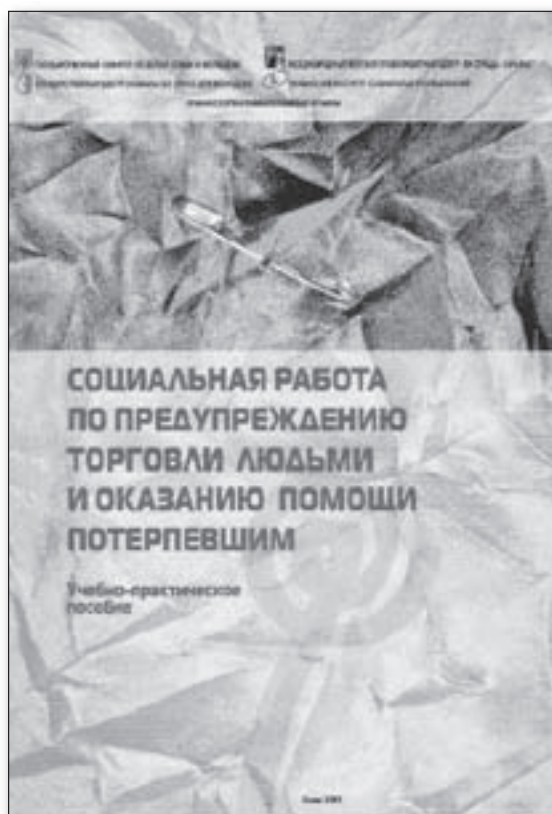
03113, Kyiv

Ukraine

Tel. 38 044 205 37 36

E-mail: info@lastrada.org.ua

Website: <http://www.lastrada.org.ua>



LIFE SKILLS MANUAL

Prepared by “Animus Association” Foundation/“La Strada” – Bulgaria under the ILO financed project on *Prevention of Children at Risk to Enter Trafficking and Psychological Rehabilitation of Children Victims of Trafficking* (Sofia, 2005).

Target group: This manual is designed primarily for professionals who work at orphanages. It is intended to improve their skills for group work and further develop programs for these children. Children from institutions are one of the most vulnerable groups for becoming victims to trafficking. The target group also includes: staffs from the orphanages, social workers from Child Protection Departments, school counselors, and psychologists.

Contents: The manual covers basic topics related to trafficking in children, legislation, methods of involvement in trafficking, psychological and social after-effects for survivors of trafficking, and referral and support services. It also offers alternative models for self-protection and achievement: information on stages of the empowerment process, examples of real perspectives and concrete life situations, and an introduction to the job search.

Description: The manual includes two modules: “Self-Protection” and “My Future Job.” Both work to develop basic skills for recognizing the risk factors and consequences of trafficking, in addition to basic knowledge concerning vocational training. It is useful as a trainer’s guide, as it provides illustrative models of seminars for prevention of trafficking in persons. The manual also includes the practical components necessary for the preparation and conducting of training, such as: number of participants, duration, methods of training, training team, training locations, training materials, information materials.

Availability: Available in Bulgarian and English in print and electronic versions:

“Animus Association” Foundation

85, Ekzarh Yossif St.

1000 Sofia

Bulgaria

Tel. (3592) 9835205, 9835305, 9835405

E-mail: animus@animusassociation.org

Website: www.animusassociation.org

TRANSITIONAL HOUSING TOOLKIT FOR ANTI-TRAFFICKING SERVICE PROVIDERS

Prepared by Anjali Alimchandani and Solome Lemma. Initiated by the Project Hope International (PHI) and written through a collaborative effort between PHI staff, anti-trafficking social service and advocacy organizations, government officials, and domestic violence shelters (Washington DC, 2006).

Target group: This toolkit is designed for Service Providing Organizations (SPOs) in Washington, D.C., Northern Virginia, and suburban Maryland that seek to create transitional housing units (THU). For the purpose of this toolkit, THUs are defined as housing units that provide the option of long term stay. PHI aims to reduce the knowledge deficit regarding housing services, thereby supporting organizations that are working to fill the gap. It is highly adaptable to the needs of other social service providers, policy makers, and academics in the anti-trafficking field.



Contents: The structure and content of the toolkit are based on the findings of a needs assessment, which indicated that: a) THUs dedicated exclusively to survivors of trafficking are desired by service providers; b) housing facilitates the provision of other services; c) universal ideal housing model for survivors of trafficking does not exist; d) the ad hoc housing methods currently in use are insufficient to meet the needs of trafficked persons; e) there is a lack of publicly available information on the provision of services, including housing, to survivors of trafficking; f) there is a need for knowledge sharing and collaboration between key actors in the counter-trafficking field across all sectors. In order to synthesize the multiple issues that affect the provision of housing, the research team devised a binary structure consisting of client-based and managerial considerations. *Client-based* considerations are comprised of client characteristics and client services, while client characteristics include the type of trafficking, gender, age, cultural/linguistic background, and contact stage with client. Client services include security, mental and physical health, legal, and social services. The *managerial* considerations are comprised of funding, inter and intra-agency collaboration, standards and protocols, liability issues and the survivors' role in shelter design. Explanation of these considerations can be found in Section II.

Description: The toolkit is divided into three parts. Section I provides a brief background of the trafficking situation in the US, particularly in Washington, D.C., followed by a description of US government and NGO responses, with a special focus on housing. Section II provides an in-depth discussion of the

multiple issues SPOs must consider when developing THUs, including a recommended strategy for creating housing. Lastly, Section III offers a concrete example of the steps involved in establishing shelters through a detailed description of PHI's experience in creating a THU model for female survivors of international trafficking. (124 pages)

Availability: Available electronically in English at:

www.phi-ngo.org/PHITHUToolkit.pdf

Or through:

Project Hope International, Inc.

4410 Massachusetts Ave., #210, Washington, DC 20016 USA

Tel. 1-202-330-2800

info@phi-ngo.org

ASSISTING VICTIMS OF TRAFFICKING IN HUMAN BEINGS

Published within the framework of the Daphne project, “*Towards Improved Assistance and Protection for Victims of Trafficking in Human Beings.*” This guidebook is part of an educational package including a brochure entitled, “Human Trafficking: Issues, Legislation and Assistance” and a video tape. These tools have been developed using the experiences of associations from three European countries: the Committee Against Modern Slavery (CCEM), based in France, which coordinates the project; Payoke and Pag-Asa, based in Belgium; and On the Road, Differenza Donna and Servizio Pastorale Migranti, based in Italy. The International Organization for Migration (IOM), an intergovernmental organisation, has also been involved (Paris, 2003).

Target group: The paper is intended for use by all professionals involved in the fight against trafficking in human beings who provide assistance to victims.

Contents: A. *First Contact* with a Victim of Trafficking in Human Beings – First Contact through a Toll-Free Number; First Contact with the Police; First Contact with Non-Specialized Organisations (Social Services, Hospitals, Associations, Street Groups); First Contact with an NGO Specialized in Assisting Persons Involved into Prostitution.

B. *Assistance* by a Specialised NGO, a national or an international organisation – Legal Assistance; The Role of the Specialized NGO; The Victim’s Role; Accompanying Victims During Legal Proceedings; Social Assistance; Personalized Assistance; Accommodation; Psychological and Medical Assistance.

C. *Coordination and Cooperation* – National Coordination; The Creation of Specialised Institutions; National Plans for Fighting Human Trafficking; Cooperation on a Multidisciplinary Approach.

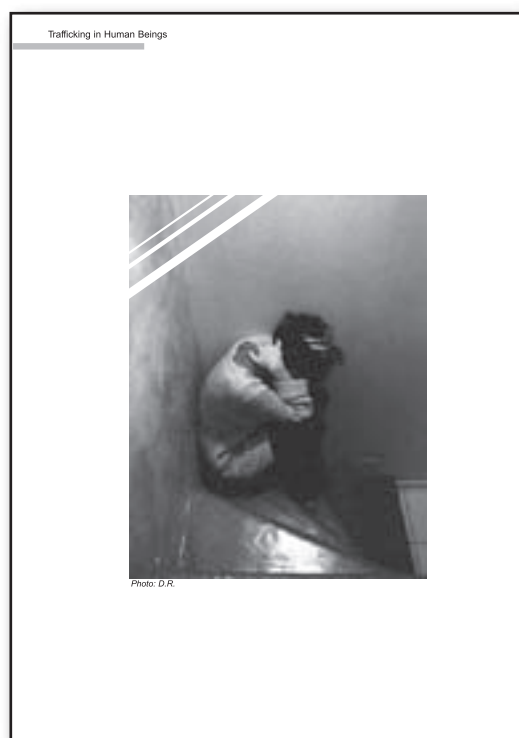
Useful Adresses.

Description: It is designed as a practical guidebook and has been structured in four sectors as mentioned above. It is designed for self study, but can also be used for the preparation of training materials and handouts, as the information is provided in a very systematized and condensed way. Each topic is illustrated by a short case study or a good practice developed by the NGOs included in the project. (38 pages)

Availability: Available electronically in English at:

http://www.esclavagemoderne.org/img_doc/traite_etres_humains_uk.pdf

<http://www.childtrafficking.com/>



A LIFE OF ONE'S OWN: REHABILITATION OF VICTIMS OF TRAFFICKING FOR SEXUAL EXPLOITATION

Written by Lise Bjerkan, Linda Dyrliid, Vesna Nikolic-Ristonovic, Biljana Simeunovic-Patic. Edited by Lise Bjerkan. A joint report by Victimology Society of Serbia, Sor-Trondelag University College (Faculty of Health Care and Social Professions, Department of Social Work Programme), and Fafo (Oslo, 2005).

Target group: A broad audience, particularly of interest to those involved in the referral, rehabilitation, and reintegration of victims of trafficking.

Contents: The main chapters of the report reflect four key areas of information targeted by the researchers: a) current responses concerning assistance, protection, and support to victims of trafficking; b) socio-economic background of the victims; c) victimization and coping mechanisms during and after trafficking; and d) expectations and needs of victims and rehabilitation professionals during the assisted processes of rehabilitation and reintegration. These chapters are: 1. Introduction. 2. Protection, assistance and support of trafficked persons: current responses. 3. Who were the victims we met and what made them vulnerable? 4. What victims went through and how they survived. 5. A sheltered life. 6. Current and future challenges.

Description: This study is a response to the need for more research-based information on the contents and effects of rehabilitation of victims of trafficking. It interprets the term "rehabilitation" to relate to the assisted process of recovery and training that is offered to women and girls who have been identified as victims of trafficking, particularly for sexual exploitation. More concretely, this entails basic services such as accommodation in a safe house or shelter, and assistance with regard to medical and psychological needs, legal rights, etc. The report is based on interviews with victims of trafficking, rehabilitation professionals, and representatives of various departments and organizations involved in the referral, rehabilitation, and reintegration of victims of trafficking. (167 pages)

Availability: Available electronically in PDF format in English and Serbian at: <http://www.fafo.no/pub/rapp/477/index.htm>

Or through:

Fafo

P.O. Box 2947

Tøyen N-0608

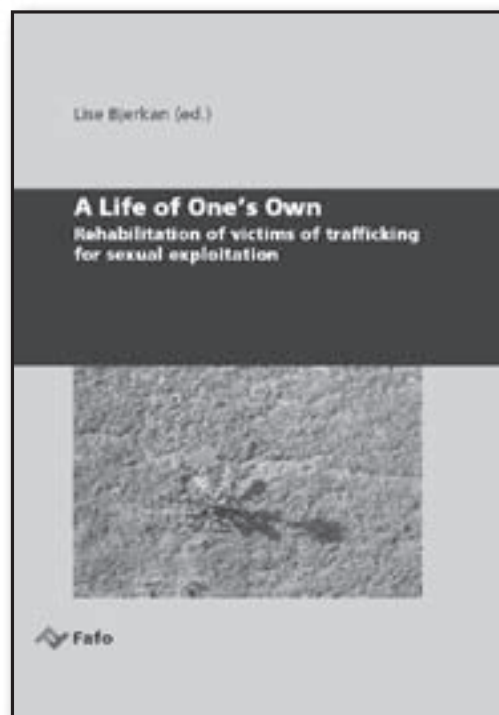
Oslo Norway

Tel. 47 22 08 86 70

Fax. 47 22 08 87 00

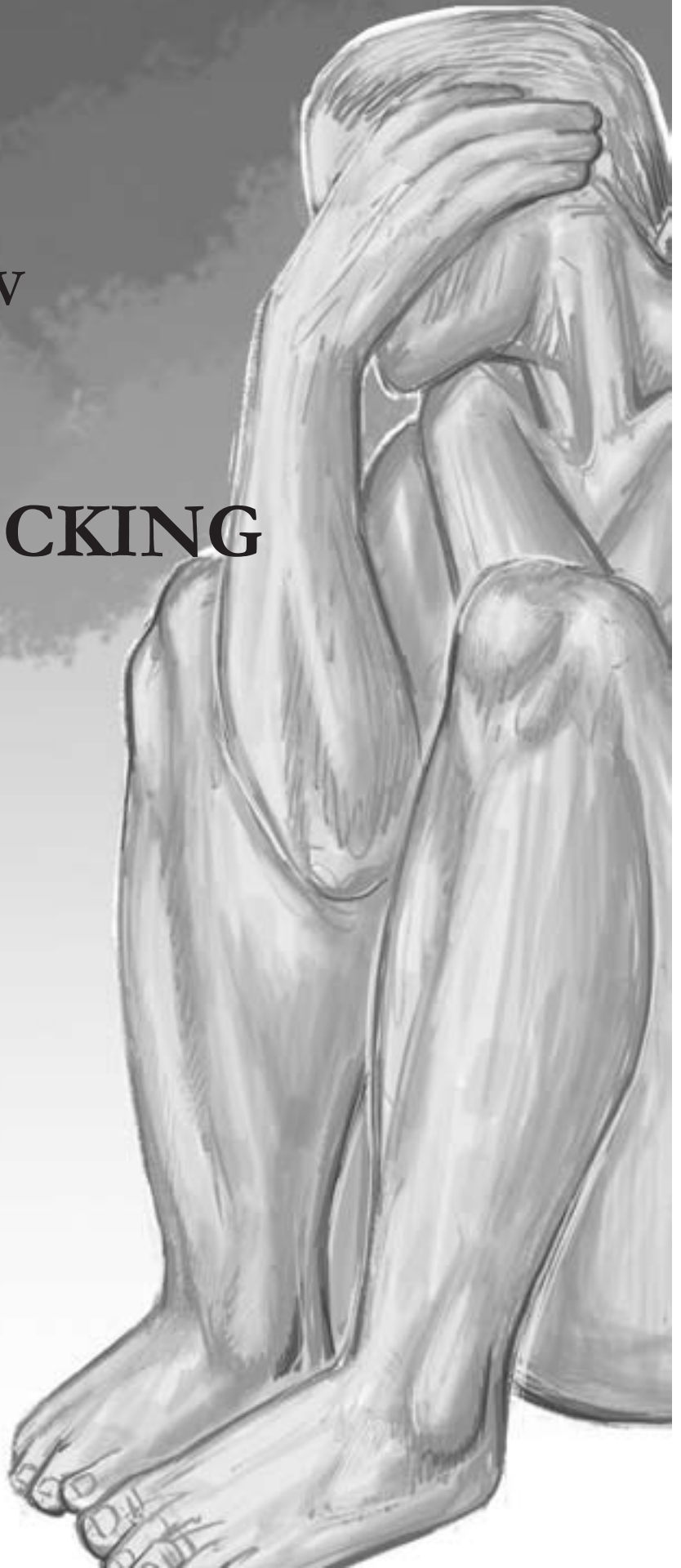
E-mail: publications@fafo.no

Website: <http://www.fafo.no/>



SECTION IV

**CHILD
TRAFFICKING**



GUIDELINES ON THE PROTECTION OF CHILD VICTIMS OF TRAFFICKING

Published by UNICEF, a part of its commitment to the protection of children worldwide (New York, 2006).

Target group: Governmental and state actors, international organizations and NGOs, or other service providers working for the protection of child victims of trafficking.

Contents: Definition. General principles. Identification, Appointment of a guardian. Registration and documentation. Regularization of status. Interim care and protection. Individual case assessment. Implementation of durable solution. Access to justice, cost of proceedings, financial assistance, reparation, compensation. Research and data collection.

Description: The guidelines set out standards for good practice with respect to protection of and assistance to trafficked children. They are based on international human rights instruments and consider the protection of trafficked children from their identification up to their recovery and

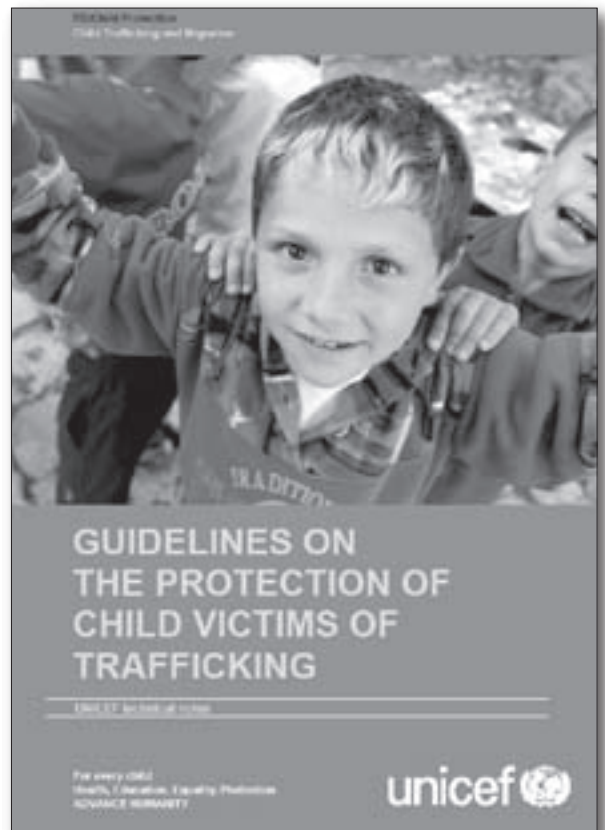
integration. They shall be used together with other guidelines and tools focusing on prevention. At the national and regional levels, these guidelines should be used as a platform for developing policies and practices, taking into consideration local circumstances, constraints and resources. The cross-border nature of trafficking may necessitate fostering regional ownership where mechanisms can further the protection of child victims and facilitate implementation at the national level. International, multilateral and bilateral cooperation can also play an important role. (46 pages)

Availability: Available electronically in PDF in English and Russian at:

http://www.unicef.org/ceecis/media_1231.html

Or through:

The United Nations Children's Fund
Programme Division/ Child Protection
3 United Nations Plaza
New York, NY 10017 USA
Website: www.unicef.org/protection

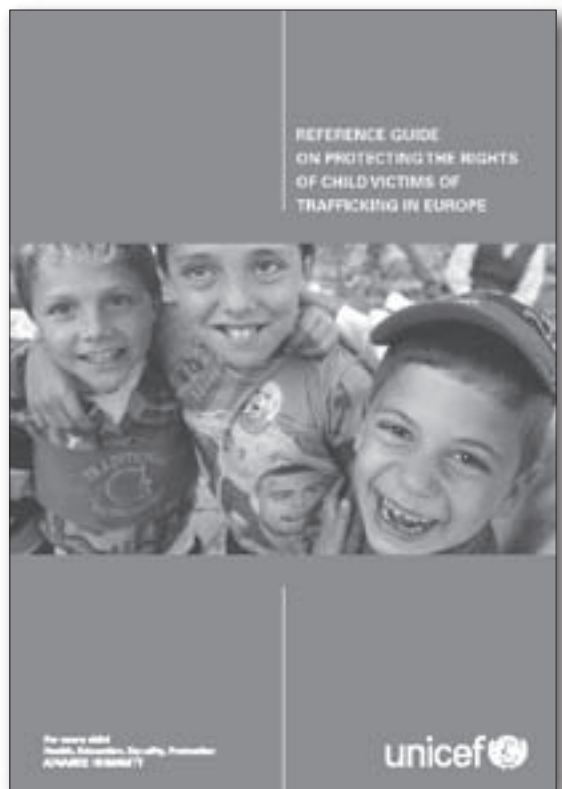


REFERENCE GUIDE ON PROTECTING THE RIGHTS OF CHILD VICTIMS OF TRAFFICKING IN EUROPE

Written by Mike Dottridge, a publication of UNICEF. Endorsed by the governments of South-Eastern Europe at the Stability Pact Task Force sub-regional Ministerial Forum in Sofia on 10th December 2003 (UNICEF, 2006).

Target group: All those at the forefront of anti-trafficking action across Europe, including immigration officers, guardians, law enforcement, and justice officials.

Contents: Introduction to Child Trafficking and UNICEF Guidelines. Essential Information about Child Trafficking Preventing Child Trafficking. Identification of Children Who Have Been Trafficked. Appointment of a Guardian. Questioning, Interviews and Initial Action. Referral and Coordination/Cooperation. Interim Care and Protection. Regularization of Status. Individual Case Assessment and Identification of a Durable Solution. Implementation of a Durable Solution. Access to Justice. Victim/Witness Security and Protection.



Description: To improve the protection of child victims in anti-trafficking efforts, UNICEF developed the Guidelines on Protection of the Rights of Child Victims of Trafficking. The Guidelines outline the minimum standards for safeguarding the rights of child victims of trafficking at each stage of anti-trafficking interventions. Apart from the information in each chapter there is also:

- o Guidelines and Checklists for Professionals
- o Check list for immigration officers (border officials) to assess whether a child is “at risk” of being trafficked
- o Check list for guardians: roles and responsibilities
- o Guidelines for professionals conducting interviews with child victims of trafficking about possible crimes committed against them (forensic interviews)
- o Guidelines on determining whether a return to family and/or country of origin is in the child’s best interests
- o Guidelines for law enforcement and justice officials on involving trafficked children in legal proceedings
- o Example of professional code of conduct for safeguarding children and young people
- o Guidelines for Protection of the Rights of Child Victims of Trafficking
- o Selected excerpts from European regional instruments
- o Example of a National Referral Mechanism

(202 pages)

Availability: Available electronically at:
http://www.unicef.org/ceecis/protection_4440.html

Or through:

UNICEF Regional Office for CEE/CIS

Child Protection Unit

Palais des Nations, 1211 Geneva 10, Switzerland

Website: www.unicef.org/ceecis

LET'S TALK: DEVELOPING EFFECTIVE COMMUNICATION WITH CHILD VICTIMS OF ABUSE AND HUMAN TRAFFICKING

Written by Barbara Mitchels as a part of UNICEF's dedication to the protection and assistance of children (Pristina, 2004).

Target group: Social workers, police officers, and other professionals.

Contents: Child victims of abuse and trafficking. Understanding the psychological and somatic effects of child abuse. The purpose of interviewing children, preparation, stages of the interview. Active Listening: what makes communication effective? Blocks to communication with children. Specific issues in working with adolescents and young people. Specific issues in working with children and young people with special needs. Skills and qualities of interviewers.

Description: This handbook is intended to be used as a training resource, a source of reference information, and to provide references for future reading and research. It contains information for skills training, like the qualities of a good listener and the skills required to communicate effectively with children. It contains exercises that can be done alone and in groups, which will help to develop these skills, in addition to suggestions for workshops and training. There is additional information in the handbook relevant to communication with children, including child development, human rights, and other topics which can be included in training. The index can be consulted to guide readers to specific sections of the handbook for more help with a particular problem – for example, the effect of posttraumatic stress on children, memory, or difficulty in communicating with a child.

Availability: Available in PDF in English at:
<http://www.childtrafficking.org/eng/publication.html>

Or through:

United Nations Children's Fund – UNICEF

Ali Pashe Tepelena, No. 1

Pristina, Kosovo Office

Telephone: 381 38 249 230/ 231/ 232

Fax: 381 38 249 234

E-mail: prishtina@unicef.org

Website: www.unicef.org

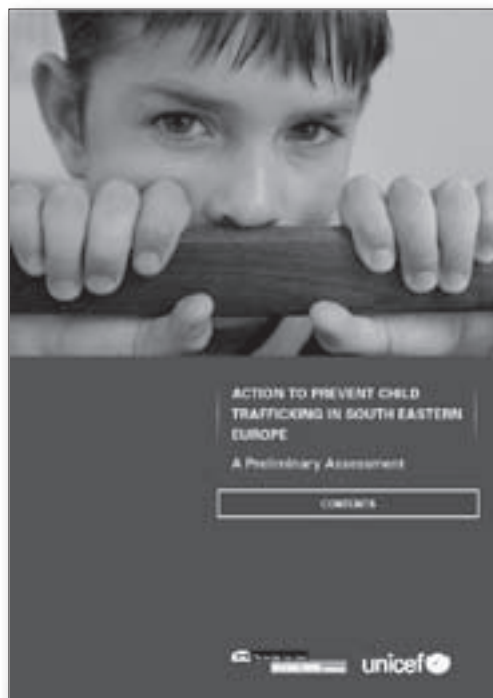


ACTION TO PREVENT CHILD TRAFFICKING IN SOUTH EASTERN EUROPE: A PRELIMINARY ASSESSMENT

Written by Mike Dottridge, in collaboration with Terre des hommes and the UNICEF Regional Office for CEE/CIS, as a part of UNICEF's dedication to the protection and assistance of children (Geneva, 2006).

Target group: Parents, social workers, teachers, law enforcement, and anyone else who can educate and prevent children from falling victim to trafficking.

Contents: Introduction, purpose of the report and methods to collect and analyse the information, terminology. Understanding the causes of child trafficking as a precondition for prevention, patterns of child trafficking in South-Eastern Europe, prevention strategies applied in South-Eastern Europe, analysis of prevention initiatives, recommendations. Questionnaire concerning the experience of children who have been trafficked (within their own country or abroad) and subsequently provided with shelter and/or assistance in their own country.



Description: This report has been prepared to help in the design of strategies to prevent child trafficking in South-Eastern Europe and to improve the protection of children that fall victims to trafficking. It draws largely on lessons that have emerged from an assessment of current prevention responses in Albania, Republic of Moldova, Romania and the UN Administered Province of Kosovo. A special insight into children's experiences and soundness of current anti-trafficking responses has been gained through interviews with 25 children victims of trafficking. The report underscores the importance of in-depth knowledge of specific, local situations, and good understanding and analysis of the multiple and interrelated causes for trafficking as essential elements of an effective prevention response. The report indicates that children can be effectively protected only if parents, local institutions—including schools, health centers, and local authorities—work together and if they listen carefully to children. The report confirms that an effective “protective environment” can reduce the vulnerability of children and can prevent their being exploited or trafficked. (94 pages)

Availability: Available in PDF in English at:
<http://www.unicef.org.uk/publications/pdf/traffick3008.pdf>
Or through:
UNICEF Regional Office for CEE/CIS Child Protection Unit
Palais des Nations, 1211 Geneva 10
Switzerland
Website: www.unicef.org/ceecis
and
Terre des hommes Foundation
Budron C8,
1052 Le Mont sur Lausanne
Switzerland
Website: www.tdh.ch

PROTECTING CHILDREN FROM SEXUAL EXPLOITATION AND SEXUAL VIOLENCE IN DISASTER AND EMERGENCY SITUATIONS

Compiled and written by Stephanie Delaney, published by ECPAT International, and produced by a project generously supported by the Italian Cooperation, Italian Ministry of Foreign Affairs (Bangkok, 2006).

Target group: Local and community based organizations.

Contents: • A Shared Understanding: Sexual Exploitation & Sexual Violence – What Does It Mean? Describing & Understanding Disasters & Emergencies. Disaster Management Terminology • Influencing Factors & Contexts in Emergencies: Vulnerability of Children & Harms Suffered. Adopting A Rights Based Programming Response. Legal & Policy Framework. Existing Protection Frameworks. Role of Humanitarian & Peacekeeping. Personnel. Poverty. Host Communities. A Framework for Understanding Sexual Violence Against Children in Emergencies • Importance & Value of Local Organisations • Minimizing The Risks of Sexual Violence: The Role of Advocacy & Campaigning. Creating Child Safe Organisations & Child Protection Policies. Disaster & Emergency Management. Establishment of Protection Committees. Creation of Safe Spaces. The Importance of Consultation. Psychosocial Support & Education • Particular Issues of Separated & Unaccompanied Children, Actions in the Event of Sexual Violence, Checklists for Actions, Selected Bibliography & References.



Description: This manual, as the title suggests, is about how to protect children from sexual violence and sexual exploitation, specifically in disaster and emergency situations. It is not intended to be an academic report, but instead is a practical guide for use by those working directly in the field. The aim is to provide fundamental information to assist emergency-response personnel in protecting children, in terms of what can be done before disaster strikes (which might be called 'mitigation' efforts), in the immediate aftermath (the 'response') and in the longer term reconstruction phase (sometimes called the 'recovery'). The manual also includes recommended actions and key considerations to be taken into account in the event of sexual violence or sexual exploitation. (120 pages)

Availability: Available in English electronically at:
http://www.ecpat.net/eng/pdf/Protecting_Children_from_CSEC_in_Disaster.pdf

Or through:

ECPAT International

328 Phayathai Road

Ratchathewi

Bangkok 10400

Tel (662) 215 3388

Fax: (662) 215 8272

E-mail: info@ecpat.net

Website: Web site: www.ecpat.net

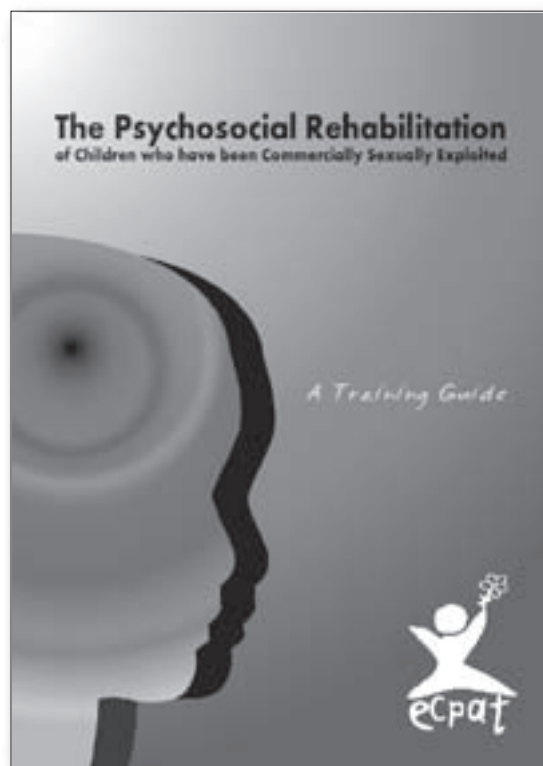
THE PSYCHOSOCIAL REHABILITATION OF CHILDREN WHO HAVE BEEN COMMERCIALY SEXUALLY EXPLOITED: A TRAINING GUIDE

Compiled and written by Stephanie Delaney and Colin Cotterill, ECPAT International (Bangkok, 2005).

Target group: For trainers of those who look after children who have been commercially sexually exploited.

Contents:

- Introduction & Acknowledgements.
- Notes for Trainers.
- Child Sexual Abuse (CSA), Commercial Sexual Exploitation of Children (CSEC).
- Behaviour Management, Developing skills in managing challenging behaviour.
- Health Promotion, HIV & AIDS, Substance Misuse.
- Life & Social Skills, Promoting protective behavior and anger management.
- Education & Vocational Training.
- Communication & Therapeutic Skills, Working with Groups, Experiencing therapy.
- Support for Careers (Ways to avoid burnout).
- Successful Rehabilitation: promoting the chances of success.



Description: This resource has been designed for use by trainers when organizing and designing in-country training for caregivers of children who have been commercially sexually exploited. However, as each topic/area of interest is covered in separate units, it is possible to adapt this pack for use when giving other training/presentations about CSA & CSEC. The pack is to be used as a guide, and as a basis for developing training packages that meet both the needs of the participants and the circumstances within country. It is an idea bank, and is not intended to be used as either a definitive or prescriptive program. Each unit contains a session plan that identifies the purpose of the session, the resources needed, and instructions for running the session, together with trainers notes. (102 pages)

Availability: Available in print through:

ECPAT International

328 Phaya Thai Road, Ratchatewi, Bangkok 10400 Thailand

Tel (662) 215 3388

Fax: (662) 215 8272

E-mail: info@ecpat.net

Website: <http://www.ecpat.net>

A slightly different version is available in PDF at:

http://www.ecpat.net/eng/ecpat_inter/Publication/Other/English/Pdf_page/Training%20Guide_English_2005.pdf

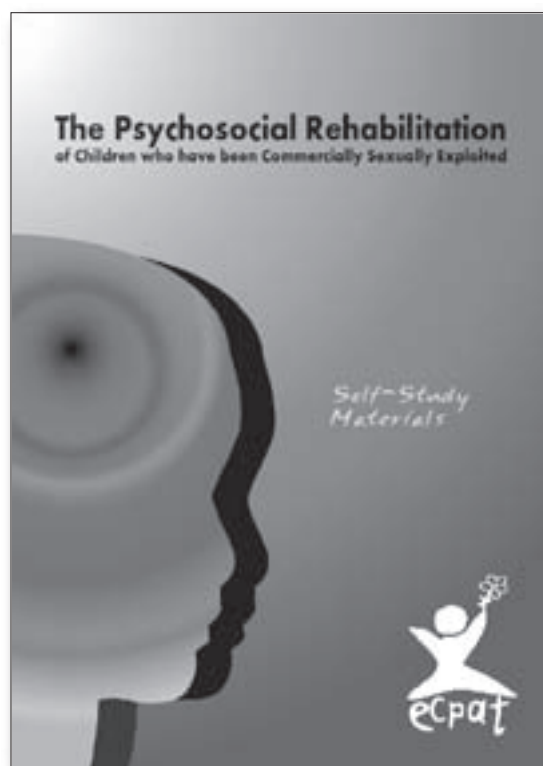
THE PSYCHOSOCIAL REHABILITATION OF CHILDREN WHO HAVE BEEN COMMERCIALY SEXUALLY EXPLOITED: SELF STUDY MATERIALS

Compiled and written by Colin Cotterill and Stephanie Delaney, ECPAT International (Bangkok, 1999 updated 2005).

Target group: Caregivers working at centers with commercially sexually exploited children.

Contents: 1. Child Sexual Abuse. 2. Commercial Sexual Exploitation of Children (CSEC). 3. Psychosocial Rehabilitation. 4. Centre Programmes. 5. Reintegration. 6. Prevention. 7. Responses & Answers. Some Guiding Principles.

Description: This self-study manual helps caregivers to identify children most at risk of CSEC and gives ideas and techniques for helping exploited children through the recovery process. These techniques are only a starting point and the ideas given will need to be further developed within the staff team. After each section, we suggest that the reader refer to the correlating 'Responses' at the back of the manual in Section 2. As the individual experience of each child requires a unique response, each 'Responses' should be understood as a guiding principle relating to children generally. (80 pages)



Availability: Available in PDF format in English and French at:
http://www.ecpat.net/eng/ecpat_inter/projects/training_caregivers/training.asp

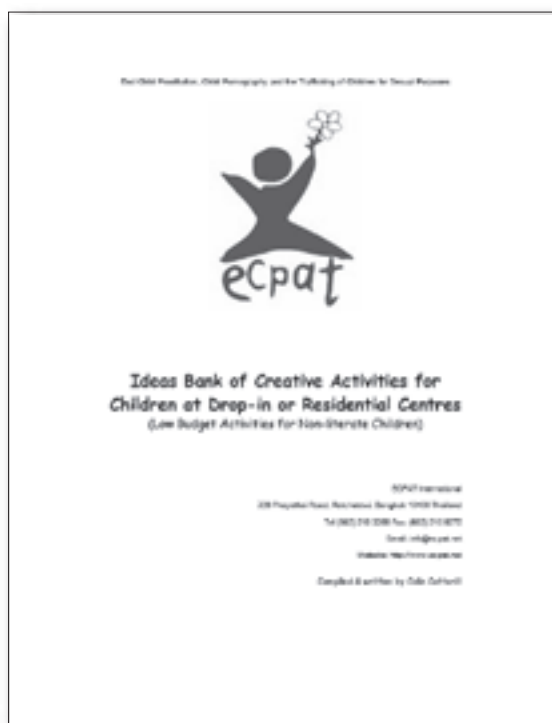
Or through:
ECPAT International:
328 Phaya Thai Road
Ratchathewi
Bangkok 10400
Thailand
Tel (662) 215 3388
Fax: (662) 215 8272
E-mail: info@ecpat.net
Website: <http://www.ecpat.net>

IDEAS BANK OF CREATIVE ACTIVITIES FOR CHILDREN AT DROP-IN OR RESIDENTIAL CENTRES: LOW BUDGET ACTIVITIES FOR NON-LITERATE CHILDREN

Compiled and written by Colin Cotterill and published by ECPAT International (Bangkok, 2001).

Target group: Social workers at day-cares, drop-in or residential centers for children including victims of CSEC.

Contents: Creative activities for children at temporary or residential centers. Building strengths. Creative therapy vs. therapeutic activities. Activities. Play toys. Sport: sports with limited funds and space, table top sports, swimming/life saving. Games: physical/motor skills, mental skills, games of chance. Art and craft: saving money on materials, activities, small group activities, productions. Exercise: warm ups, exercise for strength. Music and movement rhythm, movement, song. Drama: small group projects, improvised dramas, productions. Reading to and listening creative expression: oral expression, written expression.



Description: This “ideas bank” was created and designed for children at daycare-centers and residential centers, especially those serving victims of CSEC. The list is organized specifically as such because some activities have more of an attraction to new children and are less stressful than others. These activities are taken from multiple child-centers and are used as forms of therapy by psychologists, counselors, and social workers. Naturally, the activities are meant to be therapeutic and fun. Anyone using this should follow the guidelines recommended. (66 pages)

Availability: Available electronically at:
http://ecpat.net/eng/Ecpat_inter/IRC/ecpat_public.asp

Or through:
ECPAT International
328 Phayathai Road
Ratchatewi
Bangkok 10400
Thailand.
Tel (662) 215 3388
Fax: (662) 215 8272
E-mail: info@ecpat.net
Website: <http://www.ecpat.net>

TRAINER'S MANUAL FOR PSYCHO-SOCIAL COUNSELLING OF CHILDREN

Written by Annie Sampa-Kamwendo, Thomas Syamujaye, Jonathoan Brakarsh, and published by the "Children In Need" Network (Zimbabwe, 1999).

Target group: Developed for people engaged in developing training services for children, especially those who have experienced sexual abuse.

Contents: A training of trainers handbook. The main topics are: Background, The Family, Gender, What Children Need, Child Abuse, Communication, Counseling, Implementation

Description: This training manual for psychosocial counseling of children is divided into five modules. Each module is broken down into several thematic sessions according to the objectives set for that particular module. Each session is divided into subsections with questions and activities to help in understanding the lecture material. The questions are supposed to aid the participants to evaluate the knowledge gained and to cement it. The trainer has the option to use other methods to evaluate and assess the areas of attitude and skills of participants.

Although the procedure has been written in detail and activities have been defined, the trainer is free to use other techniques and strategies to achieve the given objectives. The manual intends, however, that the participatory approach be used, and also promotes the use of visual aids. (53 pages)

Availability: Available through "Children In Need" Network and ECPAT International at:
http://www.ecpat.net/eng/ecpat_inter/projects/training_caregivers/training.asp

Or through:
ECPAT International
328 Phayathai Road
Ratchatewi
Bangkok 10400
Thailand.
Tel (662) 215 3388
Fax: (662) 215 8272
E-mail: info@ecpat.net
Website: <http://www.ecpat.net>



DEVELOPING PARTNERSHIP FOR TRAINING: THE YOUTH CAREER DEVELOPMENT PROGRAMME – NORTHERN THAILAND

Edited and illustrated by Colin Cotterill and published by ECPAT International (Bangkok, 2002).

Target group: For the development of a training program for people in partnership with various actors: NGOs, private corporations, or governmental bodies.

Contents: 1. Knowledge: Get ready, Prepare a presentation, Talk about the response, Assess the needs, Evaluate the resources. 2. Communication: Identify your potential partners, Establish contact, Convince your partners. 3. Building the partnership: Stimulate teamwork, Structure the team. 4. Defining the roles. 5. Designing a curriculum. 6. Pilot project. 7. Evaluation.

Description: Children at risk of sexual exploitation need to be provided with alternative life choices and possibilities. The Pan Pacific Hotels and Resorts and UNICEF in Thailand designed the Youth Career Development Programme (YCDP) to provide real job opportunities as alternatives to entering the sex trade. This document presents strategic guidelines for the design of a similar program, providing the details of the successful example of the YCDP in Northern Thailand. (24 pages)

Availability: Available electronically in PDF format in English, French and Spanish at:
http://ecpat.net/eng/Ecpat_inter/IRC/ecpat_public.asp

Or through:

ECPAT International
328 Phaya Thai Road
Ratchatewi

Bangkok 10400 Thailand

Tel (662) 215 3388

Fax: (662) 215 8272

E-mail: info@ecpat.net

Website: <http://www.ecpat.net>



CHILD-SAFE ORGANISATIONS TRAINING TOOLKIT: A PRACTICAL CHILD PROTECTION RESOURCE FOR GRASSROOTS ORGANIZATIONS

Written by Sinart King and published by “Save the Children” – UK with support from ECPAT International and UNICEF (2006).

Target group: Grassroots and local organizations which may not have the benefit of policy departments and in-house child protection specialists.

Contents: Module 1: Raising Awareness About Child Protection – Training Notes, Exercises, Additional Training Notes, Evaluation Form, Slide Show Handouts. Module 2: Your Organization’s Contact With Children and How Well You Deal With Child Protection Issues – Training Notes, Exercises, Evaluation Form, Slide Show Handouts. Module 3: What Organizations Can Do To Improve Their Child Protection Status – Training Notes, Supplementary Documents (including policy examples), Evaluation Form.

Description: The toolkit contains three modules and a self-study guide. It can be used for self-briefing, staff assessment and recruitment, staff induction, departmental or whole organizational training, organizational self-assessment and development of organizational procedures, awareness-raising in local communities, as a framework for donors to assess organizations, or to help large organizations train smaller ones and award locally-based certification. The Self-Study Guide presents information according to the structure of the training modules. It does not, however, cover the whole of the third module, as this module targets an organization developing its own policies and guidelines. It helps staff to examine the status of their own organization with regard to child protection policies, procedures, and personnel. (323 pages)



Availability: Printed version available in English from:
“Save the Children” – UK – South East and East Asia Regional Office (Programmes Unit)
14th floor, Maneeya Center Building
518/5 Ploenchit Road
Bangkok 10 330, Thailand
Tel. 662 6841286-88
Fax. 662 6841289

ECPAT International
328 Phayathai Road
Ratachathewi
Bangkok 10400 Thailand
Tel. 66 02 215 3388, 66 02 611 0972
Fax. 66 02 215 8272
E-mail: info@ecpat.net

Electronic versions may be downloaded from:
<http://www.savethechildren.org.uk/scuk/jsp/resources/details.jsp?id=4314&group=resources§ion=policy&subsection=details>

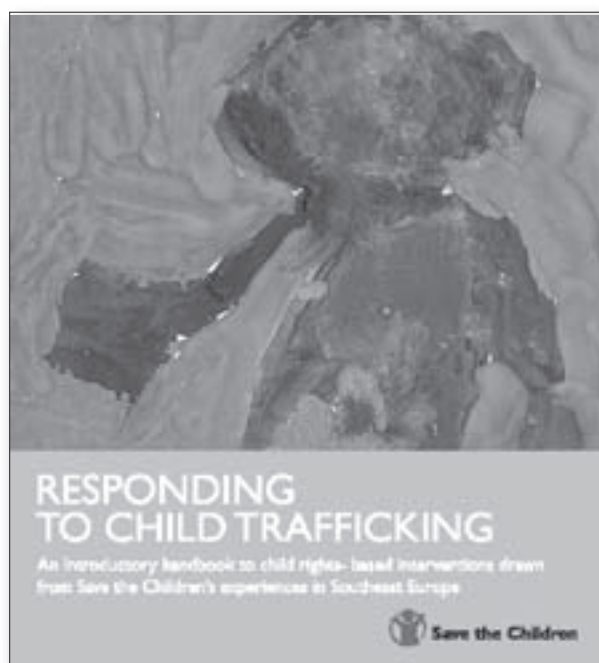
RESPONDING TO CHILD TRAFFICKING: AN INTRODUCTORY HANDBOOK TO CHILD RIGHTS-BASED INTERVENTIONS DRAWN FROM SAVE THE CHILDREN'S EXPERIENCE IN SOUTHEAST EUROPE

Prepared and written by Galit Wolfensohn, copy-edited by Sandra Thomsen, and published by "Save the Children" in the framework of the Regional Child Trafficking Response Programme (Tirana, 2004).

Target group: Field-based practitioners interested in developing rights-based child trafficking interventions.

Contents: What is child trafficking? Why distinguish between trafficking of children and trafficking of adults? What is being done to stop child trafficking? What is a rights-based approach to child trafficking interventions? What is Save the Children's Regional Child Trafficking Response Programme? What role can awareness-raising play in prevention strategies? What role can community-based responses play in prevention strategies? How can a rights-based approach be applied to community-based interventions? What role can capacity-building play in child trafficking responses? How can coordination help strengthen child trafficking interventions? How can working with the media promote the best interests of trafficked children? How can advocacy be used to make long-term change for trafficked children and children-at-risk? Summary of Save the Children's Regional Child Trafficking Response Programme, Southeast Europe.

Description: The first part of this report presents a brief overview of child trafficking issues in South-East Europe and outlines some general principles for adapting rights-based strategies to counter-trafficking programs. The second part presents concrete examples of different child trafficking interventions, drawn from the experiences of the regional programme. In the Balkans, many positive initiatives to address child trafficking are currently underway, and these can be strengthened and built upon. At the same time, a great deal remains to be learned about what interventions are effective to increase protection for trafficked children and children at risk and to address some of the underlying factors contributing to their vulnerability to exploitation and abuse. It is hoped that this report can play a small part in contributing to this effort and give a greater voice to children in the process. (140 pages)



Availability: Available at:

<http://www.childcentre.info/projects/traffickin/dbaFile11301.pdf>

Or through:

“Save the Children” Albania Programme

Rr. “Komuna e Parisit”

Lagjia 8

Pallatet 1 Maji, Vila “Lami”

P.O. Box 8185

Tirana, Albania

Tel. 355 4 261840, 261929, 266227

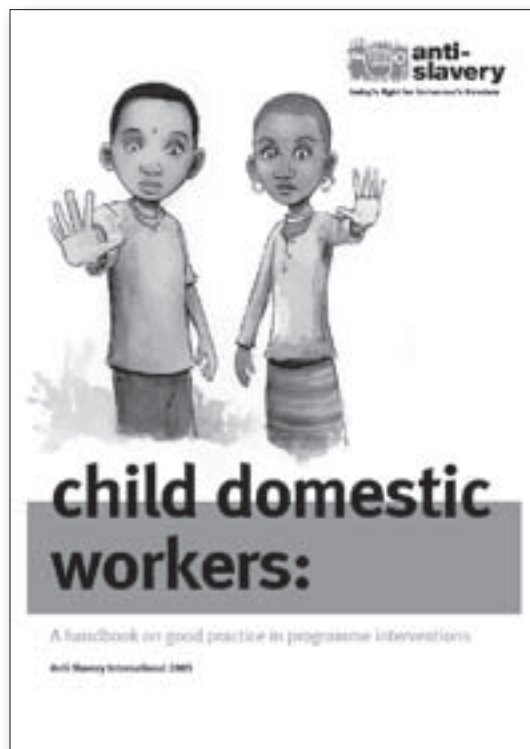
Fax. 355 4 263 428

CHILD DOMESTIC WORKERS: A HANDBOOK ON GOOD PRACTICE IN PROGRAMME INTERVENTIONS

Developed and published by Anti-Slavery International (London, 2005).

Target group: Small and medium-sized NGOs seeking ways to improve programs and projects, or add to their existing portfolio of activities on behalf of children domestic workers.

Contents: The situation of child domestic workers. Designing programs based on “good practice” – a framework for programming. Reaching child domestic workers. The number one priority for any intervention. Crisis interventions: rescue, rehabilitation, reintegration, dealing with emergency cases. Providing services and facilitating service access – what kind of services do child domestic workers want? Enabling child domestic workers to improve their situation. Creating a supportive environment for change. Preventing children from entering domestic work. The recruitment of young girls. Building institutions and capacity. Questions of management and organizational capacity.



Description: This handbook draws heavily on the presentations, discussions and materials presented at a convention focusing on child domestic workers in 2004, by Anti-Slavery International and international practitioners. The purpose was to exchange views and experiences on “good practice” among concerned NGOs and others. The emphasis is on simplicity and practicality. Each section articulates “good practice principles,” as opposed to defining good practices themselves. Anti-Slavery International’s hope is that the handbook will provide a range of examples and lessons learned during the course of undertaking different types of activity from which all kinds of practitioners can draw value. (81 pages)

Availability: Electronically in English at:

http://www.crin.org/docs/anti_sl_dom_works.pdf

Or through:

Anti-Slavery International

Thomas Clarkson House,

The Stableyard, Broomgrove Road, London SW9 9TL UK.

Tel: +44 (0)20 7501 8920 Fax: +44(0)20 7738 4110

E-mail: antislavery@antislavery.org

Website: www.antislavery.org.uk

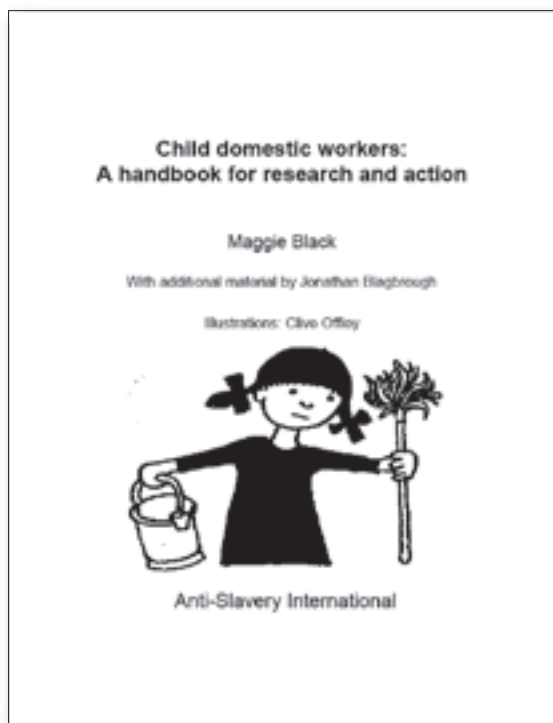
CHILD DOMESTIC WORKERS: A HANDBOOK FOR RESEARCH AND ACTION

Written by Maggie Black, with additional material by Jonathan Blagbrough and published by Anti-Slavery International (London, 1997).

Target group: Anyone working for the rights and protection of children in domestic labour situations.

Contents:

- Analysing the situation of children in domestic employment: Where to start?
- What are we going to research, and why?
- How do we find out what we need to know?
- Collecting first-hand information 1: Surveys.
- Collecting first-hand information 2: Interviews.
- Reporting the findings.
- Annexes.



Description: The handbook offers a more practical approach to research on child domestic labour, with useful insights for practitioners at different levels of technical competence. Hopefully, it will also inspire other child labour NGOs to enter the field, along with workers' and employers' organisations and relevant government departments. (68 pages)

Availability: Available in English electronically at:
www.antislavery.org/homepage/resources/CDWresearchhandbook.pdf

A printed copy may be purchased through:

Anti-Slavery International
Thomas Clarkson House
The Stableyard, Broomgrove Road
London SW9 9TL
United Kingdom
Tel. 44 (0)20 7501 8920
Fax. 44(0)20 7738 4110
E-mail: antislavery@antislavery.org
Website: www.antislavery.org.uk

INTERNATIONAL ACTION AGAINST CHILD LABOUR: A GUIDE TO MONITORING AND COMPLAINTS PROCEDURES

Published by Anti-Slavery International (London, 2002).

Target group: For all organizations wanting to persuade states to take action against child labour.

Contents: 1: Advantages and disadvantages of submitting a case. 2: International mechanisms: International Labour Organization, Committee on the Rights of the Child, Working Group on Contemporary Forms of Slavery, Special Rapporteur on the Sale of Children, Child Prostitution and Child Pornography, UN Secretary General Special Representative on Children in Armed Conflict. 3: Case study: Camel jockeys and the International Labour Organisation. 4: Regional mechanisms: Africa, Americas, Asia, Europe. 5: Case study: Street children and the Inter-American Commission and Court of Human Rights. 6: When to bother: circumstances in which exploitative child labour lends itself to monitoring and complaints procedures. 7: Style is everything: how to write and present your case. 8: Useful Contacts



Description: This guide aims to inform organisations working on child labour about relevant procedures, to show that these mechanisms are accessible and useful and to indicate next steps for interested organisations. It explains how to use international monitoring and complaints procedures to encourage states to respect their obligations regarding exploited children. The case studies presented in this guide provide a better picture of the advantages and disadvantages involved in bringing complaints, allowing individual organizations to make their own judgments about when to use the different approaches. (28 pages)

Availability: Available through website in PDF at:
<http://www.antislavery.org/homepage/antislavery/childlabour.htm>

Or through:

Anti-Slavery International
Thomas Clarkson House
The Stableyard, Broomgrove Road
London SW9 9TL
United Kingdom
Tel. (44) 20 7501 8920
Fax. (44) 20 7738 4110
E-mail: antislavery@antislavery.org
Website: www.antislavery.org

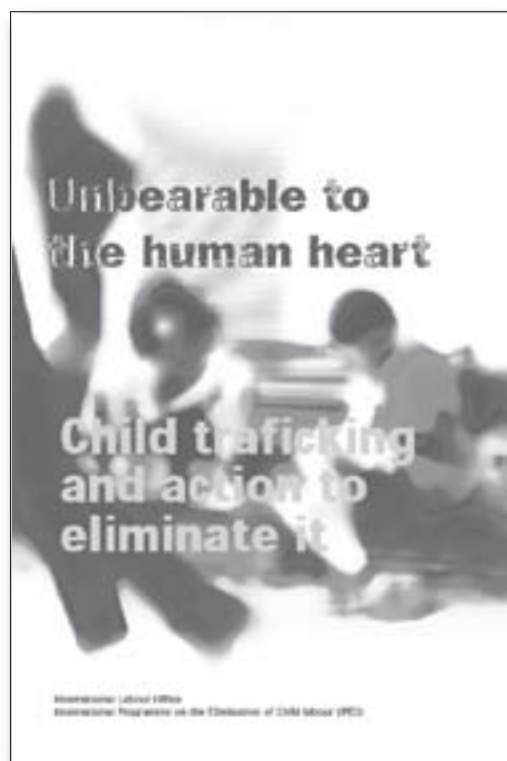
UNBEARABLE TO THE HUMAN HEART: CHILD TRAFFICKING AND ACTION TO ELIMINATE IT

Written by Panudda Boonpala and June Kane and published by the International Labour Office in the framework of the International Programme on the Elimination of Child Labour (IPEC) (France, 2002).

Target group: All of those working to end child trafficking.

Contents: Chapter 1: Child trafficking – beyond definitions. Chapter 2: Understanding the trafficking of children and The worst forms of child labour. Chapter 3: Emerging responses and lessons learned. Chapter 4: The way forward conclusion.

Description: A well-detailed report explaining the depths of child trafficking and what has been done to combat this phenomenon. It notes what has worked in the past and what must be done in the present and future to ensure our daughters and sisters are safe from traffickers as they adapt to changes made. This report covers all the important information that anyone working to end child trafficking needs to know—from statistics to strategies. The report also includes a list of great resources. (97 pages)



Availability: Available through website in PDF in English at:
<http://www.ilo.org/public/english/standards/ipec/publ/childtraf/unbearable.pdf>

or through ILO
4, route des Morillons
CH-1211 Geneva 22
Switzerland

For further information, please contact the Communications and Files Section (DOSCOM)
Tel: +41.22.799.6111
Fax: +41.22.798.8685
E-mail: ilo@ilo.org
Website: www.ilo.org

PSYCHOSOCIAL COUNSELLING FOR TRAFFICKED YOUTH

Written by Mark J.D. Jordans, Center for Victims of Torture of Torture (CVICT) Nepal/Transcultural Psychosocial Organization, Amsterdam, and published by the ILO's International Programme on the Elimination of Child Labour (Kathmandu, 2002).

Target group: Psychologists and social workers working with child victims of trafficking.

Contents: I. Social and Emotional Problems related to Counseling Trafficked Youth. II. Trauma III. Stress and Relaxation IV. Functional Complaints V. Working with Groups VI. Advanced Communication Skills VII Counseling for People with HIV/AIDS Annexes: I. Psychosocial Counseling (An Overview) II. Psychopathology (An Overview) III. Sexuality IV. Trauma Recovery. References.

Description: This manual forms the basis for a training course for counselors-to-be working with trafficked youth. It supplements an existing general training manual by providing a more in-depth thematic and specialized focus related to (trauma-) counseling for trafficked and sexually abused youth. It is recommended that it be used in conjunction with the General Manual and Training Handbook on Psychosocial Counseling for Children in Especially Difficult Circumstances (Second Edition, UNICEF, Mark Jordans, 2001). Psychosocial counseling, as one factor of the overall rehabilitation process, can be a valuable addition to assist the survivor to deal with psycho-social problems. This material is developed with the intent to contribute to the assistance of trauma survivors in their struggle to build self-confidence. (69 pages)

Availability: Available in PDF in English:

http://www.ilo.org/public/english/standards/ipec/publ/download/counsel_traffic02_en.pdf

Or through:

International Labour Organization

IPEC – TICSА Programme

GPO Box 8971

Pulchowk, Kathmandu

Nepal

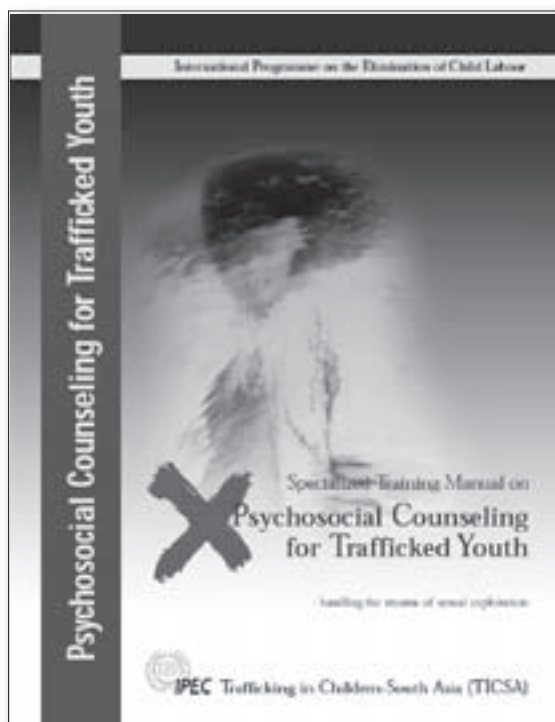
Tel. 77-1-522259, 542148, 550691

Fax. 977-1-550714, 531332

Mobile 9810 39594

E-mail: KATHMANDU@ilo.org

Website: <http://www.ilo.org>



KNOW AND PROTECT YOUR RIGHTS: WORKBOOK

Authors: M.V. Gubko, M.I. Debelyuk, T.O. Doroshok, O.U. Udalova, M.V. Evsyukova, O.A. Kalashnyk, L.G. Kovalchuk, S.V. Kolesnykova, H.A. Kravchenko, T.V. Mytyura, and V.I. Tutashynskiy (Kyiv, 2006). Original title: *Знай та захищай свої права.*

The materials used in the workbook were worked out in the framework of the Agreement on Cooperation between UNICEF and the International Women's Rights Centre "La Strada" – Ukraine. The workbook was printed with the support of the Norwegian Church Organization.

Target group: Children, parents, teachers.

Contents: Human rights and duties in the society. Main cases of violation of child rights. Violence – what should we know about it? Prevention of human trafficking. Child protection of labour exploitation. Employment of minors in Ukraine: legislative specificities. Internet network – rules of safe behavior. Governmental and non-governmental organizations' activity in the sphere of the child rights protection. Advice for successful careering. Going abroad.

Description: This workbook is prepared to highlight the major issues of child rights protection. Child rights violations in the form of violence, child trafficking, and exploitation are described. The theoretical material is combined with practical advice and recommendations as to the rules of safe behavior for eliminating similar situations. The main goal of this workbook is to provide essential knowledge for the development of new skills with respect to child rights protection. The information gained from the workbook can be disseminated among relatives and friends, in an effort to avoid dangerous situations. Lastly, this workbook provides information about human rights and other social obligations.

Availability: Available in printed version in Ukrainian through:

"La Strada-Ukraine"

POB 26

03113 Kyiv

Ukraine

Tel. 38 044 205 37 36

E-mail: info@lastrada.org.ua

Website: www.lastrada.org.ua



TRAINING MANUAL ON CHILD TRAFFICKING AND COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN: PREVENTION, VICTIM'S REHABILITATION AND CHILDREN'S RIGHTS PROTECTION IN UKRAINE

Compiled by K.B. Levchenko, T.O. Doroshok, L.G. Kovalchuk and edited by K.B. Levchenko. Published in the framework of the joint program of the Ministry of Ukraine on Family, Youth and Sport Affairs and International Womens Rights Center “La Strada” – Ukraine, with support of the Ministry of Internal Affairs of Ukraine “Development of a National Referral System for Providing Assistance to Children Suffered from Trafficking in Human Beings and Commercial Sexual Exploitation in Ukraine,” funded by Italian Cooperation of the Ministry of Foreign Affairs and coordinated by UNICRI, in close cooperation with ECPAT International (Kyiv, 2006). Original title: *Запобігання торгівлі дітьми та комерційній сексуальній експлуатації. Посібник для проведення тренінгів.*

Target group: Educators, social workers, specialists of the services on minors' affairs, criminal militia on minors' affairs, centers of social services for family, children and youth, shelters for minors, hotline consultants, etc.

Contents: Module 1: Prevention of child trafficking and CSEC. Module 2: Social rehabilitation of children victims of trafficking and commercial sexual exploitation. Module 3: Protecting the rights of children victims of trafficking and sexual exploitation. Glossary. Annexes (Training handouts: human rights and the rights of the child, myths, principles of preventive activity, influencing factors, case studies, examples of questions and tests, etc.).

Description: This manual is for trainers delivering courses to enhance the skills and capacities of various stakeholders working on child trafficking and CSEC. The course manual adopts a children's rights and holistic perspective. It is divided into three three-day modules, each one dedicated to a specific aspect of counter-trafficking work. The manual focuses on a general overview of children's rights, their peculiarities, the importance of their protection. It also aims to develop an understanding of child trafficking and CSEC, how children's rights are violated as a consequence of these crimes, and the three stages of prevention. The book explores the caregivers' attitudes towards child victims, and assists in identifying the profile of child victims—their special needs and services necessary for their recovery and reintegration. It outlines the various stages and processes of rehabilitation and reintegration, including ways in which different actors can provide services. The manual offers law enforcers and caregivers the knowledge and skills to deal with trafficked and/or sexually exploited children as victims of the crime, rather than as criminals. It also analyzes the specific aspects of the child victim status, the methods for interviewing child victims, protection of the child and his/her rights at all stages of court proceedings, as well as examples of non-legal protection.

Availability: Available in printed version in Ukrainian through:
“La Strada-Ukraine”

POB 26

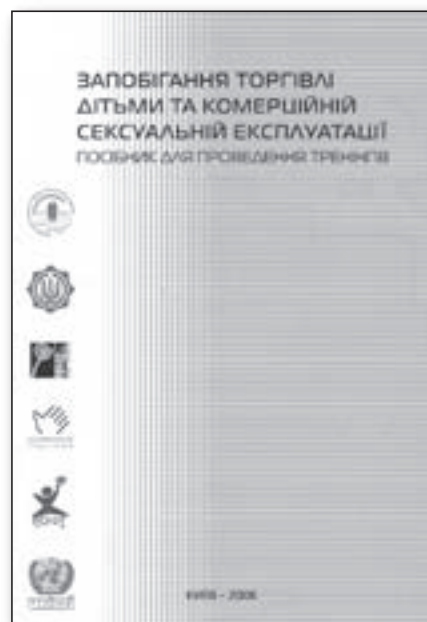
03113 Kyiv

Ukraine

Tel. 38 044 205 37 36

E-mail: info@lastrada.org.ua

Website: www.lastrada.org.ua



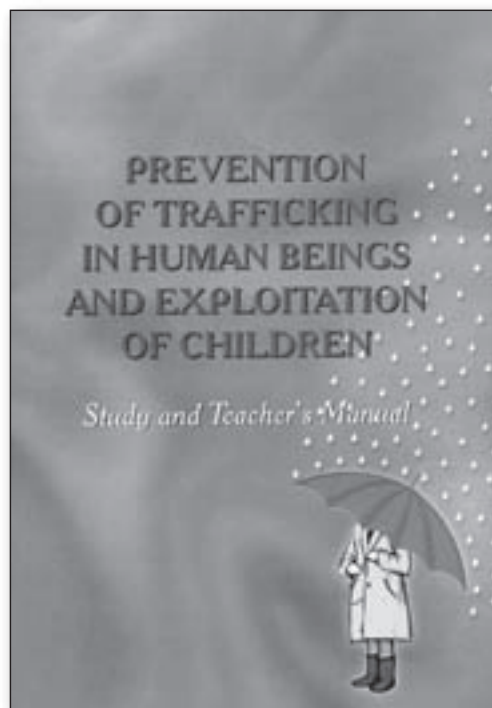
PREVENTION OF TRAFFICKING IN HUMAN BEINGS AND EXPLOITATION OF CHILDREN: STUDY AND TEACHER'S MANUAL

Written by K.B. Levchenko, O.A. Udalova, I.M. Trubavina, et al., and edited by K.B. Levchenko and O.A. Udalova. Published by International Womens Rights Center/“La Strada” – Ukraine (Kyiv, 2005).

Target group: Educators, high school teachers, students of higher pedagogical and juridical educational institutions, social workers, law enforcement officers and employees of NGOs, and general public.

Contents

1. Trafficking in human beings: definition, international and national situation: Theoretical aspect of the problem, approaches to definition; Human trafficking in Ukraine: present situation, new trends and contributing factors; Trafficking in children and related crimes; How Ukrainian people get into trafficking in people
2. Legislation on protection of human rights and prevention of trafficking in human beings: Human rights in international and national legislation; International and national legislation on protection of children's rights; International and national legislation on combating trafficking in humans and related crimes; Protection of children from violence and cruel treatment
3. Activity of the Ukrainian Government aimed at counteracting of human trafficking
4. Prevention of trafficking in people, theoretical aspects
5. Methodic guidelines for educational activities for high school and college students – presented in 18 possible topics of a comprehensive program



Description: The manual sheds light on issues in the field of human rights, and particularly children's rights. It reviews legal and educational measures for the prevention of gender violence, inhuman treatment of children, and elimination of the worst forms of child labor—all of which are grouped around the main issue they relate to: prevention of trafficking in human beings. These phenomena have many things in common: origin and dissemination, combating measures taken by the state, intergovernmental and non-governmental organizations, international and national normative and legal support. All the above issues are reflected in the different chapters of this book. The authors also elaborated and collected various methodological materials for practices and aimed at prevention of negative phenomena in the society, among high school and university students, parents, etc.

Availability: Available in English and Ukrainian through:
“La Strada-Ukraine”

POB 26

03113 Kyiv

Ukraine

Tel. 38 044 205 37 36

E-mail: info@lastrada.org.ua

Website: www.lastrada.org.ua

PSYCHO-SOCIAL REHABILITATION AND SOCIO-ECONOMIC REINTEGRATION OF CHILDREN VICTIMS OF TRAFFICKING IN HUMAN BEINGS AND OTHER WORST FORMS OF CHILD LABOUR

Prepared by “Animus Association” Foundation/“La Strada” – Bulgaria under the ILO financed project on “Prevention of Children at Risk to Enter Trafficking and Psychological Rehabilitation of Children Victims of Trafficking.” (forthcoming in 2007)

Target group: The manual aims to help the specialists working with child survivors of trafficking improve their skills for their work and in the provision of services to children. It also strives to provide an opportunity for specialists from different professional areas (such as social workers in Child Protection Departments, medics, police officers, NGO representatives, and others involved in developing comprehensive programs for survivors of trafficking) to get acquainted with good practices from other regions in the world, so as to inspire new ideas and validate the main principles of work with survivors of trauma.

Contents: Human trafficking, especially in children, and the sexual exploitation of children represent violations of fundamental human rights, which affect not only victims, but also society as a whole. Thus the manual makes an effort to cite the main international documents in the field of human rights, in addition to those specifically for the suppression of trafficking in human beings. It also strives to name the main relevant legislative documents from Bulgarian national legislation. However, the manual focuses mostly on the humanistic approach through the perspective of the survivors and their needs during the recovery process. This allows for a better evaluation of the trauma and its reflection on the life and social relationships of the child.

Description: A systematic description of the process of case management – from the stage of initial gathering of information and admitting the child to a service, ensuring protection against the immediate risks for the child and the restoration of his/her basic security, through the assessment and creation of a plan of action, followed by the planning of therapeutic measures and rehabilitation activities to the complete recovery and development of social skills and resources for reintegration. The manual describes the structure of teams in case management and existing strategies for child protection in family and society. The main topics are included in five main chapters: 1: Trafficking in Children for Sexual Exploitation. 2: Principles and Procedures for Work on Psychosocial Support of Children Survivors of Trafficking. 3: Skills for Work with Children Survivors of Trafficking. 4: Traumatic Consequences and Recovery from Them. 5: Basic Skills for Working with Children Survivors of Violence. The three appendices include: A: The role of state institutions in Bulgaria in combating trafficking in persons. B: Coordination mechanism for referral, care and protection of repatriated unattended Bulgarian minors. C: List of relevant legal instruments: International conventions concerning trafficking in human beings and national legislation. (110 pages)

Availability: Bulgarian and English paper and electronic versions are available at:
“Animus Association” Foundation
85 “Ekzarh Yossif” St., 1000 Sofia, Bulgaria (+3592)9835205, 9835305, 9835405
E-mail: animus@animusassociation.org
Website: <http://www.animusassociation.org>

PREVENTION OF TRAFFICKING AND COMMERCIAL SEXUAL EXPLOITATION OF CHILDREN IN THE TOURISM INDUSTRY: MANUAL FOR THE TOURISM INDUSTRY

In cooperation with the OSCE and the Austrian NGO “respect” – Institute for Integrative Tourism and Development, the State Agency for Child Protection, this manual is prepared by “Animus Association” Foundation as part of a series of events directed at the adaptation and application of the “Code of Conduct to Protect Children from Sexual Exploitation in Travel and Tourism” suggested by the international NGO ECPAT, the World Tourism Organization (WTO), and the Scandinavian tour operators in 1998. Materials of the WTO, ECPAT UK, and “respect” were used in the preparation of this manual.

Target group: All relevant representatives of the tourism industry – at the managerial or executive level, representatives of NGOs and GOs, and tourists and foreign visitors.

Contents: Sexual exploitation of children in the field of tourism affects all countries in the world – both those where tourists originate and their destination countries. Although the tourism industry is not responsible for the growth of sex tourism, it provides an opportunity for the people who organize sex services to take advantage of its resources. Child prostitution in tourist destinations is possible only if it is tolerated by both locals and foreign visitors. The eradication of this phenomenon necessitates its open rejection by the general public, as represented by the state and private sectors. The Bulgarian tourism industry has great potential to contribute to this.

Description: The manual begins with relevant definitions, followed by an outline of the reasons for the sexual exploitation of children in tourism. The consequences of sexual abuse of children and the existing attitudes towards the problem are then the basis for conveying the need for prevention measures. One section of the manual presents the history of the problem and efforts to deal with it as well as the good practices implemented on international level. This is followed by a brief overview of the situation in Bulgaria. The most important section of the manual deals with the roles and responsibilities of the main stakeholders in the process: government institutions, the tourism industry, NGOs, the media, local people, and tourists. Special focus is put on the possible activities of the tourism industry to combat the sexual exploitation of children: responsibilities of tourist agencies, hotels, travel agencies, taxi companies, airline companies, and state-scale child protection institutions. The last section provides a protocol for



when a child or adolescent needs help, dealing with the very important issue of the reporting a case of sexual abuse of children. The manual also includes some questions for discussion in a training group, as well as some case studies, which makes it not only a self-educational resource, but also a training tool. (30 pages)

Availability: Bulgarian and English paper and electronic versions are available at:

“Animus Association” Foundation

85, Ekzarh Yossif St., 1000 Sofia, Bulgaria, (+3592)9835205, 9835305, 9835405

E-mail: animus@animusassociation.org

Website: <http://www.animusassociation.org>

CHI TRAINING MANUAL FOR CHILD HELP-LINES: A USER-FRIENDLY GUIDE FOR COUNSELLORS OF YOUR CHILD HELPLINE

Compiled by Child Helpline International (CHI), with the contribution of CHIDLINe India Foundation team and the CHI team (2005).

Target group: CHI has compiled this manual in order to assist the counsellors and staff at your child helpline with the basics of telephone counselling and intervention.

Contents: I: What Is A Child Helpline? II: Trainer's Section III: Training Modules: 1. Convention on the Rights of the Child (CRC). 2. Child Protection. 3. Children's Participation. 4. Advocacy. 5. Core Philosophy of the operations of the helpline. 6. Contact response strategies. 7. Methods of communication. 8. Awareness and outreach. 9. Documentation and summary. IV: Practitioner's Section. V: Annexes: Interview for introduction exercise. Children's rights game. Ladder of participation. Resource directory sample. An example of a city mapping exercise. Active listening exercise. The phases of a telephone call. Intervention. Reasons why children call. Call recording sheet.



Description: This manual is divided into five sections. The first section introduces the concept of the child helpline, and spells out the international principles, standards, and practices (PSP) as agreed by CHI's PSP taskforce. The second section prepares the trainer for training. It gives a number of tips on how to approach and facilitate the program, encourage participants and to give feedback. The third section has eleven modules, which together form the training program, but are only a guideline. The trainer and/or trainees can select which modules are most useful to them. Experienced trainers are welcome to add, adapt, or develop the modules to fit the needs of the trainees and helpline, as a tailor-made training is always the most successful. The fourth section is a practitioner's section containing the steps and documentation needed for the preparation of a program. Moreover, it gives information on the possible avenues of partnership between helpline, trainer, trainees and CHI. The last section contains annexes which can be used for training. (98 pages)

Availability: Available in English electronically under the publication centre at:
www.childhelplineinternational.org/index.php

Or through:

Stichting Child Helpline International

Herengracht 418

1017 BZ Amsterdam

The Netherlands

Tel. 31 (0)20 528 96 27

Fax. 31 (0)20 638 76 55

E-mail: info@childhelplineinternational.org

Website: <http://www.childhelplineinternational.org>

LOST KIDS, LOST FUTURES: THE EUROPEAN UNION'S RESPONSE TO CHILD TRAFFICKING

Written by Mirjam Van Reisen and Ana Stefanovic and published by the International Federation Terre des Hommes (Geneva, 2004).

Target group: Anyone working within or with the EU against trafficking of children.

Contents: Chapter I. Child trafficking in Europe: The State of Play. Why and how children are trafficked in Europe. How many children are trafficked in Europe: the problem of data collection, Trafficking: a world-wide phenomenon. Regional Initiatives in Europe.

Chapter II. Overall EU Framework: Child Trafficking in EU Primary law, The European Union, European Union Instruments, European Union and the International Legal Framework.

Chapter III. EU Legal and Political Framework – Council Directive, Council Framework Decisions, Council Decisions, Tampere Council Conclusions.

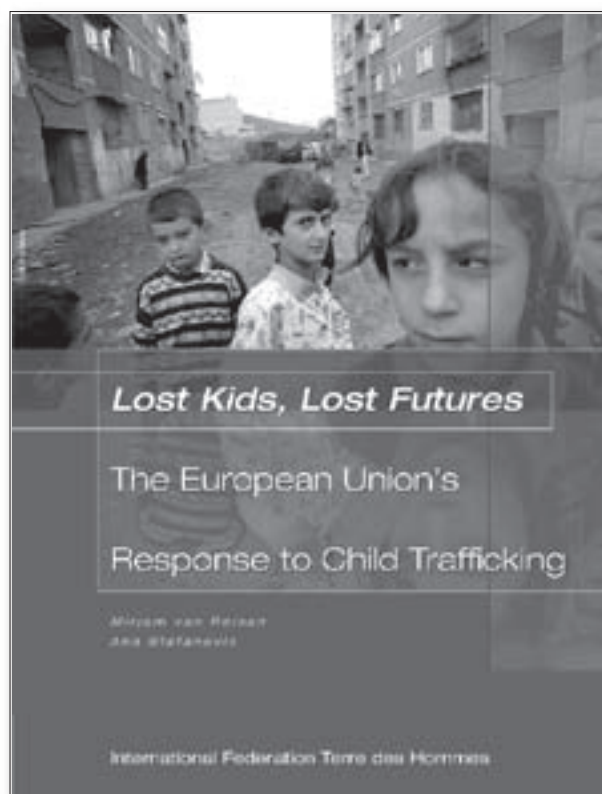
Chapter IV. EU Policies: Council of the European Union, European Parliament, European Commission.

Chapter V. Implementation: Justice and Home Affairs, EuropeAid, Enlargement, Employment and Social Affairs.

Chapter VI. Conclusions and recommendations.

References, End Notes, Annex 1 (Draft Treaty Establishing a Constitution for Europe).

Description: This paper looks at the role and contribution of the EU in the fight against child trafficking. It is organized into six chapters, the first of which includes a general overview of child trafficking in Europe by presenting the facts and figures relating to the phenomenon. Chapter II offers a general introduction to EU policy on child trafficking, on the one hand by presenting and explaining where it fits within the overall structure of the EU, and on the other by outlining the international context within which any EU policy on child trafficking must be situated. Chapters III, IV and V provide a critical assessment of the EU legislative, policy and implementation framework in relation to child trafficking. The research focuses exclusively on the policy of the EU as a whole and thus elucidates the specific policies of all the individual member states. (59 pages)



Availability: Available electronically in English at:
<http://www.terredeshommes.org/index.php?lang=en&page=res.pub>

Or through :

Terre des Hommes Foundation

Budron C8

1052 Le Mont sur Lausanne

Switzerland

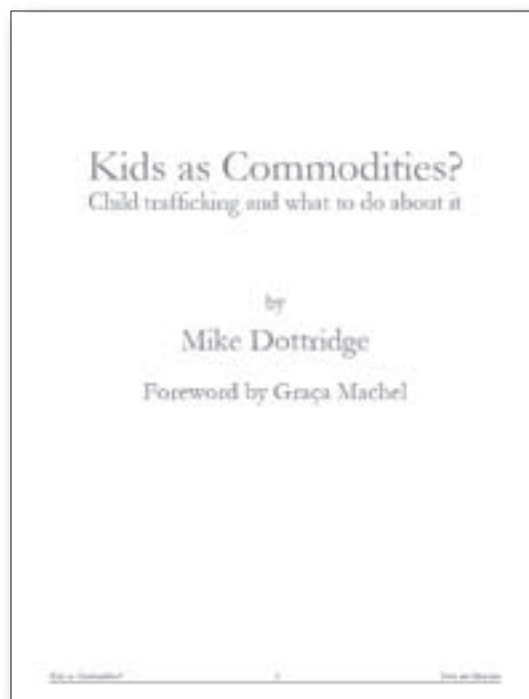
Website: <http://www.terredeshommes.org/>

KIDS AS COMMODITIES? CHILD TRAFFICKING AND WHAT TO DO ABOUT IT

Written by Mike Dottridge and published by the International Federation Terre des Hommes in the framework of the International Campaign Against Child Trafficking (Lausanne, 2004).

Target group: Psychologists, social workers, and anyone else working to prevent child trafficking.

Contents: What is 'child trafficking'? How trafficked children are exploited? Why children are available for traffickers? Who helps trafficking to occur? The harm caused to children from trafficking. Responses to child trafficking and respecting child rights. Standards at the international level for responding to child trafficking. Actors involved in stopping child trafficking and assisting children. Laws and action on child trafficking at national level. Campaigning against child trafficking. Publicity as a technique to combat child trafficking. Preventing children from being trafficked. Identifying and rescuing children who have been trafficked. Protecting trafficked children and enabling them to recover.



Description: This study is about crimes committed against children and a pattern of serious violations of human rights affecting at least one million children today – probably many more. It describes the business of taking children away from their homes and families, transporting them elsewhere, often across frontiers and even to other continents, to be put to use by others, usually to make money. The first part of the study (Chapters 2 to 6) explains what child trafficking involves and why it occurs. The second part (Chapters 7 to 18) focuses on what can be done about this phenomenon, both to stop it and to protect the children who are its victims. Since not all child trafficking is a part of organized crime, this report looks into its many forms. (98 pages)

Availability: Available in English electronically at:
<http://www.terredeshommes.org/pdf/commodities.pdf>

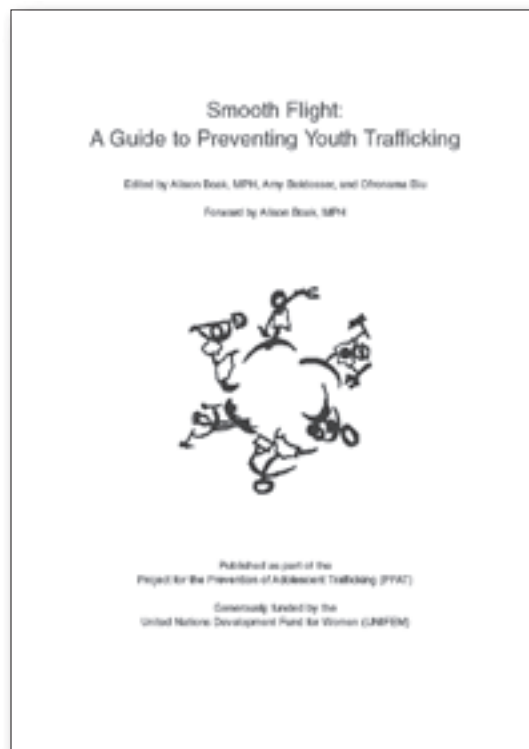
Or through:
International Federation Terre des Hommes – Headquarters
31 Chemin Franck Thomas
CH-1223
Cologny/Geneva
Switzerland
Tel. 41 22 736 33 72
Fax. 41 22 736 15 10
E-mail: info@terredeshommes.org
Website: www.terredeshommes.org

SMOOTH FLIGHT: A GUIDE TO PREVENTING YOUTH TRAFFICKING

Edited by Alison Boak, (MPH), Amy Boldosser, and Ofronama Biu. Published as part of the Project for the Prevention of Adolescent Trafficking (PPAT), with the financial support of United Nations Development Fund for Women (UNIFEM) (Brooklyn, 2003).

Target group: Teachers, youth counselors, or anyone who works with or cares about youth.

Contents: Youth trafficking: a violation of human rights. Research & global realities. Human trafficking prevention strategies. Lessons learned from the Project for The Prevention of Adolescent Trafficking (PPAT) developing an effective information campaign. Providing pre-travel consultations for young people. Advocacy and the rights of trafficked persons. Identifying & assessing trafficking victims. Counseling victims of human trafficking. Advocacy: how community organizations can collaborate with government, law enforcement, and the media to develop a comprehensive trafficking strategy. Resources on human trafficking.



Description: The guide proposes a comprehensive approach to preventing young people from becoming victims of the international trade in human beings. Readers are first introduced to the complex phenomenon of human trafficking. In Chapter 1, the concept of youth trafficking is defined and described in easily-accessible terms. Chapter 2 examines why youth trafficking is a violation of human rights by explaining the concept of human rights and the international laws that exist to protect them. Chapter 3 examines the factors that push young people to migrate for work and increase their risk of becoming victims of human trafficking. The final chapter also presents some of the existing research on human trafficking, and on youth trafficking in particular, to help readers understand the global scope of the problem. (181 pages)

Availability: Available in English electronically at:
www.winrock.org.md/public/85/en/Youth_Trafficking_Prevention_Manual.pdf

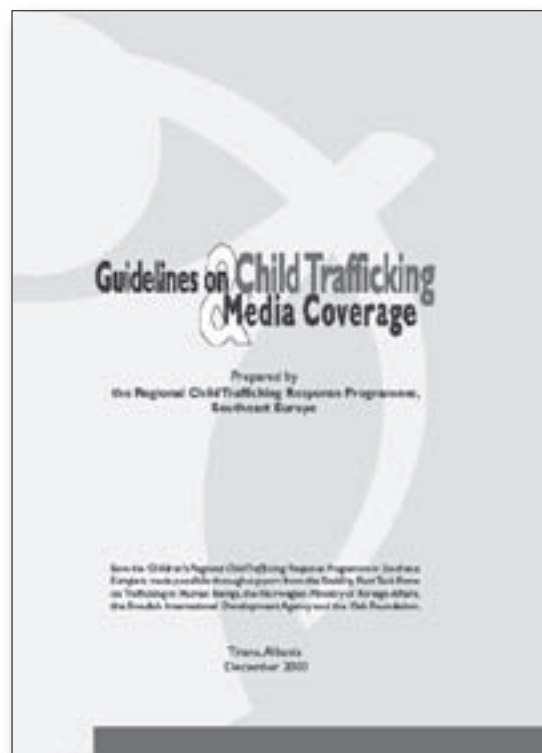
or for purchase through:
The International Organization for Adolescents (IOFA)
P.O. Box 25792
Brooklyn, NY 11202
USA
E-mail: iofa@iofa.org
Website: <http://www.iofa.org>

GUIDELINES ON CHILD TRAFFICKING AND MEDIA COVERAGE

Prepared by “Save the Children” in the framework of the Regional Child Trafficking Response Programme, Southeast Europe, through support from the Stability Pact Task Force on Trafficking in Human Beings, the Norwegian Ministry of Foreign Affairs, the Swedish International Development Agency and OAK Foundation (Tirana, 2003).

Target group: Any person or group that works with trafficked children and is in contact, or may be in contact, with the media.

Contents: Part I. Granting Media Access to Trafficked Children – Assessing Access. Setting Conditions for Interviews with Trafficked Children. Child Protection Guidelines for Journalists. Rights of the Child Being Interviewed. Preparing for the Interview. Part II. Talking to the Media about Child Trafficking – Responsibility.



Description: The guidelines are intended to provide guidance for staff involved in anti-trafficking work on how to respond to requests by the media. The guidelines consist of two parts. The first part outlines how to assess child protection concerns when responding to media requests for information, particularly regarding requests to interview children who have been trafficked. The second part presents some points for staff to consider when preparing to speak to the media. (16 pages)

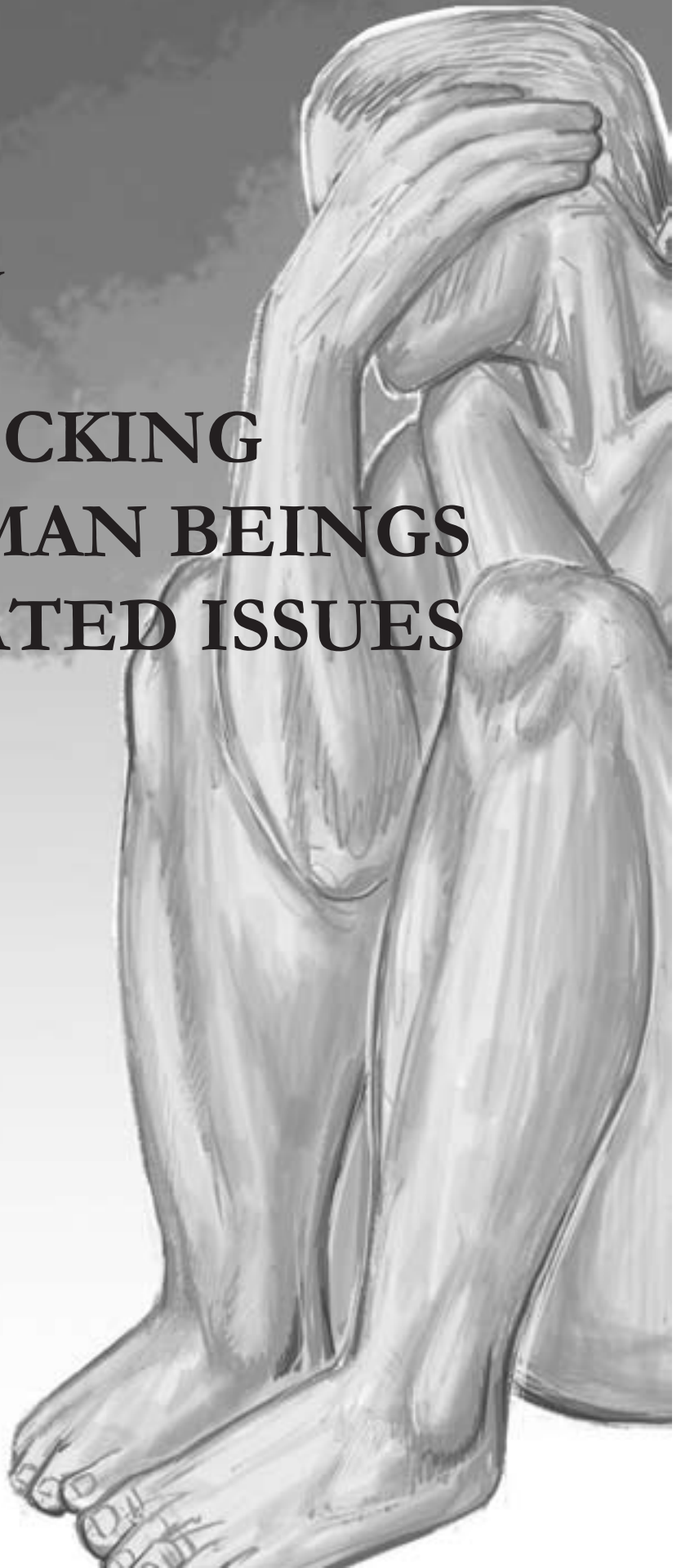
Availability: available through website in PDF at <http://www.childtrafficking.com/Content/Library/Download.php?DID=31857b449c407203749ae32dd0e7d64a%7C52585a53>

Or contact:

Galit Wolfensohn, Regional Programme Coordinator
Child Trafficking Response, Southeast Europe
Save the Children in Albania
P.O. Box 8185,
Tirana – Albania
E-mail: galitwolfensohn@savealbania.org
E-mail: information@savealbania.org

SECTION V

**TRAFFICKING
IN HUMAN BEINGS
& RELATED ISSUES**



SEXUAL AND GENDER-BASED VIOLENCE AGAINST REFUGEES, RETURNEES AND INTERNALLY DISPLACED PERSONS: GUIDELINES FOR PREVENTION AND RESPONSE

Published by the UNHCR (2003).

Target group: Staff of UNHCR, UN agencies, inter-governmental and non-governmental organizations, and host government agencies who provide protection and assistance to refugees and persons of concern to UNHCR.

Contents: Overview of Sexual and Gender-Based Violence. Guiding Principles. Preventing Sexual and Gender-Based Violence. Responding to Sexual and Gender-Based Violence. Special Considerations for Refugee Children. Framework for Action. Monitoring and Evaluation. Gender-Related Persecution. Appendices: UNHCR's Code of Conduct (Core Principles of a Code of Conduct), Incident Report Form, Monthly Sexual and Gender-Based Violence Report Form, Health Examination Form Suggested Resources.



Description: These Guidelines offer practical advice on how to design strategies and carry out activities aimed at preventing and responding to sexual and gender-based violence. They also contain information on basic health, legal, security and human rights issues relevant to those strategies and activities. Although it may seem this manual does not apply to trafficking victims, refugees in fact are often targeted by traffickers, and we feel this manual can be useful for those assisting and dealing with refugees who have been trafficked or those that are at risk of being trafficked. (168 pages)

Availability: Available in English through website in PDF at:
http://www.rhrc.org/pdf/gl_sgbv03_00.pdf

Or through:
United Nations High Commissioner for Refugees
Case Postale 2500
CH-1211 Genève 2 Dépôt
Switzerland
Tel: 41 22 739 8111 (automatic switchboard)
Website: <http://www.unhcr.org>

UNICEF TRAINING OF TRAINERS ON GENDER-BASED VIOLENCE: FOCUSING ON SEXUAL ABUSE AND EXPLOITATION

Produced by UNICEF within the framework of an initiative of the Gender and Development Unit in close collaboration with the Office of Emergency Programmes' Humanitarian Policy Unit, Child Protection and Human Resources (2003).

Target group: The primary target group for this module is UNICEF country program staff and immediate partners.

Contents: This is a handbook for the training of trainers. Its learning objectives are:

- o Increase participant's knowledge and understanding of the concept of gender, and gender-based violence.
- o Establish an understanding of sexual exploitation and abuse as one form of gender-based violence.
- o Familiarize participants with the legal frameworks, both national and international, that address gender-based violence.
- o Ensure that participants have gained a solid understanding of the core principles prohibiting sexual exploitation by UNICEF staff and partners, and the implications of these principles for their behavior and the behavior of colleagues.
- o Familiarize participants with established mechanisms for reporting incidences of sexual abuse and exploitation and clarify their roles and obligations with respect to these mechanisms.
- o Ensure that participants can identify potential vulnerabilities to sexual abuse and exploitation within multi-sectoral programs, and are able to suggest concrete strategies to prevent and respond to these vulnerabilities.

Description: The training is designed for facilitators familiar with participatory learning techniques, who will have the skills and experience to adapt the core materials to the specific audience and target group. They will also have expertise/experience in the field of gender-based violence. There should be at least 2 facilitators and a maximum of 25 participants. (65 pages)

Availability: Available in English in PDF format at:
<http://www.un.org/womenwatch/asp/user/list.asp?ParentID=3004&PageNo=2>

Or through:
The United Nations Children's Fund
3 United Nations Plaza
New York, NY 10017 USA



PROGRAMME CONSULTATION MEETING ON THE PROTECTION OF DOMESTIC WORKERS AGAINST THE THREAT OF FORCED LABOUR AND TRAFFICKING

Prepared for Anti-Slavery International by Lin Chew, in cooperation with the ILO's Special Action Programme to Combat Forced Labour (London, 2003).

Target group: Broad audience.

Contents:

- What are the specific vulnerabilities of workers in domestic work? What are the differences in the nature of the situation and conditions facing women and men, boys and girls, and those of differing ethnic origins? What are the similarities and differences in the situations of domestic workers moving internally and those migrating internationally?
- To what extent have countries recognized domestic work as work, acknowledging that domestic workers deserve equal protection? Is there a need for sector-specific legislation?
- What level of forced labour/and or trafficking is involved in domestic work and how is it manifested?
- To what extent have migration policies reinforced dependency on employers and intermediaries and increased vulnerability to abuse? What, if any, effects have recent migration policies had on recruitment systems?
- How could the forced labour/trafficking standards be useful in relation to the domestic worker issue?
- How do domestic workers themselves see forced labour and trafficking in relation to domestic work?
- What are the responsibilities of governments, trade union and worker organisations and civil society at national and local levels in origin and destination countries/communities? What can domestic workers and/or their organisations do to ensure these responsibilities are fulfilled?
- What should be the main elements of a regional action programme to improve recruitment and working conditions of domestic workers?

Description: Section 1 of this paper describes the specific vulnerabilities of domestic workers, indicating the different factors that impact the conditions experienced by domestic workers, including men, women, children, migrants and non-migrants. The “red thread” that runs through all the evidence reveals issues of structural insecurity and vulnerability to exploitation and abuse, deprivation of basic freedoms and rights, as well as systemic constraints, which prevent workers from leaving oppressive work situations



which can amount to forced labour. Section 2 focuses on the long-standing and growing concern of the international community for the human rights and labour rights of workers. This is manifested in the range of international standards promulgated and in the continuing search for more effective strategies and measures to address as fully as possible the specific situation of domestic workers. One call, which is being taken up in many regions of the world, is for the formulation of specific regulation on domestic work to address all the structural and systemic causes of the vulnerability of workers in this sector. In the same search for more effective ways to protect the rights of domestic workers and to prevent the structural threat of trafficking, forced labour and slavery. Section 3 discusses the applicability of the new UN Trafficking Protocol.

Availability: Available in English electronically at:

<http://www.antislavery.org/homepage/resources/PDF/PDFtraffic.htm>

Or through:

Anti-Slavery International

Thomas Clarkson House, The Stableyard

Broomgrove Road, London SW9 9TL

Tel. 44(0)20 7501 8920

Fax. 44(0)20 7738 4110

E-mail: antislavery@antislavery.org

Website: www.antislavery.org

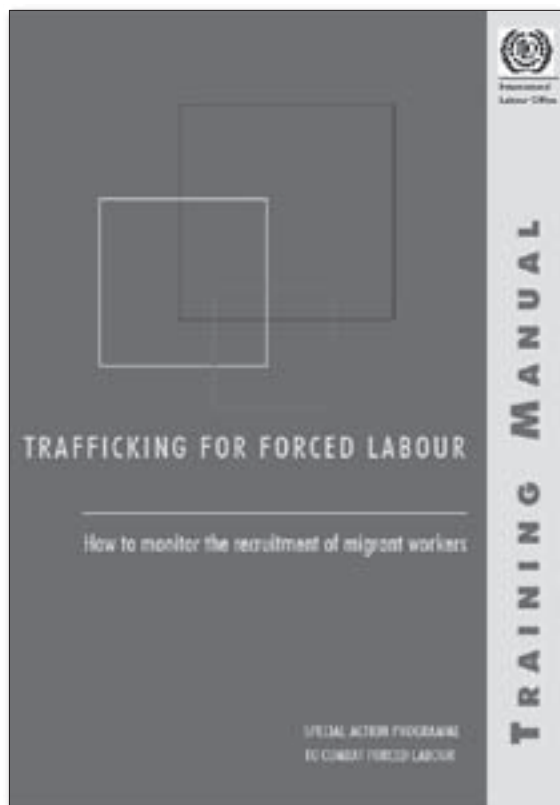
TRAFFICKING FOR FORCED LABOUR: HOW TO MONITOR THE RECRUITMENT OF MIGRANT WORKERS. TRAINING MANUAL

Edited by Beate Andrees, Programme Officer and Project Coordinator at the ILO Special Action Programme to Combat Forced Labour. Written by Mariska N.J. van der Linden, ILO consultant with Sergio Ricca, ILO consultant. Lars Thomann, ILO consultant (2005).

Target group: This training manual aims to raise awareness among labour inspectors, police, government officials, employers' organizations, trade unions, and others, on the issues of trafficking, forced labour, and job placement systems. More specifically, it focuses on the recruitment of migrant workers into highly exploitative working situations that could amount to forced labour.

Contents: Trafficking and Forced Labour: Background and Overview. The Trafficking Process: The Case of Recruitment. The General Policy Response to Trafficking. A Specific Response to Trafficking: Improving The Recruitment Process. A Specific Response to Trafficking: Public Information. A Specific Response to Trafficking: Law Enforcement. Each chapter provides a reasonable amount of information, together with useful references to other ILO publications dealing with specific problems. There are also two annexes with Case Studies and Good Practices Examples. The materials are adaptable to different situations, types of participants and different national contexts. They have been designed as a flexible tool that can be used in a variety of ways and trainers should use the parts of the kit they find most relevant, depending on the amount of time available as well as the profile of participants.

Description: The manual aims both to inform and guide on action. It provides information on abusive recruitment practices and trafficking as well as the socio-economic factors that facilitate the incidence of trafficking. The main emphasis, however, is on policy measures, skills and techniques to be applied in curtailing these practices. It promotes hands-on learning and encourages constant sharing and interaction among participants who benefit from each other's experience and ideas. (100 pages)



Availability: Available electronically through:

http://www.ilo.org/dyn/declaris/DECLARATIONWEB.DOWNLOAD_BLOB?Var_DocumentID=6476

ILO publications can be obtained through major booksellers or ILO local offices in many countries, or directly from:

ILO Publications

International Labour Office

CH-1211

Geneva 22

Switzerland

E-mail: pubvente@ilo.org

Website: www.ilo.org

HUMAN RIGHTS: RECOMMENDED PRINCIPLES AND GUIDELINES ON HUMAN RIGHTS AND HUMAN TRAFFICKING

Published by the United Nations OHCHR. The text was presented to the Economic and Social Council as an addendum to the report of the United Nations High Commissioner for Human Rights (Sofia, 2006).

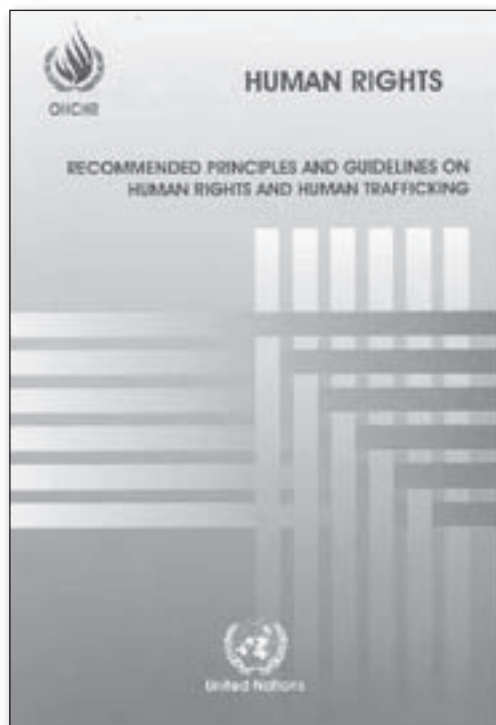
Target group: The Principles and Guidelines serve as a framework and reference point for the work of OHCHR on this issue. They are recommended for use by states and intergovernmental organizations in their own efforts to prevent trafficking and to protect the rights of trafficked persons.

Contents: *Recommended Principles on Human Rights and Human Trafficking* – The primacy of human rights. Preventing trafficking. Protection and assistance. Criminalization, punishment and redress. *Recommended Guidelines on Human Rights and Human Trafficking* – 1. Promotion and protection of human rights. 2. Identification of trafficked persons and traffickers. 3. Research, analysis, evaluation and dissemination. 4. Ensuring an adequate legal framework. 5. Ensuring an adequate law enforcement response. 6. Protection and support for trafficked persons. 7. Preventing trafficking. 8. Special measures for the protection and support of child victims of trafficking. 9. Access to remedies. 10. Obligations of peacekeepers, civilian police and humanitarian and diplomatic personnel. 11. Cooperation and coordination between States and regions.

Description: The *Recommended Principles and Guidelines* have been developed in order to provide practical, rights-based policy guidance on the prevention of trafficking and the protection of victims of trafficking. Their purpose is to promote and facilitate the integration of a human rights perspective into national, regional and international anti-trafficking laws, policies and interventions. The first part outlines the principles, which are described succinctly in a bulleted format. The second part then describes the recommended guidelines. Each guideline is described in a short paragraph, which is then followed by series of enumerated steps that states, intergovernmental and non-governmental organizations should consider taking where applicable. (14 pages)

Availability: Available electronically in PDF format in English at:
http://www.unhcr.bg/other/r_p_g_hr_ht_en.pdf
Or in Bulgarian at: http://www.unhcr.bg/other/r_p_g_hr_ht_bg.pdf

Or through:
UNHCR, Branch Office in Bulgaria
19, Denkoglu Str.
1000 Sofia
Tel. 359 2 980 2453
Fax. 359 2 980 1639
E-mail: BULSO@unhcr.org
Website: <http://www.unhcr.bg>



COMBATING TRAFFICKING IN HUMAN BEINGS:
Directory of Practitioners' Manuals and Handbooks